



**JEFFERSON DAVIS PARISH SCHOOL BOARD AGENDA
 203 E. PLAQUEMINE STREET
 JENNINGS, LOUISIANA
 (337) 824-1834
 AGENDA MEETING
 THURSDAY, APRIL 18, 2024 at 6:00 p.m.**

FILE: BCB - SCHOOL BOARD MEETING RULES OF PROCEDURE
An individual speaker who appears at a School Board meeting to speak on an agenda item must register prior to the meeting, and will be allotted three (3) minutes to speak on the agenda item prior to School Board discussion on the agenda item.

I. CALL TO ORDER

II. INVOCATION and PLEDGE OF ALLEGIANCE.

III. ROLL CALL FOR DETERMINATION OF A QUORUM.

ARC	BORD	BRUC	DOB	DOISE	FREY	JONES	P. LEJEUNE	S. LEJEUNE	PATT	PETRY	TRAH	WALK
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IV. APPROVAL OF THE SCHOOL BOARD MINUTES OF THE REGULAR MEETING ON MARCH 21, 2024 AND THE SPECIAL MEETING ON MARCH 27, 2024.

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V. VOTE TO CHANGE THE ORDER OF TOPICS TO BE ADDRESSED AND TO ADD NEW ITEMS NOT ON THE ORIGINAL AGENDA.

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VI. RECOGNITION/ PRESENTATIONS:

VII. BOARD COMMITTEE REPORTS:

A. FINANCE COMMITTEE - REQUEST FROM THE FINANCE COMMITTEE CHAIRMAN, PHILLIP ARCENEUX, THAT THE SCHOOL BOARD:

1. Grant permission to WHS to accept the following donation:
 1. Welsh Band Booster's \$390.00 to WHS Band. Funds to be used for LMEA District lunch.
 2. Glenn Vanicor Builders, LLC - \$250.00 to Football. Funds to be used towards next season costs.

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2. Grant permission to McKinney-Vento Homeless Program to accept the following donation:
 1. Gifting Grace Project in Lafayette. 60 jackets and 80 bags filled with socks, gloves and hats.

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3. Grant permission to Christina Fontenot, Federal Programs Coordinator to accept the following donations for Prime Time Family Reading that took place on Wednesdays at Lake Arthur Elementary between Feb. 21 to March 27, 2024:
 1. Louisiana Endowment for the Humanities \$1,000.00 (primarily funded by Shell Oil.)
 2. Woman’s Library Club of Lake Arthur for providing meals for two nights. (Pizza and Spaghetti)
 3. Jennings Daily News provided newspapers for the families each night.
 4. Domino’s Pizza - Donation of five large pizzas.

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4. Grant permission to JHS to purchase on state contract (PG 9M CG 22) from Sunshine Quality Solutions a 2024 John Deere Gator at a price of \$12,742.12. To be paid from Ward II Contingency.

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5. Grant permission to JHS to accept the following donation:
 1. City of Jennings Recreation Department - \$453.36. Funds to be used for the boys Little Dribblers Tournament custodial services.

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6. Grant permission to Welsh-Roanoke Jr. High to accept the following donation:
 1. Welsh Jeff Davis Bank - \$1,000.00. Funds to be used towards offsetting the cost of awards for awards day and student incentives.

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7. Grant permission to purchase 150 student licenses for the online course platform, Edmentum, to be used at JWCE and for district students during the 2024-2025 school year at a cost of \$14,235 to be paid with CEIS (Coordinated Early Intervening Services) funds.

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INFORMATION TO FINANCE

1. Review of 3rd quarter Budget-to-Actual Comparisons on the General Fund and all Special Revenue Funds presented by Director

of Finance, Christin LeGros.

B. Insurance - Blake Petry, Chairman

C. BUILDING & GROUNDS COMMITTEE - REQUEST FROM THE BUILDING & GROUNDS COMMITTEE CHAIRMAN, DAVID DOISE, THAT THE SCHOOL BOARD:

1. Accept the lowest bid from Murphy Cormier, GC in the amount of \$249,250.00 for HHS Sewer Treatment Plant. Other bids received from Morvant Construction (\$267,802.00) and Seth Priola Construction (\$318,000.00). To be paid from ESSER III funding.

