

JEFFERSON DAVIS PARISH SCHOOL BOARD
APRIL 20, 2023

The Jefferson Davis Parish School Board met in Regular session on Thursday, April 20, 2023 at 6:00 p.m. at 203 E. Plaquemine Street, Jennings, LA 70546, with the following School Board members present: President, Paul Trahan, Members, Vice-President, Phillip Arceneaux, Greg Bordelon, Charles Bruchhaus, David Doise, Blake Frey, Janet Jones, Paula LeJeune, Summer LeJeune, Greg Patterson, Blake Petry and Russell Walker.

Absent: Malon Dobson

Virtual: None

Legal Counsel Present: Lauren Heinen.

The meeting was called to order by President Trahan.

An invocation by HHS High School Student of the Year and Jefferson Davis Parish High School Student of the Year, Miss Kaithlyn Thomas, followed by the Pledge of Allegiance to the U.S. flag led by LAHS Middle School Student of the Year and Jefferson Davis Parish Middle School Student of the Year, Mr. Noah Fontenot.

Roll call was done by Mrs. Debbie Abshire. Mrs. Abshire verified that there were no requests for the virtual link and no request for public comment.

Motion by Mr. Patterson, seconded by Mr. Petry and unanimously carried to approve the School Board minutes of the Regular meeting on March 16, 2023.

Motion by Mr. S. LeJeune, seconded by Mr. Arceneaux and unanimously carried that the Board call for a vote to take care of items of business not listed on the original agenda or to change the order of topics to be addressed and to add items not on the original agenda.

FINANCE COMMITTEE:

The following recommendations were made by Mr. Phillip Arceneaux, Finance Committee Chairman, that the School Board:

Grant permission to EHS to accept the following donation:

- A. The Coushatta Tribe of Elton, LA \$14,000. Funds to be used to purchase a new digital school marquee.

Motion seconded by Mr. Bruchhaus and unanimously carried.

Grant permission to FES to accept the following donations:

- A. Dr. Joe Stark \$701.00. Funds to be used towards Pre-K through 4 students admission and train ride at Zoosiana.

Motion seconded by Mrs. S. LeJeune and unanimously carried.

JEFFERSON DAVIS PARISH SCHOOL BOARD
APRIL 20, 2023

Grant permission to JHS to accept the following donations:

1. To be used for awards day to purchase medals and awards for students:
 - A. Daniel Stretcher, \$100.00
 - B. SBF Marketing, \$40.00
 - C. Cormier Speciality Meats \$100.00
 - D. Lyons Market \$50.00
 - E. Edwards Family Medicine \$100.00
 - F. Bubba Oustalet \$100.00
 - G. JD Bank \$100.00
 - H. Matthews & Son Funeral Home, Inc. \$25.00
 - J. Jennings Tractor & Equipment \$100.00
2. Jennings High School Softball Team. Funds to be used towards season expenses.
 - A. Jeff Davis Adult Recreation \$924.52.
 - B. Venture Global, LNG, Inc. \$2,500.00
3. Jennings Boys Little Dribblers \$400.00. Funds to be used towards use of facilities and custodial services.
4. Anonymous donor \$10.00 to Class of 2024. Funds to be used for prom expenses.
5. Mary Whitehouse to JHS Track Team \$50.00. Funds to be used for season expenses.

Motion seconded by Mr. Patterson and unanimously carried.

Grant permission to LAHS to accept the best quote from Hornsby Turf Specialist in the amount of \$107,143.41 to renovate the football field as follows:

- * removing existing grass inside the track
- * grade the existing surface for positive surface drainage
- * custom sprigging of Bermuda at 750 Ga Bu per acre
- * establish the sprigs until 90% grow-in
- * install 8" ADS perforated piping in a French drain system along the sidelines
- * install a new irrigation system

Other quotes received from NCAL, Inc. Complete Turf Care (\$114,620.00) and GEO Surfaces (\$119,600.00) To be paid from District #1 Contingency.

Motion seconded by Mr. Bordelon and unanimously carried.

