



**JEFFERSON DAVIS PARISH SCHOOL BOARD AGENDA**  
**203 E. PLAQUEMINE STREET**  
**JENNINGS, LOUISIANA**  
**(337) 824-1834**  
**AGENDA MEETING**

**THURSDAY, FEBRUARY 20, 2025 at 6:00 p.m.**

**LIVE STREAM LINK:** <https://youtube.com/live/HdkodLHUi1g?feature=share>

**FILE: BCB - SCHOOL BOARD MEETING RULES OF PROCEDURE**  
**An individual speaker who appears at a School Board meeting to speak on an agenda item must register prior to the meeting, and will be allotted three (3) minutes to speak on the agenda item prior to School Board discussion on the agenda item.**

- I. CALL TO ORDER**
- II. INVOCATION (Lydia Carter - HHS 5th grade Parish Student of the Year) and PLEDGE OF ALLEGIANCE.**
- III. ROLL CALL FOR DETERMINATION OF A QUORUM.**

ARC	BORD	BRUC	DOB	DOISE	FREY	JONES	P. LEJEUNE	S. LEJEUNE	PATT	PETRY	TRAH	WALK
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- IV. APPROVAL OF THE SCHOOL BOARD MINUTES OF THE REGULAR MEETING ON JANUARY 16, 2025.**

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- V. VOTE TO CHANGE THE ORDER OF TOPICS TO BE ADDRESSED AND TO ADD NEW ITEMS NOT ON THE ORIGINAL AGENDA.**

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- VI. REQUESTS TO SPEAK:**
  - 1. Gerald Perkins, Jr.
  - 2. Betty Campbell

- VII. BOARD COMMITTEE REPORTS:**
  - A. FINANCE COMMITTEE - REQUEST FROM THE FINANCE COMMITTEE CHAIRMAN, PHILLIP ARCENEUX, THAT THE SCHOOL BOARD:**  
**DISCUSSION:**
    - 1. Finance Director Christin LeGros
      - 1. Review the 2023-2024 Financial Risk Assessment
      - 2. Discuss the numbers for potential future stipends.

**AGENDA ITEMS:**

1. Grant permission to accept the following donations:

A. JHS

1. Home Bank \$1,500.00. Funds to be used for supplies need for Food Pantry/Roscoe’s Room.

B. WHS:

1. Sulphur High School \$400.00. Funds to be used for next years football expenses.

2. Pat Deshotel \$300.00. Funds to be used towards cost of end of year awards program.

3. Calcasieu Rentals, Inc. \$75.00. Funds to be used for baseball season expenses.

4. Melward Doucet \$120.00. Funds to be used for English II Class and SPED field trip.

5. Kayla Gary \$50.00. Funds to be used for baseball season expenses.

6. Welsh Greyhound Backers \$3,195.00. Funds to be used for football season expenses.

7. Jeff Davis Cattleman Association \$750.00. Funds to used for FFA costs.

8. Danceline parents \$1,141.12 and \$464.75. Funds to be used for Danceline expenses.

C. LAHS:

1. Jeff Davis Cattleman Association \$750.00. Funds to used for FFA costs.

2. Lake Arthur Varsity Club \$3,222.00. Funds to be used for athletic expenses.

D. LHS

1. Lacassine Dugout Club \$15,000.00. Funds to be used to purchase needed equipment for baseball and softball fields.

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2. Grant permission to renew the contract of Forethought Consulting, Inc., for our Policy Updating with highlighting Service, beginning March, 2025 and ending February, 2026 to cost \$4,600.00, with the highlighting option. (Increase of \$400.00 from last year).

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3. Grant permission to the Superintendent or his designee, to employ contractors, painters & part-time summer workers, to be paid from each school’s maintenance account, General Fund and/or the Natural Disaster Fund.

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4. Grant permission to JES to purchase on state contract (4400025603) from Sunshine Quality Solutions in Jennings, LA, a 2025 John Deere Gator HPX615E at a price of \$16,750.05. To be paid from JES Maintenance account.

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5. Grant permission to declare an emergency at WES to replace the roof.

