



**JEFFERSON DAVIS PARISH SCHOOL BOARD AGENDA**  
**203 E. PLAQUEMINE STREET**  
**JENNINGS, LOUISIANA**  
**(337) 824-1834**  
**FINANCE/SALARY COMMITTEE AGENDA**  
**MEETING TIME: TUESDAY, JULY 16, 2024 AT 5:00 P.M.**

<p style="text-align: center;"><b>FILE: BCB - SCHOOL BOARD MEETING RULES OF PROCEDURE</b></p> <p><b>An individual speaker who appears at a School Board meeting to speak on an agenda item must register prior to the meeting, and will be allotted three (3) minutes to speak on the agenda item prior to School Board discussion on the agenda item.</b></p>
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**I. CALL TO ORDER**

**II. ROLL CALL FOR DETERMINATION OF A QUORUM.**

**COMMITTEE MEMBERS:** Chairman, Phillip Arceneaux, Charles Bruchhaus, Malon Dobson, Blake Frey, Paula LeJeune, Blake Petry and Russell Walker.

**Roll Call for Finance Committee Members for determination of a quorum:**

Arceneaux, Chair	Bruchhaus	Dobson	Frey	P. LeJeune	Petry	Walker
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**Roll Call for Other Members present:**

Bord	S. Lejeune	Jones	Patterson	Doise	Trahan
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**III. VOTE TO CHANGE THE ORDER OF TOPICS TO BE ADDRESSED AND TO ADD NEW ITEMS NOT ON THE ORIGINAL AGENDA.**

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
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**IV. DISCUSSION**

- 1. Jefferson Davis Parish School Board 24-25 budget.

**V. AGENDA ITEMS FOR CONSIDERATION**

- 1. Grant permission to WHS to accept the following donations:
  - 1. Welsh Greyhound Backers - \$468.00 to WHS Tennis. Funds to be used towards cost for seasonal expenses.
  - 2. Varsity Cheer Moms - \$3,580.00 to WHS Cheerleaders. Funds to be used towards summer team camp and yearly expenses.

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
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- 2. Grant permission to accept Change Order No. 1 on the JDPSB – JES Improvements Project.  
Description: Change Order #1 - Trahan Construction will provide labor and equipment required for the following: (refer to attached backup for additional information)
  - \* COR #1 – Order additional LVT floor tile.
  - \* COR #2 – Remove outlets in multipurpose, add outlets at stairwells.
  - \* COR #3 – Replace cut/damaged LVT floor tile at multipurpose and library
  - \* COR #4 – Paint stair handrails
  - \* COR #5 – Install wall protection in administration corridor

- \* COR #6 – Provide and install locksets with occupancy indicators at Faculty RR
- \* COR #7 – Fabricate and install painted steel gates w/latch under each Stairwell
- \* COR #8 – Provide pad for nurse’s waiting bench
- \* COR #9 – Provide additional cabinets in nurse’s office
- \* COR #10 – Remove and replace doorstops at 25 locations

Details: Change Order #1 for \$51,253.00 and adding days: 0 days

Bid Changes as follows:

The Original Contract Sum was	\$241,000.00
The net change by previously orders	\$ 0.00
The Contract Sum prior to this Change Order	\$241,000.00
The Contract Sum will be increased by	\$ 51,253.00

The new Contract Sum including this Change Order will be \$292,253.00

The Contract Time will be increased by zero ( 0 ) days

The new date of Substantial Completion will be July 23, 2024

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
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3. Grant permission to accept Change Order No. 1 on the JDPSB – HHS Sewer Treatment Plant Project.

Description: Change Order #1 – Credit for Remaining Contingency.

Details: Change Order #1 to decrease \$4,200.00 and adding days: 0 days

Bid Changes as follows:

The Original Contract Sum was	\$249,250.00
The net change by previously orders	\$ 0.00
The Contract Sum prior to this Change Order	\$249,250.00
The Contract Sum will be decreased by	\$ 4,200.00

The new Contract Sum including this Change Order will be \$245,050.00

The Contract Time will be increased by zero ( 0 ) days

The new date of Substantial Completion will be July 23, 2024

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
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4. Grant permission to accept Change Order No. 3 on the JDPSB – Elton Elementary School Project.

Description: Change Order #3 – K&J Construction will provide labor and equipment required for the following:

(refer to attached backup for additional information)

COR #4 – Secure Vestibule and Hallway Doors at Elton High School - \$60,881

COR #8 – CREDIT for Roofing (Canopy) and Electrical Work – (\$50,329)

COR #9 – Additional work for new Slab Parking Lot - \$48,308

Details: Change Order #3 for \$58,860.00 and adding days: 0 days

Bid Changes as follows:

The Original Contract Sum was \$2,578,000.00  
The net change by previously orders \$ 847,155.00  
The Contract Sum prior to this Change Order \$3,425,155.00  
The Contract Sum will be increased by \$ 58,860.00  
The new Contract Sum including this Change Order will be \$3,484,015.00  
The Contract Time will be increased by zero ( 0 ) days  
The new date of Substantial Completion will be September 4th, 2024

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
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5. Grant permission to accept Change Order No. 1 on the JDPSB – Elton Elementary Cafeteria Renovation Project.  
Description: Change Order #1 – K&J Construction will provide labor and equipment required for the following: (refer to attached backup for additional information)  
- COR #1 – Additional Roofing (Canopy) and Electrical Work.

