



**JEFFERSON DAVIS PARISH SCHOOL BOARD AGENDA**  
**203 E. PLAQUEMINE STREET**  
**JENNINGS, LOUISIANA**  
**(337) 824-1834**  
**AGENDA MEETING**  
**THURSDAY, OCTOBER 19, 2023 at 6:00 p.m.**

**FILE: BCB - SCHOOL BOARD MEETING RULES OF PROCEDURE**  
**An individual speaker who appears at a School Board meeting to speak on an agenda item must register prior to the meeting, and will be allotted three (3) minutes to speak on the agenda item prior to School Board discussion on the agenda item.**

**I. CALL TO ORDER**

**II. INVOCATION and PLEDGE OF ALLEGIANCE.**

**III. ROLL CALL FOR DETERMINATION OF A QUORUM.**

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| ARC | BORD | BRUC | DOB | DOISE | FREY | JONES | P. LEJEUNE | S. LEJEUNE | PATT | PETRY | TRAH | WALK |
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**IV. APPROVAL OF THE SCHOOL BOARD MINUTES OF THE REGULAR MEETING ON SEPTEMBER 21, 2023.**

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| MOTION BY: | SECONDED BY: | PUBLIC COMMENT | DISCUSSION | VOTE |
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**V. VOTE TO CHANGE THE ORDER OF TOPICS TO BE ADDRESSED AND TO ADD NEW ITEMS NOT ON THE ORIGINAL AGENDA.**

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**VI. BOARD COMMITTEE REPORTS:**

**A. FINANCE COMMITTEE - REQUEST FROM THE FINANCE COMMITTEE CHAIRMAN, PHILLIP ARCENEUX, THAT THE SCHOOL BOARD:**

1. Grant permission to EES to accept the following donation:
  1. Anonymous donation of \$1,000.00. Funds to be used to assist cost of attendance to the National FFA Convention.

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2. Grant permission to JHS to accept the following donations:
  1. Jennings Varsity Cheer Boosters - \$6,936.67. Funds to be used to help cover uniform cost for the 2023-24 year.
  2. Terry Bertrand Insurance Agency - \$250.00. Funds to be used to help purchase supplies for Roscoe's Room food pantry.

3. JHS Alumni - \$19,000.00. Funds to be used by JHS Athletics for athletic Programs.

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3. Grant permission to LAHS to accept the following donations:
  1. Hunt Brothers Pizza - \$1,088.00. Funds to be used for powerlifting team to offset expenses for equipment for upcoming season.
  2. Scotty Lavergne Benefit Committee - \$500.00. Funds to be used for the baseball team to offset expenses for equipment for upcoming season.
  3. Bolton Ford - \$1,000.00. Funds to be used for football team to offset expenses.
  4. LAHS PTO - \$1,067.00. Funds to be used to benefit Quiz Bowl Team and expenses they may occur.

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4. Grant permission to WES to accept the following donation:
  1. Walmart donation of supplies valuing \$300.00. Supplies to be used for students in classrooms.

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5. Grant permission to WHS to accept the following donation:
  1. Troy Romero - \$300. Funds to be used towards Basketball uniforms and travel gear.

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6. Grant permission to grant to LHS FFA Chapter funds in the amount of \$500 to attend the National FFA Convention, wherein 4 members will receive the American FFA Degree. These funds to be paid from General Fund as per procedure for students qualifying to attend National events.

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7. Grant permission to the Maintenance Supervisor, Mr. Richard, to accept the lowest quote from K&D Lawncare for lawn maintenance of the old JES and WEIC locations at a total cost of \$700 per cut (\$500 for old JES and \$200 for WEIC). The total number of cuts shall not exceed 16 cuts during contract unless written consent is given by Superintendent Designee. Other quotes received were from John's Affordable Lawn Care for \$1,760 for both locations and from Duhon Lawn Care for \$2,000 for both locations.

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8. Grant permission to Jefferson Davis Parish Federal Programs to accept the following donations to help facilitate and provide meals and door prizes for Prime Time Family Reading at JES every Monday for six weeks between September 11, 2023 and October 16, 2023:

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| 1.  | LA Endowment for the Humanities | \$1,000.00       |
| 2.  | Hobo's Deli                     | \$ 150.00        |
| 3.  | Zigler Foundation               | \$ 250.00        |
| 4.  | Dr. Kieran and Tina Coleman     | \$ 250.00        |
| 5.  | Tupco Realty                    | \$ 150.00        |
| 6.  | Wilbert and Lorena Gilbeaux     | \$ 150.00        |
| 7.  | Wendell Miller                  | \$ 150.00        |
| 8.  | Torrie Thibodeaux               | \$ 100.00        |
| 9.  | Ben and Roya Oustalet           | \$ 50.00         |
| 10. | The Bank                        | \$ 150.00        |
| 11. | Ochsner Clinic Foundation       | \$ 150.00        |
| 12. | Payo Construction               | \$ 100.00        |
| 13. | Jennings Methodist Church       | \$ 150.00        |
| 14. | Our Lady of Perpetual Help, KPC | \$ 150.00        |
| 15. | Jennings First Baptist Church   | Jambalaya & Cake |
| 16. | Jennings Daily News             | Newspapers       |
| 17. | Domino's Pizza                  | 5 large pizzas   |
| 18. | Payo Construction               | drinks & cookies |

