



JEFFERSON DAVIS PARISH SCHOOL BOARD AGENDA
203 E. PLAQUEMINE STREET
JENNINGS, LOUISIANA
(337) 824-1834
POLICY COMMITTEE AGENDA
MEETING TIME: SEPTEMBER 19, 2023
after 5:00 p.m. Finance meeting

FILE: BCB - SCHOOL BOARD MEETING RULES OF PROCEDURE
An individual speaker who appears at a School Board meeting to speak on an agenda item must register prior to the meeting, and will be allotted three (3) minutes to speak on the agenda item prior to School Board discussion on the agenda item.

I. CALL TO ORDER

II. ROLL CALL FOR DETERMINATION OF A QUORUM.

COMMITTEE MEMBERS: Chairman, Russell Walker, Phillip Arceneaux, David Doise, Summer LeJeune, and Greg Patterson.

Roll Call for Policy Committee Members for determination of a quorum:

Walker, Chair	Arceneaux	Doise	S. Lejeune	Patterson
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Roll Call for Other Members present:

Bord	Bruchhaus	Dobson	Frey	Jones	P. Lejeune	Petry	Trahan
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III. VOTE TO CHANGE THE ORDER OF TOPICS TO BE ADDRESSED AND TO ADD NEW ITEMS NOT ON THE ORIGINAL AGENDA.

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
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IV. Adopt the following revised policies:

1. These policy changes are recommended by Forethought Consulting:

1. **EXECUTIVE SESSIONS: File BCBK**

Effective: upon approval

Act 66 of 2021 required a change to our Executive Sessions policy. One of the allowed statutory reasons for executive sessions includes “discussion regarding the reporting, development, or course of action regarding security personnel, plans, or devices,” to which Act 66 added “including discussions concerning cybersecurity plans, financial security procedures, and assessment and implantation of an such plans or procedures.”

2. **ANNUAL OPERATING BUDGET: File DC**

Effective: upon approval

Act 370 now requires timely posting of certain information on School Board websites.

No later than September thirtieth each year, School Boards are required to post the most recent budget and general summary on its website. This language has been added to the Annual Operating Budget policy. For systems that did not include it already, suggested language has been added regarding daily operations and assurance of equitable funding.

3. **AUDITS: File DID**
Effective: upon approval
School Boards are also required to have an annual audit within six (6) months of the close of the fiscal year. Act 370 requires the posting of the most recent annual audit on the website within thirty (30) days of notice of its approval and acceptance. This information has been included in the Audit Policy.
4. **GIFTS AND DONATIONS: File DFK**
Effective: upon approval
Revision of policy for monetary donations greater than \$250, not all donations, are to require School Board approval as discussed at August School Board meeting. Policy rearranged and updated to include more statutory information, and the newest requirement from Act 346 that the School Board “shall enumerate details of such donations in a document made publicly available on its website.”
5. **EXPENDITURE OF FUNDS: File DJ**
Effective: upon approval
Revision of policy for clarifying which expenses require School Board approval as discussed at August School Board meeting.
6. **EMERGENCY/CRISIS MANAGEMENT: File EBBC**
Effective: upon approval
Act 334, made changes to the statutory language applying to school crisis management and response plans. Includes new definitions for district threat assessment team, and emergency preparedness and recovery point of contact. It includes utilization of information available through the Louisiana Commission of School and Nonprofit Security. Lastly, each Crisis Management and Response Plan is required to include specific statutory information. These revisions have been made to the Emergency/Crisis Management policy.
7. **PUBLIC HEALTH EMERGENCY: File EBBI**
Effective: upon approval
School Boards adopted various versions of a Public Health Emergency policy due to the onset of Covid-19. Many of these policies included specific procedures required by BESE for the safe reopening of schools. Since those provisions are no longer in effect, we have revised the policy to a more generalized version.
8. **STUDENT TRANSPORTATION MANAGEMENT: File ED**
Effective: upon approval
An administrator recently notified us of the approved use of Multifunction School Activity Buses (MFSAB). MFSAB are considered buses and allowed to transport students to activities, but are not allowed for transporting students to and from school. The National Highway Transportation Safety Administration (NHTSA) established this new class of school buses for use in transporting children on trips other those than between home and school. BESE Bulletin 119, Louisiana Transportation Specification and Procedures defines MFSAB as a “school bus whose purposes do not include transporting students to and from home or school bus stops, as defined in 49 CFR 571.3. This subcategory of school bus meets all Federal Motor Vehicle Safety Standards (FMVSS) for school buses except the traffic control requirements of alternately flashing signal and stop arm.”

This language has been added to the Student Transportation Management policy.

9. **SICK LEAVE: File GBRIB**

Effective: upon approval

Act 296 established a new definition for “clinician” - a physician; a physician assistant providing healthcare services in accordance with Louisiana law; or, an advanced practice registered nurse providing healthcare services in accordance with Louisiana law. Accordingly, in most instances regarding certification of absences for sick leave, the previous language which listed all the medical professionals, now uses the term “clinician” instead. However, since other parts of the guiding statutes were not revised, we have kept the term “physician” in some instances.

Act 133 revised language regarding use of regular extended sick leave for bus operators and school employees. It removed the qualification that the employee must have certification that it is a medical necessity for the employee to be absent for at least ten (10) days. Act 133 also added language regarding use of extended sick leave for personal illness relating to pregnancy, illness of an infant, or required medical visits related to infant or maternal health.

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
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2. The following new policy is recommended by Forethought Consulting and JDP.

1. **VIDEO/AUDIO MONITORING OF SCHOOL BOARD PROPERTY: New Policy EBCB**

Effective: upon approval

Many School Boards have already adopted a policy addressing school surveillance through video monitoring. Act 301 now requires this policy. Boards are required to include in policy information for retaining, storing, and disposing of recorded video and audio data; protecting student privacy; determining under what circumstances recordings may be disclosed, and procedures for requests for viewing. The Video/Audio Monitoring of School Board Property has been revised/ drafted to include the required components.

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
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3. The following new policy is recommended by JDP.

1. **LEAVE WITHOUT PAY: New Policy GBRIJ**

Effective: upon approval

Address the types of leaves without pay and how to request a leave without pay.

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
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4. The following policy is recommended for deletion by Forethought Consulting and JDP.

1. **AMERICAN RECOVERY AND REINVESTMENT REPORTING REQUIREMENTS:**

File DIBA

Effective: upon approval

Recommending deletion of policy DIBA, American Recovery and Reinvestment Reporting

Requirements, for which the time frame has expired.

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
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V. DISCUSSION

1. At the request of School Board Member, Summer LeJeune, discussion of implementation of a Clear Bag policy at all extracurricular school events.

VI. ADJOURN

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
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IN COMPLIANCE WITH STATE LAW, A COPY OF THIS AGENDA WAS POSTED IN A CONSPICUOUS PLACE AT THE MEETING PLACE OF SAID BOARD ON FRIDAY, SEPTEMBER 15, 2023 BY 4:00 P.M.

IN ACCORDANCE WITH THE AMERICAN WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE, PLEASE CONTACT DEBBIE AT 337-824-1834 DESCRIBING THE ASSISTANCE THAT IS NECESSARY.