Details: Change Order #1 for \$50,329.00 and adding days: 0 days

Bid Changes as follows:

The Original Contract Sum was \$360,000.00  
The net change by previously orders \$ 0.00  
The Contract Sum prior to this Change Order \$360,000.00  
The Contract Sum will be increased by \$ 50,329.00

The new Contract Sum including this Change Order will be \$410,329.00  
The Contract Time will be increased by zero ( 0 ) days  
The new date of Substantial Completion will be August 26th, 2024

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
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6. On March 21, 2024, WES was granted permission to purchase on state contract from United Automation replacement and additional security cameras at a cost of \$33,529.93 and was to be paid from WES Maintenance funds. WES is asking that this previous approval be rescinded due to the software not being available as originally planned and seeking approval to purchase additional security cameras on state contract (#310082937) from Sylvan Special Systems at a cost of \$54,991.00. Other quote from United Automation (\$95,735.00 - State contact #4400028681). To be paid from CSD #1 Contingency Funds.

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7. Grant permission to Danielle Simien, CTE Supervisor to purchase 6 Pro-Certification and Practice Test license bundles for EHS, WHS, LHS, LAHS, HHS and JHS @ \$3,640 each for the renewal of the GMETRIX software for students to prepare for the Adobe credentialing exam. This software allows students enrolled in Digital Media I an opportunity to earn a Statewide Basic and a Statewide Advanced Industry based credential. Earning these credentials will benefit the school and district’s accountability, assist students in satisfying

graduation requirements necessary for Jumpstart pathways, and provide the students with certifications that could benefit them as they enter the job force immediately upon graduation. The total for this purchase will be \$21,840 and will be paid out of CDF (Career Development Funds) funding.

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8. Grant permission to pay for the Fall and Spring tuition for dual enrollment students to SOWELA Technical Community College. Fees will be covered with SCA (Supplemental Course Academy/Course Choice funds).

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9. Grant permission to JHS to move forward with camera installation work to upgrade our camera systems using Sylvan Special Systems Inc. as our provider for the cost of \$142,440.00 (State contract #310082937). To be funded by JHS yearly maintenance #2 and or Ward II contingency. Upgrading our camera system will allow for our campus to be more secure in the event of an emergency; law enforcement and other emergency response agencies will be able to access our system remotely if needed. In addition it will also add additional cameras in outside athletic areas that are not currently covered. Other quotes received from United Automations (\$258,393.00 State Contract and \$229,563.00 State Contract #4400028681).

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10. Accept the catalog bid from The Tree House for the 2024-2025 JDPSB Parishwide Computer Printing Supplies bid, who offered discount percentages that resulted in the lowest net cost. The other bids received were from Quill, and Howard Technology. Sealed bids were opened on Monday, July 15, 2024 @ 10:00 a.m. Sealed bids were opened on Monday, July 15, 2024 @ 10:00 a.m.

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11. Approve the 2024-2025 Salary Schedule. (Handout provided by Christin LeGros, Director of Finance.)

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12. Accept the bid of Fleet Rite/Shop Rite of \$.10 per gallon margin over the OPIS (Lake Charles) terminal price for the three-year Gasoline & Diesel Off Site Fueling System contract for the three-year period beginning July 1, 2024 and ending June 30, 2027, as recommended by the Director of Finance. Sealed bids were opened on Monday, July 15, 2024 @ 2:00 p.m., and no other Parish-wide bids were received. Under the terms of the bid, Fuselier Canal will be allowed to provide fuel for the buses used in the Elton area routes only because they agreed in writing to provide fuel to JDPSB vehicles under terms equal to or better than the winning parish-wide bid. Fuselier Canal provided an Elton only bid of \$.7 per gallon margin over the OPIS (LakeCharles) terminal price.

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13. Grant permission to JHS to accept the following donations:

1. Jennings Softball Boosters - \$382.00. Funds to be used to help cover expenses for summer ball.

2. Jennings Varsity Cheer Boosters- \$4,200.00. Funds to be used to help defer season expenses.
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| MOTION BY: | SECONDED BY: | PUBLIC COMMENT | DISCUSSION | VOTE |
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VI. EXECUTIVE SESSION

- A. Motion to enter into Executive session.
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- B. Motion to resume in regular session.
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VII. ADJOURN

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IN COMPLIANCE WITH STATE LAW, A COPY OF THIS AGENDA WAS POSTED IN A CONSPICUOUS PLACE AT THE MEETING PLACE OF SAID BOARD ON MONDAY JULY 15, 2024 BY 4:00 P.M.				
IN ACCORDANCE WITH THE AMERICAN WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE, PLEASE CONTACT DEBBIE AT 337-824-1834 DESCRIBING THE ASSISTANCE THAT IS NECESSARY.				