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9. Approve the recommendation of the Finance Director, Mrs. LeGros, to issue a one-time, state mandated, special appropriation for certified and support staff stipend. The stipend will be paid to all permanent Jefferson Davis Parish School Board employees that are active, as of close of business, November 1, 2023. The stipend will be paid out as follows:

- Certificated personnel whose job requires an advanced degree (which includes a Practitioners License) receive a gross supplement of \$2,000.00 per full-time position. Part-time personnel will receive one-half of the full-time distribution.
- Support/Non-Certificated personnel will receive a gross supplement of \$1,000 per full-time position. Part-time personnel will receive one-half of the full-time distribution.

The total cost for this stipend will be approximately \$1,600,000 to be paid using the special appropriation funds from the state in the amount of \$1,542,130 and the remaining balance covered by the general fund.

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10. Grant permission to Rory Myers, Curriculum Supervisor/District Test Coordinator to pay in accordance with the 2023-2024 MOU with LDOE for ACT/WorkKeys Testing Fees in the amount \$15,930. ACT/WorkKeys is a test which directly affects School and District performance scores. To be paid from the General Fund.

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B. Insurance - Charles Bruchhaus, Chairman

**C. BUILDING & GROUNDS COMMITTEE - REQUEST FROM THE BUILDING & GROUNDS COMMITTEE CHAIRMAN, DAVID DOISE, THAT THE SCHOOL BOARD:**

1. Name the softball field at Jennings High School in memory of Tom Precht.

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**D. POLICY COMMITTEE - REQUEST FROM THE POLICY COMMITTEE - RUSSELL WALKER, CHAIRMAN**

**Adopt the following revised policies:**

1. **GENERAL LEAVES OF ABSENCE: File GBRIA**

Effective: upon approval

Removing the part on leave without pay since JDPSB adopted a Leave Without Pay Policy (GBRIJ) at the September meeting.

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E. Transportation Committee - Greg Bordelon, Chairman

F. 16th Section-Charles Bruchhaus, Chairman

**G. WARD II COMMITTEE - REQUEST FROM THE WARD II COMMITTEE - PHILLIP ARCENEUX RUSSELL WALKER, CHAIRMAN**

1. Grant permission to advertise for improvements to JHS Jerry Simmons Stadium and JWCE.

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H. Legislative Liaison - Greg Bordelon, Chairman

I. Long Range Planning - Malon Dobson, Chairman

J. Food Service Committee - Greg Patterson, Chairman

**VII. SALES TAX REPORT - by Amber Hymel, Tax Collector.**

**VIII. NEW BUSINESS:**

1. Consideration of adopting a resolution providing for the redemption of the outstanding Sales Tax School Refunding Bonds, Series 2013, of Sales Tax District No. 1 (Jennings) of the Parish School Board of the Parish of Jefferson

Davis, State of Louisiana; and providing for other matters in connection therewith.

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2. Declare the following items as surplus and send to the next available public auction:

1. LAES Sears Washing Machine model number 417.41122410, Serial Number 4C80803574.

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3. Approve the following out-of-state travel request:

1. EHS FFA students and teacher to travel to Louisville, KY to attend the National FFA Convention from 11/11/23 to 11/16/23.

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4. Approve the following non-faculty coaches for 2023-2024 upon completion of LHSAA coaching course certification and Board policy requirements.

1. Cory Louviere, HHS basketball and baseball;
2. Cody Guidry, HHS basketball and baseball;
3. Wayne Fruge, HHS basketball and baseball.

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5. Grant permission to accept Change Order No. 1 on the JDPSB - Jefferson Davis Parish School Board Roofing Repairs - Phase 2 Project.

Change Order #1 for \$22,933.00 reduction and adding 27 days:

Bid Changes as follows:

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| The Original Contract Sum was               | \$372,000.00 |
| The net change by previously orders         | \$ .00       |
| The Contract Sum prior to this Change Order | \$372,000.00 |
| The Contract Sum will be decreased by       | \$ 22,933.00 |

**The new Contract Sum including  
this Change Order will be**

**\$349,067.00**

The Contract Time will be increased by twenty seven (27) days

The new date of Substantial Completion will be **August 25, 2023**

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6. Grant permission to accept Change Order No. 2 on the JDPSB - Jefferson Davis Parish School Board Roofing Repairs - Phase 1 Project (multiple sites - Welsh High School, Lake Arthur High School, Lake Arthur Elementary School and Fenton Elementary School).