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- B. Insurance - Charles Bruchhaus, Chairman  
C. Building & Grounds Committee - David Doise, Chairman  
D. **POLICY COMMITTEE - REQUEST FROM THE POLICY COMMITTEE CHAIRMAN, RUSSELL WALKER, THAT THE SCHOOL BOARD:**

1. The following policy changes are recommended by Forethought Consulting and JDPSB.

**A. CELLULAR TELEPHONES AND OTHER ELECTRONIC DEVICES:**  
**File : JDAE**

Effective: upon approval  
Revisions due to changes to BESE Bulletin 741, Louisiana Handbook for School Administrators, Section 1141. The new provisions include prohibiting possession of “wearable technology capable of sending or receiving text messages and other similar notifications” during the instructional day. This prohibits students wearing smart watches or similar devices. It also requires other components be included in the policy that needed to be added.  
The following policy changes are recommended by JDP.

**B. EMPLOYMENT OF PERSONNEL: File GBD**

Effective: upon approval  
Reimbursement to substitute for cost of application process on the substitutes first paycheck.

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- E. Transportation Committee - Greg Bordelon, Chairman  
F. 16th Section-Charles Bruchhaus, Chairman  
G. Ward II - Phillip Arceneaux, Chairman  
H. Legislative Liaison - Greg Bordelon, Chairman  
I. Long Range Planning - Malon Dobson, Chairman  
J. Food Service Committee - Greg Patterson, Chairman

**VII. SALES TAX REPORT - by Amber Hymel, Tax Collector.**

VIII. NEW BUSINESS:

1. Approve the 2025-2026 Jefferson Davis Parish School Board School Calendar.

Jefferson Davis Public School System 2025-2026 Calendar																													
July 2025					August 2025					September 2025					October 2025					November 2025					December 2025				
M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F
	1	2	3	4 4th of July					1 New Teach Induction	2	3	4	5			1	2 LOCAL PDD	3 Fair Day							1	2	3	4	5
7	8	9	10	11	4 STATE PDD	5 STATE PDD	6 LOCAL PDD	7 LOCAL PDD	8 Gd 1-12 report	8	9	10	11	12	6	7	8	9	10 End 1st SWK	3	4	5	6	7	8	9 PM	10 AP	11	12
14	15	16	17	18	11	12 PreK/K Reports	13	14	15	15	16	17	18	19	13 Teacher meeting	14 FIN	15 BRD	16	17	10	11	12	13	14	15	16 FIN	17 BRD	18	19 End 2nd SWK
21	22	23	24	25	18	19	20	21	22	22	23	24	25	26	20	21	22	23	24	17	18	19	20	21	22	23	24	25	26
28	29	30	31		25	26 PM	27	28	29	29	30				27	28	29	30	31	24 FIN / PM	25 BRD	26 AP	27 Thanksgiving	28	29	30	31		
January 2026					February 2026					March 2026					April 2026					May 2026					June 2026				
M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F
			1	2						2	3	4	5	6			1	2	3 Good Friday					1	1	2	3	4	5
5 LOCAL PDD	6	7	8	9	2	3	4	5	6	9	10	11 End 3rd SWK	12	13 Teacher meeting	6 Spring Break	7	8	9	10	4	5	6	7	8 End of Day	8	9	10	11	12
12	13 FIN	14	15 BRD	16	9	10 FIN	11 BRD	12	13	16	17 FIN	18 BRD	19	20	13	14 FIN	15 BRD	16	17	11	12	13	14	15	15	16 FIN	17 BRD	18	19 Summer 1st
19 MLK Holiday	20	21	22	23	16 American Heritage	17 Mardi Gras	18	19	20	23	24 PM	25 AP	26	27	20	21	22	23	24	18	19 FIN	20 Thanksgiving	21 Teachers Last Day	22	22	23	24	25	26
26	27 AP	28	29	30	23	24 PM	25 AP	26	27	30	31				27	28	29	30	25 Thanksgiving	26	27	28	29	29					
<div>July 4 Independence Holiday 31, 1 New Teacher Induction August 4-5 STATE PD 6-7 LOCAL PD 8 Gr. 1-12 Report 12 PreK/K Report</div> <div>September 1 Labor Day October 2 LOCAL PDD 3 Fair Day 13 TPD November 24-25 Thanksgiving</div> <div>December 23-31 Christmas Break January 1-2 New Year/Christmas Break 5 LOCAL PDD, TPD 19 MLK Holiday February 16 Amer Her Holiday</div> <div>March 17-18 Mardi Gras Holiday 23 Teachers last day June 19 Juneteenth</div> <div>Testing Dates Kindergarten Entry Assessment- first 30 days K-2 Fall Literacy Assessment CBT- first 30 days K-3 Winter Literacy Assessment CBT- December K-5 Spring Literacy Assessment CBT- April 3rd Grade Recounting- 2nd in May, 3rd in Summer H.S. CLEP- completed by May H.S. WorkKeys Online- Oct- April</div> <div>Testing Dates continued H.S. LEAP 2025 Fall Window Dec. 3-20 H.S. LEAP 2025 Spring Window April -May H.S. LEAP 2025 Summer Window June LEAP Counsel ELPT- Feb- March H.S. ACT/Pre-ACT Online- March or March LEAP 2025 CBT Grades 3,4,5,6,7,8 April -May LEAP 2025 PBT Grade 3 (ELA/Math April), (Science/Social Studies April)</div> <div>Nine Week Grading Calendar * 1st 9 weeks ends October 10 RC 10/16 PM 9/12 * 2nd 9 weeks ends December 19 RC 10/19 PM 10/14 * 3rd 9 weeks ends March 11 RC 3/17 PM 2/9 * 4th 9 weeks ends May 21 RC 5/22 PM 4/24 Blue Days- Teacher Planning Day( student's don't attend) Green Days- Teacher PD Days (student's don't attend)</div>																													