Grant permission to WES to accept the following donation:

- A. KATC TV Tools for Schools \$500.00 for Mrs. Gabrielle Thibodeaux classroom. Grant supplied markers, crayons, stencils and card stock for the Make a Plate activity.

Motion seconded by Mrs. S. LeJeune and unanimously carried.

JEFFERSON DAVIS PARISH SCHOOL BOARD
APRIL 20, 2023

Grant permission to WHS to accept the following donations:

- A. Welsh Band Boosters to WHS Band \$240.00. Funds to be used towards feeding band members lunch.
- B. Thrifty Way Pharmacy of Lake Arthur to WHS Cheer - \$100 to be used towards uniform cost.
- C. Cheerleader parents \$10,986.00 to WHS Cheer. Funds to be used for uniform costs.
- D. Coushatta Tribe \$881.31 to WHS Band. Funds to be used for Band Expenses.
- E. Waste Connections \$250.00 to WHS football. Funds to be used towards helmet costs.
- F. The Pathology Laboratory \$200.00 to Danceline. Funds to be used towards uniform costs.
- G. Sam Fontenot Insurance \$100.00 to Class of 2024. Funds to be used towards prom expenses.

Motion seconded by Mrs. Jones and unanimously carried.

The Department of Special Services has ordered resources/materials & scheduled training from School Specialty (i.e. Sound Sensible & SPIRE, iSPIRE) to address the academic needs during RTI of our (K-12th grade at risk students that display dyslexic characteristics and have reading foundational skill deficits). (Sole Source Letter Provided)

Funding Sources:

IDEA 600 CEIS - \$21,834.30

IDEA 500 CEIS - \$2,275.00

ACHIEVE ARP 300 CEIS B - \$4,500.00

IDEA B 600 CEIS - \$10,014.13

IDEA B 600 CEIS - \$5,398.62

Motion seconded by Mrs. P. Lejeune and unanimously carried.

Grant permission to Danielle Simien to purchase 32 Schoolmate Janome Sewing Machines at a cost of \$427.85 each for a total of \$13,691.20 to update sewing machines in labs. Sewing Machines will be distributed prioritizing campuses with the greatest need first. Future plans to continue process until all sewing labs are fully upgraded. To be paid from Carl Perkins funds. Motion seconded by Mr. Walker and unanimously carried.

Accept the lowest bid from Pat Williams Construction, LLC for the Renovations of Fenton Elementary at a cost of \$1,385,000.00. Other bids received were from ARL Construction @ \$1,735,000.00, Trahan Construction @ \$1,472,000.00, and Russell J Stutes Construction @ \$1,575,000.00. Motion seconded by Mr. Walker and unanimously carried.

Accept the lowest bid from MorCore Roofing, LLC for Roofing Project Phase II (JDPSB Central Office) at a cost of \$372,000. The other bid received was from Roofing Solutions (\$481,900.00). Motion seconded by Mrs. Jones and unanimously carried.

JEFFERSON DAVIS PARISH SCHOOL BOARD
APRIL 20, 2023

Grant permission to Mrs. Christin Legros, Finance Director, to begin the process of seeking proposals for Fiscal Agent/Banking Services. The current, 2 year, contract expires June 30, 2023. Motion seconded by Mr. Bordelon and unanimously carried.

Permission to purchase 100 student licenses for the online course platform, Edmentum, to be used at WEIC and for district students during the 2023-2024 school year at a cost of \$11,320 to be paid with CEIS (Coordinated Early Intervening Services) funds. Motion seconded by Mrs. P. LeJeune and unanimously carried.

Grant permission to JDPSB Special Education Department to accept a donation from R360 Waste Connections in the amount of \$2,000.00 from proceeds from the Ivy Woods Golf Tournament. Motion seconded by Mr. Walker and unanimously carried.

Grant permission to EHS to accept the following donation:

A. The Geo Group - \$500.00 to FFA. Funds to be used to help cover expenses.

Motion seconded by Mr. Bruchhaus and unanimously carried.