Change Order #2 for \$48,720.00 reduction and adding 80 days:

Bid Changes as follows:

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| The Original Contract Sum was       | \$5,129,735.00 |
| The net change by previously orders | \$ 198,927.00  |

The Contract Sum prior to this Change Order \$5,328,662.00  
 The Contract Sum will be decreased by \$ 48,720.00

**The new Contract Sum including  
 this Change Order will be \$5,279,942.00**

The Contract Time will be increased by eighty (80) days

The new date of Substantial Completion will be **August 11, 2023**

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**IX. INFORMATION**

1. Condolences are extended to the families of:
  - A. Rosalind Sarradet, JHS Teacher who retired in 1985, with 21 years of service.
  - B. Camella Pierce, WHS Cafe Tech who retired in 1996, with 14.5 years of service.
  - C. Audrey Daboval, WES Teacher, who retired in May 2002 with 27 years of service.
2. The Department of Special Services will be hosting the Special Olympics ~ Horseshoe & Bocce Event on Friday, October 27, 2023 from 8:00am - 12:00pm at Welsh High School ~ Football Stadium in Welsh, LA for SWDs grades 3<sup>rd</sup> - 12<sup>th</sup> grade. We will be funding the event from donated funds that The Department of Special Services received as a donation from the 2022 & 2023 Ivy Woods Golf Tournament. Approximately: \$3,581.13.

**X. PERSONNEL CHANGES**

**A. Personnel appointments as determined by the Superintendent:**

1. Name **KILEY GUIDRY**, LAHS Financial Secretary, 09/27/23, re: Shawntel Simon resignation.

**B. Personnel changes:**

**APPOINTMENTS**

1. Sarah Reeves, EES SPED Paraprofessional, 09/22/23, re: Lindsay Bazinet transfer.
2. Cheyenne M. Benoit, LAE Cafeteria Tech, 10/02/23, re: Daisy Dugas retirement.
3. Victoria Pitre, FES Cafeteria Tech, 09/14/23, re: Marcelett Taylor resignation.
4. Brooke Fruge, LAHS Cafeteria Tech, 10/10/23, re: new position.
5. Adrian Zerringue, LHS Teacher/Coach, 10/10/23, re: Madyson Brasseaux resignation.
6. Kaitlyn Hebert, LAES Bus Operator, 10/03/23, re: Pamela Thibodeaux resignation.

**TRANSFERS**

1. Bridget Temple, WES PE Teacher to WES Teacher, 09/29/23, re: Arien Harper resignation.

2. Donna Collins, LHS Cafeteria Tech to Welsh Schools Cafeteria Tech, 10/09/23, re: Jeannell Jones resignation.

**MEDICAL LEAVES**

1. K. Scogin, JHS Teacher, 09/25/23 to 09/29/23.
2. D. Fontenot, LHS Teacher, 10/05/23 to 11/05/23.
3. A. Benoit, JES Cafeteria Tech, 08/23/23 to 11/13/23.
4. T. Stipek, LAES SPED Teacher, 10/09/23 to 10/10/23.
5. A. Jackson, JES Teacher, 04/28/24 to 06/09/24.
6. L. Comeaux, WES Custodian, 09/27/23 to 10/23/23.

**MATERNITY LEAVES**

1. G. Larson, LHS Teacher, 01/08/24 to 03/04/24.
2. A. Jackson, 04/08/24 to 05/24/24.

**RESIGNATION**

1. Eric Willis, HHS Teacher, 12/01/23.
2. Aaron Trahan, JES Assistant Principal, 12/01/23.
3. Arien Harper, WES Teacher, 09/29/23.
4. Megan Fontenot, EHS Teacher, 10/16/23.

**RETIREMENTS**

1. Natalie Montou, EHS Teacher, 10/06/23, with 30.2 years of service.
2. Carolyn Davis, Central Office Tax Auditor, 12/01/23, with 30.5 years of service.

**XI. SUPERINTENDENT’S COMMENTS NOT REQUIRING BOARD ACTION**

**XII. EXECUTIVE SESSION**

A. Motion to enter into Executive session.

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B. Motion to resume in regular session.

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**XIII. ADJOURN**

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| <p>IN COMPLIANCE WITH STATE LAW, A COPY OF THIS AGENDA ADDENDUM WAS POSTED IN A CONSPICUOUS PLACE AT THE MEETING PLACE OF SAID BOARD ON WEDNESDAY, OCTOBER 18, 2023 BY 4:00 P.M.</p> <p>IN ACCORDANCE WITH THE AMERICAN WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE, PLEASE CONTACT DEBBIE AT 337-824-1834 DESCRIBING THE ASSISTANCE THAT IS NECESSARY.</p> |
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