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2. Grant permission for the following out-of-state travel request:
- JHS Principal, Selena Gomes to travel to National Harbor, MD June 22 - 25, 2025 for the Model School Conference. To be paid with District Title II funds.
  - EHS FFA students and sponsor to travel to Houston, TX on March 9, 2025 to attend the Houston Livestock Show and Rodeo. At no expense to the Board.
  - LHS Fine Arts and Chemistry students and sponsor to travel to Houston, TX on March 21, 2025 to visit the Houston Museum. At no expense to the Board.
  - JHS Foreign Language Club students and sponsor to travel to Houston, TX on March 28, 2025 to visit the Houston Farmers Market and Galleria. At no expense to the Board.

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3. Adopt the following School Board Member Training Resolution:
- WHEREAS, each member of a city and parish school board shall receive a minimum of six hours of training and instruction, as required by ACT 705 of the 2011 Louisiana Legislature; and
- WHEREAS, this training and instruction shall consist of school laws of this state, laws governing the powers, duties, and responsibilities of city and parish school boards, educational trends, research and policy; and

WHEREAS, such instruction may be received from an institution of higher education in this state, from instruction sponsored by the State Department of Education, or by an in-service training program conducted by a city or parish school board central office or the Louisiana School Boards Association, or training provided at the national level; and

WHEREAS, each member of a city and parish board shall receive one hour of ethics training, per year, of their tenure as board member;

NOW THEREFORE, BE IT RESOLVED, that it become public record that PHILLIP ARCENEUX, GREG BORDELON, CHARLES BRUCHHAUS, MALON DOBSON, DAVID DOISE, BLAKE FREY, JANET JONES, PAULA LEJEUNE, SUMMER LEJEUNE, GREG PATTERSON, BLAKE PETRY, PAUL TRAHAN, and RUSSELL WALKER, members of the JEFFERSON DAVIS PARISH SCHOOL BOARD, have successfully received and exceeded the six hours of required training as mandated by the Legislature of Louisiana and all board members have fulfilled the mandate of one hour of ethics training for the year 2024.

CERTIFICATE

I, the undersigned Superintendent of Jefferson Davis Parish School Board, do hereby certify that the above and foregoing is a true copy of a resolution adopted at its regular School Board meeting on February 20, 2025.