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2. Accept the lowest bid from Trahan Construction for Jennings Elementary Improvements in the amount of \$241,000.00. Other bids received from James H. Fontenot Construction (\$267,000.00) and K & J Development (\$265,000.00). To be paid from Ward II Construction and/or Ward II Contingency.

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D. Policy- Russell Walker, Chairman

E. TRANSPORTATION COMMITTEE - REQUEST FROM THE TRANSPORTATION COMMITTEE CHAIRMAN, GREG BORDELON, THAT THE SCHOOL BOARD:

1. Grant permission to purchase on State Contract 1 new 2024/25 71 passenger Bluebird Vision Diesel bus using ESSER Funds at cost of \$115,509.55.

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F. 16th Section-Charles Bruchhaus, Chairman

G. Ward II - Paula LeJeune, Chairman

H. Legislative Liaison - Greg Bordelon, Chairman

I. Long Range Planning - Malon Dobson, Chairman

J. Food Service Committee - Greg Patterson, Chairman

VIII. SALES TAX REPORT - by Amber Hymel, Tax Collector.

IX. NEW BUSINESS:

1. Grant permission for the following out-of-state travel:

A. LHS FBLA students, teacher and sponsors to travel to Orlando, FL from 06/25/24 to 07/03/24, to attend the FBLA National convention. At no expense to the Board.

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2. Declare the following EHS items as surplus and send to the next available public auction:

1. Green Buffer - Service Master, Serial Number 1002429, Model SM-507
2. Silver Buffer - Power Flight, Serial Number 0417g015439, Model C201HD

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3. Approve the following Literacy Coach Job Description:

Jefferson Davis Parish School Board Literacy Coach Job Description

JOB TITLE	Literacy Coach
REPORTS TO	Curriculum Supervisor
TERMS OF EMPLOYMENT	Teacher Schedule
QUALIFICATIONS	<ul style="list-style-type: none"> ➤ Valid Louisiana Teaching Certificate ➤ Bachelor’s Degree ➤ Minimum of 3 effective years of experience as a certified ELA teacher ➤ Proven results when working with struggling readers ➤ Strong knowledge of how children learn to read ➤ Knowledge and experience working with high-quality reading curriculum
FUNDING	2024-25 CLSD Grant Subsequent years: TBD
JOB OVERVIEW	<p>Literacy Coaches will follow the job description recommended by the State Department of Education:</p> <ul style="list-style-type: none"> ➤ Literacy Coaches ensure students receive high-quality literacy instruction. ➤ Literacy Coaches lead the development and improvement for teachers via training, observations, modeled lessons, feedback conversations, data analysis and more. ➤ Literacy Coaches serve as the literacy content expert and provide support on curriculum, high-quality interactions, and the science of teaching reading.
PERFORMANCE RESPONSIBILITIES/ESSENTIAL FUNCTIONS	
<ul style="list-style-type: none"> ➤ Coordinate and implement high-quality reading curriculum ➤ Facilitate professional development for teachers ➤ Observe teachers, provide feedback, and identify next steps to improve instruction in core ELA instruction for the purpose of support; not evaluation ➤ Monitor interventions conducted by the classroom teacher ➤ Model exemplar lessons ➤ Support lesson preparation using high-quality curriculum ➤ Model and support high-quality interactions with students ➤ Analyze data, identify trends, and support teachers to adjust instruction based on data 	

- Support teachers with effective parent communication and family involvement
- Communicate a belief in all students’ abilities to become successful readers ➤
- Attend all required meetings and trainings
- Communicate with leadership teams on school-wide literacy progress
- Attend literacy coach collaboratives

Performance in this position will be evaluated in accordance with the JDPSB policy on Evaluation of Personnel.

