



**JEFFERSON DAVIS PARISH SCHOOL BOARD AGENDA  
 203 E. PLAQUEMINE STREET  
 JENNINGS, LOUISIANA  
 (337) 824-1834  
 POLICY COMMITTEE AGENDA  
 MEETING TIME: JANUARY 23, 2024  
 after 5:00 p.m. Finance meeting**

<b>FILE: BCB - SCHOOL BOARD MEETING RULES OF PROCEDURE</b>
<b>An individual speaker who appears at a School Board meeting to speak on an agenda item must register prior to the meeting, and will be allotted three (3) minutes to speak on the agenda item prior to School Board discussion on the agenda item.</b>

**I. CALL TO ORDER**

**II. ROLL CALL FOR DETERMINATION OF A QUORUM.**

**COMMITTEE MEMBERS:** Chairman, Russell Walker, Phillip Arceneaux, David Doise, Summer LeJeune, and Greg Patterson.

**Roll Call for Policy Committee Members for determination of a quorum:**

Walker, Chair	Arceneaux	Doise	S. Lejeune	Patterson
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**Roll Call for Other Members present:**

Bord	Bruchhaus	Dobson	Frey	Jones	P. Lejeune	Petry	Trahan
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**III. VOTE TO CHANGE THE ORDER OF TOPICS TO BE ADDRESSED AND TO ADD NEW ITEMS NOT ON THE ORIGINAL AGENDA.**

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
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**IV. Adopt the following revised policies:**

The following policy changes are recommended by Forethought Consulting and JDP.

**ADMINISTRATIVE RECORDS: File CN**

Effective: upon approval

Act 247, revised La. Rev. Stat. Ann. §44:32 regarding fees for duplication of public records. It states, "Any custodian who elects to establish and collect such fees shall establish a reasonable fee schedule and post the schedule where it can be readily accessed by the public." The policy has been revised to require that the schedule be posted where it can be readily accessed by the public, includes the information in a new section which expands on duplication of records and a new section includes suggested information addressing disposal of records.

**USE OF AUTOMATED EXTERNAL DEFIBRILLATOR (AED) AND CARDIAC EMERGENCY PLAN: File EBBH**

Effective: upon approval

Act 234, revised La. Rev. Stat. Ann. §40:1137.3 to require each elementary, middle, and high school to have AEDs, and that any such school that sponsors an interscholastic event shall have an AED and a trained AED user who is trained in first aid CPR at the event. In addition, these schools shall have a "cardiac emergency response plan" to reduce death from cardiac arrest at an interscholastic athletic event. These revisions are reflected in the policy Use of Automated Defibrillator (AED) and Cardiac Emergency Plan.

**SCHOOL WELLNESS: File JGB**

Effective: upon approval

Act 219 enacts La. Rev. Stat. Ann. §17:17.7 and requires that each public school which includes any of the grades kindergarten through five to provide at least fifteen (15) minutes of recess, consisting of supervised, unstructured free play, each school day.

**STUDENT HEALTH SERVICES: File JGC**

Effective: upon approval

Act 266 enacts La. Rev. Stat. Ann. §17:392.11 and requires that the Department of Education (DOE) select a dyslexia screener and provide it at no cost to each public school. The dyslexia screener shall be administered to each student by a classroom teacher in the second half of kindergarten, or upon request of a teacher or parent or legal guardian.

**PROBATION: File GBG**

Effective: upon approval

The Probation policy has been updated to recognize the Superintendent’s authority to dismiss school employees (those employees who are not teachers or bus operators) without going to the School Board. School employees are not entitled to a hearing before the Board. This brings the policy in line with 2012 legislation giving the Superintendent responsibility for personnel decisions.

**PARENT CONFERENCES: File IHAD**

Effective: upon approval

When the discipline policies were revised in 2021 necessary changes to the disciplinary conferences information in the Parent Conferences policy were overlooked, and have now been updated. Also, although the term “legal guardian” had already replaced “guardian” in §17:416, the statutes regarding academic conferences still contain “guardian.” As those statutes have not been updated in years, we have taken the liberty of adding “legal” in that section as well. Additional changes remove the term “tutor” and replaces the term “pupil” with “student.”

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
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**VI. ADJOURN**

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
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IN COMPLIANCE WITH STATE LAW, A COPY OF THIS AGENDA WAS POSTED IN A CONSPICUOUS PLACE AT THE MEETING PLACE OF SAID BOARD MONDAY, JANUARY 22, 2024, BY 4:00 P.M.
IN ACCORDANCE WITH THE AMERICAN WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE, PLEASE CONTACT DEBBIE AT 337-824-1834 DESCRIBING THE ASSISTANCE THAT IS NECESSARY.