JOHN G. HALL, Superintendent  
Jefferson Davis Parish School Board

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
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4. Approve the following Annual 2025-2026 Child Nutrition Program Procurement Calendar:

**Annual 2025-2026 Child Nutrition Program Procurement Calendar**

The following calendar identifies the general items to be bid, the date, and the time of the bid openings for the 2025-2026 School Year for the Jefferson Davis Parish School Board Child Nutrition Program. All bids will be opened for reading only at the Food Service Warehouse located at 1627 Wilbert D. Rochelle Avenue in Jennings, LA at 10:00 am on the specified bid opening day. The public is invited to attend all bid openings. Invitations to bid, instructions, and specifications for any bids listed below may be obtained from the Child Nutrition Program located at the above address or by contacting the office at (337) 824-1969.

<b><u>ITEMS TO BE PROCURED</u></b> <b><u>BID AWARD</u></b>	<b><u>BIDS TO VENDORS</u></b>	<b><u>PURCHASING PERIOD</u></b>	<b><u>BID OPENING</u></b>
Fluid Milk & Milk Products May 8, 2025	March 6, 2025	School Year	April 8, 2025
Bread & Bread Products May 8, 2025	March 6, 2025	School Year	April 8, 2025
Paper and Cleaning Items May 8, 2025	March 6, 2025	School Year	April 8, 2025
Chilled/Frozen Fruit Juices, Bakery Items, May 8, 2025 Vegetables	March 6, 2025	School Year	April 8, 2025
Chilled/Frozen Meat Items May 8, 2025	March 13, 2025	School Year	April 15, 2025

The Jefferson Davis Parish School Board Child Nutrition Program is funded 51% with federal funds for a total of approximately \$3 million per year. Publication Dates: February 23, February 26, and February 28, 2025. This was adopted by the Jefferson Davis Parish School Board at the February 20, 2025 meeting.

**Non Discrimination Statement:** This institution is an equal opportunity provider.

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5. Approve the following non-faculty coaches for 2024-2025 upon completion of LHSAA coaching course certification and Board policy requirements.
1. Gavyn Chevallier, EHS baseball and softball.

2. Leigh Ann Bruchhaus, EHS track.

3. Todd Thomas, EHS golf.

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\*\*\* **ADDENDUM TO NEW BUSINESS**

1. Grant permission to the Child Nutrition Program to declare the following as surplus and send to the next available public auction:
1. ASBER Reach in 2 door Freezer from Lake Arthur High Model Number ARF 49 HF, Serial Number 8102048821.

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2. Approve the following non-faculty coaches for 2024-2025 upon completion of LHSAA coaching course certification and Board policy requirements.
1. Derrell Joubert, HHS Girl's Gavyn Chevallier, EHS basketball.

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IX. **INFORMATION**

1. The LSBA 2024 annual convention will be held in Lake Charles on February 25, 26 and 27, 2025.
2. Education Signing Day for Future Educators will be held on February 28, 2025 at 10:00 a.m. at Sowela Technical College.
3. The Jefferson Davis Parish School Board Members 2025 Spring Strategic Planning Meeting will be on Thursday, March 27, 2025 at 6:00 p.m. at Abshire Camp.
4. The Department of Special Services will be hosting the 4th Annual/2025 Special Olympics ~ Track & Field Event on Friday, March 21, 2025 from 8:00am - 12:00pm at Lake Arthur High School Track & Small Gym in Lake Arthur, LA for SWDs grades 3<sup>rd</sup> - 12<sup>th</sup> grade. We will be funding the event from funds that The Department of Special Services received as a donation from donated funds from the Ivy Woods Golf Tournaments & Knights of Columbus Council 2012 Donations. Approximately: \$3,500.00. (If weather

conditions do not permit the event from taking place, the event will be rescheduled on Friday, March 28, 2025).

