

**JEFFERSON DAVIS PARISH SCHOOL BOARD  
DECEMBER 15, 2022**

The Jefferson Davis Parish School Board met in Regular session at 203 E. Plaquemine Street, Jennings, LA 70546, on Thursday, December 15, 2022 at 10:00 a.m. at Jennings Elementary School, 1603 S. Lake Arthur Ave, Jennings, LA 70546, with the following School Board members present: President, James Segura, Members, Vice-President, Paul Trahan, Phillip Arceneaux, Jason Bouley, Charles Bruchhaus, Donald Dees, David Doise, Terry Leger and Denise Perry

Absent: Greg Bordelon, David Capdeville, Malon Dobson and Jody Singletary

Virtual: Greg Bordelon

Legal Counsel Virtually Present: Lauren Heinen.

The meeting was called to order by President Segura.

An invocation by Kristen Meaux, JES Teacher of the Year, followed by the Pledge of Allegiance to the U.S. flag led by JES 5th grade Student of the Year, Luke Finley.

Roll call was done by Mrs. Debbie Abshire. Mrs. Abshire verified that there was one request for the virtual link and no requests for public comment.

Motion by Mr. Leger, seconded by Mr. Arceneaux and unanimously carried to approve the School Board minutes of the Regular meeting on November 17, 2022.

Motion by Mr. Trahan, seconded by Mr. Dees and unanimously carried that the Board call for a vote to take care of items of business not listed on the original agenda or to change the order of topics to be addressed.

**RECOGNITIONS/PRESENTATIONS**

1. Welcome by Jennings Elementary Principal, Mr. David Harper.
2. Music Teacher, Ms. Sarah Crochet and students sang several musical numbers.

**FINANCE COMMITTEE:**

The following recommendations were made by Mr. Paul Trahan, Finance Committee Chairman, that the School Board:

Grant permission to WHS to accept the following donation:

- A. John and Dayna Hall - \$1,600 - towards renting a travel bus to transport cheerleaders for regional playoff game.
- B. Lee and Stacy Hughes - \$1,600 - towards renting a travel bus to transport cheerleaders for regional playoff game.
- C. Anonymous donation to Welsh High Volleyball- \$30.00 - to be used for expenses.

Motion seconded by Mr. Bouley and unanimously approved.

**JEFFERSON DAVIS PARISH SCHOOL BOARD  
DECEMBER 15, 2022**

Grant permission to JHS to accept the following donation:

- A. Jennings Quarterback Club – \$6,642.73 - to be used to cover the cost of for 2 charter buses for regional playoff game.
- B. Jennings Girls Little Dribblers - \$339.98 - funds to be used to replace the popcorn machine in the concession stand.

Motion seconded by Mr. Dees and unanimously approved, with Mr. Arceneaux recused from voting.

Grant permission to EHS to accept the quote of \$10,460.50 from David Duplichan Affordable Hardwood Flooring, LLC for modifications to the Walkway Canopy. Other quote from Dale Leger (\$14,608.00) Other quote solicited from Glen Vanicor but chose to not bid. To be paid from District #22 Contingency. Motion seconded by Mr. Bruchhaus and unanimously approved.

Grant permission to purchase a cloud-based, school level, accounting software program for all 12 campuses from KEV School Solutions at an initial cost of \$19,200 with a continuing yearly cost of \$18,000. To be paid with ESSER III funds for the first two years and general fund thereafter. A sole source letter has been provided. Motion seconded by Mr. Doise and unanimously approved.

Grant permission to LAHS to purchase a new 10 ton rooftop package unit for the Main Gym at a cost of \$14,360.00 from Young's A/C. Price includes labor and materials to install. Other quotes were received from Truth Air Conditioning (\$21,919.00). Another quote solicited from Calcasieu Mechanical but not received. To be paid from Maintenance #1. Motion seconded by Mr. Doise and unanimously approved.

Grant permission to WHS to accept the following donations:

- A. Band - \$350.00 - from Sno B's Express - to be used for band expenses.
- B. FBLA club - \$10.00 - anonymous donation - expenses for free gift wrapping project.

Motion seconded by Mr. Bouley and unanimously approved.

**WARD II COMMITTEE:**

The following recommendation was made by Mr. Phillip Arceneaux, Ward II Committee Chairman, that the School Board grant permission to the Superintendent and Architect to move forward with the design and bids for Ward II projects. Motion seconded by Mr. Dees and unanimously carried.

The following committees had no reports to present:

**Insurance - Malon Dobson, Chairman**

**Building & Grounds - David Doise, Chairman**

**Policy - David Doise, Chairman**

**Transportation - Greg Bordelon, Chairman**

**16th Section-Charles Bruchhaus, Chairman**

**JEFFERSON DAVIS PARISH SCHOOL BOARD  
DECEMBER 15, 2022**

**Long Range Planning - Donald Dees, Chairman**

**Legislative Liaison - Donald Dees, Chairman**

**Food Service - Terry Leger, Chairman**

The Sales Tax report was given by Mrs. Amber Hymel, Finance Director.