Grant permission to EHS to purchase a new digital marquee sign from Signs Plus in the amount of \$14,763.00. Other quotes received from Stewart Signs (\$17,263.00) and 3D International Custom Sign & Design, Inc. (\$25,246.00). To be paid from EHS General Fund from a \$14,000.00 donation from the Coushatta Tribe of Louisiana. Motion seconded by Mr. Bruchhaus and unanimously carried.

Accept the lowest bid (opened on - 04/19/23) from K & J Development of Sulphur in the amount of \$2,097,900.00 for Ward II Phase I Project. Other bids received were from Angelico Construction (\$2,195,000.00) Russell J. Stutes Construction (\$2,115,135.00) and Trahan Construction (\$2,105,000.00). Motion seconded by Mrs. Jones and unanimously carried.

POLICY COMMITTEE:

The following recommendations were made by Mr. Russell Walker, Policy Committee Chairman, that the School Board adopt the following policy changes:

1. GBRIF BEREAVEMENT LEAVE

Bereavement leave shall be granted to employees in the event of the death of an immediate family member without the absence(s) being charged to either sick or personal leave. Such leave shall be administered as follows:

Three (3) days shall be granted for bereavement leave. These three (3) days shall be taken within ten (10) work days of the death of the immediate family member.

Immediate family shall be defined as spouse and children; mother and father or that of the spouse; brothers and sisters, and their spouses or that of the spouse; and the employee's grandparents, spouse's grandparents, grandchildren, daughter-in-law, son-in-law, and the aunts, uncles, nieces and nephews of the employee or that of

JEFFERSON DAVIS PARISH SCHOOL BOARD
APRIL 20, 2023

the spouse, and former legal guardian. The principal or department head shall be responsible for verifying bereavement leave requested. Moved from policy GBRIB and Revised: November, 2011 Ref: La. Rev. Stat. Ann. §17:81 Board minutes, 11-17-11 Jefferson Davis Parish School Board.

Motion seconded by Mrs. S. LeJeune and unanimously carried.

The following committees had no reports to present:

Building & Grounds - David Doise, Chairman

Insurance - Charles Bruchhaus, Chairman

Transportation - Greg Bordelon, Chairman

16th Section-Charles Bruchhaus, Chairman

Ward II - Phillip Arceneaux, Chairman

Legislative Liaison - Greg Bordelon, Chairman

Long Range Planning - Malon Dobson, Chairman

Food Service - Greg Patterson, Chairman

The Sales Tax report was given by Mrs. Amber Hymel, Finance Director.

NEW BUSINESS:

Motion by Mr. Arceneaux, seconded by Mr. Frey and unanimously carried to grant permission to Mrs. Christin Legros, Finance Director, to begin the process of seeking proposals for all insurance coverage except property. The current, 2 year, contracts expire June 30, 2023.

Motion by Mr. Patterson, seconded by Mr. Petry and unanimously carried to approve the following non-faculty coaches for the 2022-23 school year upon completion of LHSAA coaching course certification and Board policy requirements.

1. Jon Person, JHS Golf.

Motion by Mr. Bordelon, seconded by Mr. Petry and unanimously carried to declare the following items as surplus and send to the next available public auction:

1. LHS - 2 Accutemp steamers (serial #s 18092 and 18168) and the holding rack (model # SNH21; serial number 7466).

PERSONNEL CHANGES

The following personnel changes are an Informational Item:

A. Personnel appointments as determined by the Superintendent:

1. Name **SEAN RICHARD**, as Supervisor of Custodial Services, effective 05/01/23, re: Howard Nugent retirement.

JEFFERSON DAVIS PARISH SCHOOL BOARD
APRIL 20, 2023

B. Personnel changes:

APPOINTMENTS

1. Mark Caldwell, LAHS SPED Teacher/Coach, 08/07/2023, re: new position.
2. Brittany Soileau, LHS Paraprofessional, 03/24/23, re: Jennifer Fontenot resignation.
3. Lindsay Kinney Hollier, LHS Teacher, 03/22/23, re: Peter Theunissen retirement.
4. Paula Thompson, JES Cafe Tech, 04/03/23, re: Clara Carrier resignation.