5. The Department of Special Services will be hosting the 2nd Annual/2025 "An Evening to Shine" Dance on Friday, April 4, 2025 from 5:30pm- 7:30pm at the Jennings High School Cafetorium for students with significant disabilities in grades 6th-12th. Any expenses that occur (regarding decorations or snacks) will be funded from funds that The Department of Special Services received as a donation from donated funds from the Ivy Woods Golf Tournaments.
6. The JDP Department of Special Services and the JDP Special Education Advisory Council will be hosting an informative "Parent Meeting" on the topic of the Individualized Education Program (IEP) and its impact on students' education. The meeting will take place on Tuesday, March 25, 2025, from 5:30 PM to 6:30 PM at the Pupil Appraisal Center in Training Room A at the JWCFF. Parents/guardians and community stakeholders are invited to attend in person or virtually. Expenses related to snacks and assorted soft drinks, etc. for attendees will be funded by donations from the Ivy Woods Golf Tournament, which the Department of Special Services received.
7. The JDP Department of Special Services has arranged additional professional development and coaching sessions with LASARD (Louisiana Autism and Related Disabilities Project). These sessions will focus on supporting the behavior and executive functioning needs of identified PreK through high school students with disabilities. The total cost for these sessions is \$12,000.00, which will be funded with IDEA funds.
8. The JDP Department of Special Services has contracted with RBW Consulting, LLC to conduct an audit of current services in Special Education Instruction, Compliance, and Program Development. The purpose of the audit is to provide tools, guidance, and frameworks to enhance educational outcomes for students with disabilities (SWDs). The cost of the audit is \$15,000.00, funded through IDEA fund

## **X. PERSONNEL CHANGES**

### **A. Personnel changes:**

#### **APPOINTMENTS**

1. Karen Matt, LAE Cafeteria Tech, 02/03/25, re: Brooke Fruge transfer.
2. Dorothy LeJeune, EHS Custodian, 02/10/25, re: Devin Richard resignation.

#### **TRANSFERS**

1. Arthur Dean Benoit, LHS Bus Operator to HHS Bus Operator, 02/10/25.
2. Trisha Boudreaux, JHS part-time Clerical Aide to JHS 10 month Secretary, 02/10/25, re: Phyllis Durio retirement.
3. Maggie Baxter, HHS SPED Teacher to Pupil Appraisal SPED Advisor, 05/27/25, re: Rosalind Broussard retirement.

- 4. Tracy Prejean, Central Office/HHS Custodian split to HHS Custodian full time, 01/16/25.
- 5. Brooke Fruge, LAES Cafeteria Tech to LAHS Cafeteria Tech, 01/27/25, re: Frankie Teal transfer.

LEAVE WITHOUT PAY

- 1. Bethany Crochet, JES Cafeteria Tech, 01/15/25 to 01/17/25.
- 2. Kelly Dronet, HHS Teacher, 02/03/25 (½ day) to 02/04/25 and 02/10/25 to 02/12/25.
- 3. Carolyn Rubin, WHS Cafeteria Tech, 01/01/25 to 02/28/25.

RESIGNATIONS

- 1. Devin Richard, EHS Custodian, 02/01/25.

RETIREMENTS

- 1. Racheal C. Jones, JES Teacher, 05/24/25, with 33 years of service.
- 2. Janne Crews, WES Teacher, 05/24/25, with 41 years of service.
- 3. Jacqueline L. Prielipp, LAES Teacher, 05/24/25, with 33 years of service.

XI. SUPERINTENDENT’S COMMENTS NOT REQUIRING BOARD ACTION

1. January was School Board recognition month.

The month of January marked the annual observance of School Board Recognition Month – a good time to salute the work of school board members especially in these unprecedented times. Our locally elected board in Jefferson Davis Parish speaks out for public schools by ensuring our students have the opportunity to benefit from a safe high-quality education. Their decisions and actions affect the present and future lives of our community’s children. Join us in celebrating School Board Recognition Month in Jefferson Davis Parish.

XII. EXECUTIVE SESSION

A. Motion to enter into Executive session.

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B. Motion to resume in regular session.

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XIII. ADJOURN

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IN COMPLIANCE WITH STATE LAW, A COPY OF THIS AGENDA WAS POSTED IN A CONSPICUOUS PLACE AT THE MEETING PLACE OF SAID BOARD ON WEDNESDAY, FEBRUARY 19, 2025 BY 4:00 P.M.
IN ACCORDANCE WITH THE AMERICAN WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE, PLEASE CONTACT DEBBIE AT 337-824-1834 DESCRIBING THE ASSISTANCE THAT IS NECESSARY.