Signature of Evaluatee: _____ Date: _____

Printed name of Evaluatee: _____

Signature of Evaluator: _____ Date: _____

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X. INFORMATION

1. Condolences are extended to the families of:
 1. Margaret Armand, Northside Jr. High Secretary who retired in 1996, with 17 years of service.
 2. Denise Perry, Bus Driver, who retired in 2017, with 30 years of service and former School Board member from 2019-2022.

XI. PERSONNEL CHANGES

A. Personnel changes:

APPOINTMENTS

1. Jessica Green, JES 9.5 Clerical Aide, 04/08/24, Mary Ross resignation.

TRANSFERS

1. Megan Boudreaux, LAES 4th grade ELA 4th grade ELA to LAHS Business Teacher, 08/05/24.

MEDICAL LEAVES

1. H. Neal, JES SPED Para, 03/25/24 to 03/27/24.
2. B. Mallett, WAR Teacher, 02/02/24 to 02/09/24.
3. S. Bourque, WAR School Counselor, 02/19/24 to 02/22/24.
4. A. Jackson, JES Teacher, 04/08/24 to 04/28/24.
5. J. Pickle, PAS Psych 03/01/24 to 05/08/24.
6. T. Prejean, Central Office Custodian, 04/09/24 (½ day) and 04/11/24.
7. C. Stevens, LAE Para, 03/26/24 to 03/28/24.

RESIGNATION

1. Mark Caldwell, LAHS SPED Teacher/Coach, 05/25/24.
2. Raven Babineaux-Granger, JHS Teacher, 05/25/24.
3. Elanea Golmaryami, WAR SPED Teacher, 04/08/24.

4. Kayli Scogin, JHS Teacher, 04/01/24.

LEAVE WITHOUT PAY

1. Paula Fruge, EES Speech Therapist, 03/18/24, 03/25/24, 03/26/24 to 03/28/24.
2. Vickie Sandiferd, HHS Bus Driver, 03/20/24 to 03/25/24, 04/09/24 to 04/10/24 and 04/22/24 to 04/26/24.
3. Brittany Gobert, EES SPED Para, 03/20/24.
4. Shanice Hunter, JWCE Teacher, 03/18/24 to 03/19/24.
5. Lydia Dietz, EES Cafeteria Tech, 03/12/24 to 03/13/24.
6. Angela Boudreaux, JES Bus Aide, 03/04/24, 03/12/24, 3/18/24, 03/27/24 and 3/28/24.
7. Annie Simon, JES Teacher, 03/27/24 to 03/27/24.
8. Katherine Krielow, Speech Therapist, 04/17/24.
9. Faline Daniels, LAE Para, 04/30/24 to 05/02/24.
10. Cheyenne Benoit, LAES Cafeteria Tech, 04/11/24.
11. Janet Conner, LAES Teacher, 05/16/17 to 05/17/24.

RETIREMENT

1. Dina Bourgeois, LAHS Teacher, 05/25/24, with 29.5 years.
2. Lisa Duhon, JES Teacher, 05/25/24, with 28.5 years.

XII. SUPERINTENDENT’S COMMENTS NOT REQUIRING BOARD ACTION

XIII. EXECUTIVE SESSION

A. Motion to enter into Executive session.

1. At the request of Amber Hymel, Tax Auditor
 - A. To discuss ongoing litigation resulting from a sales tax audit. The jurisdictions affected are the School Board, Police Jury and Sheriff’s Offices.

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B. Motion to resume in regular session.

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XIV. ADJOURN

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IN COMPLIANCE WITH STATE LAW, A COPY OF THIS AGENDA ADDENDUM WAS POSTED IN A CONSPICUOUS PLACE AT THE MEETING PLACE OF SAID BOARD ON WEDNESDAY, APRIL 17, 2024 BY 4:00 P.M.

IN ACCORDANCE WITH THE AMERICAN WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE, PLEASE CONTACT DEBBIE AT 337-824-1834 DESCRIBING THE ASSISTANCE THAT IS NECESSARY.