TRANSFERS

1. Ashlee Guin, LAES Sped Para to LAES Title I Lab Manager, 04/03/23, re: Dharma Trahan resignation.

LEAVES

1. C. Klein, JHS Teacher, 03/13/23, 03/22/23-03/27/23, 04/06/23 (½ day).
2. M. Breaux, WAR Teacher, 03/16/23 to 03/17/23, 03/27/23 to 03/28/23 and 04/03/23 -04/07/23.
3. B. Zaunbrecher, LAHS, 04/03/23 to 04/06/23.
4. S. Schultz, WHS Teacher/Coach, 02/22/23 to 05/17/23.
5. S. Hunter, WEIC Teacher, 02/23/23 to 03/17/23.
6. G. Fruge, EES Teacher, 05/01/23 to 05/26/23.
7. E. Broussard, JHS Paraprofessional, 03/15/23 to 04/26/23.
8. A. Duthu, HHS Teacher, 03/13/23 to 04/30/23.
9. E. Fontenot, JES Teacher, 02/01/23 to 05/01/23.
10. J. Taylor, JES Teacher, 03/29/23 to 03/31/23.
11. M. Primeaux, LAHS Teacher, 03/14/23 to 03/15/23 and 03/17/23 to 03/18/23.
12. C. Murrell, FES Teacher, 03/31/23 (½ day).
13. D. Johnson, LAHS Cafeteria Tech, 01/17/23 to 05/01/23.
14. C. Matherene, JHS Teacher, 01/13/23,01/18/23,01/20/23,01/31/23, 02/07/23, 02/08/23, 02/17/23, 02/27/23, 03/03/23, 03/13/23, 03/14/23, 03/27/23, 03/31/23 and 04/03/23.

MATERNITY LEAVE

1. G. Fruge, EES Teacher, 05/01/23 to 05/26/23.

RESIGNATION

1. Jennifer Fontenot, LHS Paraprofessional, 03/17/23.
2. Courtnee Young, HHS Teacher/Coach, 05/27/23.
3. Dharma Trahan, LAES Title I Manager, 04/03/23.

RETIREMENTS

1. Peter J. Theunissen, LHS Teacher, 03/22/23, with 30 years of service.
2. Debra Miller, JES Teacher, 05/27/23, with 24 years of service.
3. Brenda Bushnell, EHS Custodian, 08/02/23, with 20 years of service.
4. Nordell Reed, Welsh Schools Cafeteria Tech, 05/29/23, with 24 years of service.

JEFFERSON DAVIS PARISH SCHOOL BOARD
APRIL 20, 2023

5. Lynzie Boudreaux, EMC SIS Data Manager, 01/27/24 with 37.2 years of service.

INFORMATION

1. Condolences are extended to the families of:
 - A. Brian M. LeJeune, Teacher, Agricultural Teacher, Principal, Supervisor and Superintendent, who retired in 2017 with 35.87 years of service.
 - B. Mary Chris Miller, Teacher and Curriculum Coordinator who retired in June 2000, with 30 years of service.
 - C. Hannah Cassidy, Teacher who retired in 1994, with 30 years of service.
 - D. Russell Doucet, JHS Custodian who retired in 1989, with 23 years of Service.
2. The proceeds from the Guinn Auction Company, Inc. Public Auction totaled \$15,732.00 less commission of \$1,573.23 for a payment to JDPSB of \$14,158.77.

SUPERINTENDENT'S COMMENTS NOT REQUIRING BOARD ACTION

- 1) Update on 4 day school week.

EXECUTIVE SESSION

None.

ADJOURN

There being no other business to come before the Board, it was moved by Mr. Doise, seconded by Mrs. P. LeJeune and unanimously carried, to adjourn.

/s/ Paul Trahan, President

ATTEST:

/s/John Hall, Secretary/Superintendent

Note: Items purchased by quotes or bids may be reviewed at the School Board office during normal business hours. All policies can be reviewed at any facility under the jurisdiction of the Jefferson Davis Parish School Board.