**NEW BUSINESS:**

Motion by Mr. Bouley, seconded by Mr. Trahan and unanimously carried to grant authorization from board to use current signature plates as the signing authority on all checks and accounts until new plates are issued following the new board election of officers.

Motion by Mr. Leger, seconded by Mrs. Perry and unanimously carried to approve the following non-faculty coaches for the 2022-23 school year upon completion of LHSAA coaching course certification and Board policy requirements:

1. Collin Vanicor, WHS Basketball

Motion by Mr. Trahan, seconded by Mr. Leger and unanimously carried to approve the following out-of-state travel request:

1. JHS Environmental Science Class to travel to Houston Museum of Natural Sciences on 1/19/23. At no expense to Board.
2. JHS Jazzers Dance Team to travel to Orlando, FL from 03/02/23 to 03/07/23 to compete at National Competition.
3. Gabrielle Briscoe Larson to attend Boomerang Project Link Crew Basic Training professional development March 27 to March 29, 2023 in Itasca, IL. All travel expenses to be paid with LHS Title I school budget funds.

Motion by Mr. Leger, seconded by Mrs. Perry and unanimously carried to declare the following as Child Nutrition Program as surplus equipment and send to the next available public auction:

1. True milk box - serial # 1-3945118, model #TMC-34-S-SS.

Motion by Mr. Dees, seconded by Mrs. Perry and unanimously carried for the Jefferson Davis Parish Early Childhood Community Network to submit the following Coordinated Funding Request for at-risk Pre-kindergarten seats for the 2023-2024 School Year:

- 250 Jefferson Davis Parish School Board LA4 Cecil Picard Early Childhood Seats
- 24 Birth through three year old seats for Type III Licensed Child Care Centers in Jefferson Davis Parish
- 0 NSECD Seats
- 0 Pre-K Expansion Grant Seats

**JEFFERSON DAVIS PARISH SCHOOL BOARD  
DECEMBER 15, 2022**

Motion by Mr. Bouley, seconded by Mr. Trahan to approve a resolution approving the acceptance of the bid for the purchase of One Million Four Hundred Seventy-Five Thousand Dollars (\$1,475,000) of General Obligation School Bonds, Series 2023, of School District No. 5 of the Parish of Jefferson Davis, State of Louisiana; and providing for other matters in connection therewith. Motion by Mr. Trahan, seconded by Mr. Leger and unanimously carried to amend the motion as follows.

**RESOLUTION**

**A resolution approving the acceptance of the bid of Robert W. Baird & Co., Inc. for the purchase of One Million Four Hundred Seventy-Five Thousand Dollars (\$1,475,000) of General Obligation School Bonds, Series 2023, of School District No. 5 of the Parish of Jefferson Davis, State of Louisiana; and providing for other matters in connection therewith.**

Original motion unanimously carried as amended.

Motion by Mr. Leger, seconded by Mr. Bruchhaus and unanimously carried to amend the 2022-23 School calendar to designate Monday, January 2, 2023 as a public holiday and that all locations will be closed in observance of New Year's Day.

President Segura turned the meeting over to Vice-President Trahan.

Motion by Mr. Arceneaux, seconded by Mr. Doise and unanimously carried to approve the following resolution regarding outgoing School Board Members:

**RESOLUTION**

WHEREAS, the following have faithfully served the Jefferson Davis Parish School Board as a School Board Member:

**David Capdeville -1973 to 2022**  
**James Segura- 1991-2022**  
**Jason Bouley - 2002-2022**  
**Donald E. Dees - 2007-2022**  
**Jody Singletary - 2017-2022**  
**Terry Leger - 2019-2022**  
**Denise Perry - 2019-2022**

WHEREAS, their service and dedication to fulfill their responsibilities have been inspirational to their fellow Board Members and to the administrative personnel with whom they have worked, and further, their spirit of Public Service has been in the finest tradition of democratic government;

NOW THEREFORE, BE IT RESOLVED by the Jefferson Davis Parish School Board in regular session of the 15th day of December, that said Board recognizes and commends:

**David Capdeville for 50 years of service as a Jefferson Davis Parish School Board Member**

**James Segura for 32 years of service as a Jefferson Davis Parish School Board Member**

**JEFFERSON DAVIS PARISH SCHOOL BOARD  
DECEMBER 15, 2022**

**Jason Bouley for 21 years of service as a Jefferson Davis Parish School Board Member**

**Donald Dees for 16 years of service as a Jefferson Davis Parish School Board Member**

**Jody Singletary for 6 years of service as a Jefferson Davis Parish School Board Member**

**Terry Leger for 4 years of service as a Jefferson Davis Parish School Board Member**

**Denise Perry for 4 years of service as a Jefferson Davis Parish School Board Member**

for their dedication to the educational system.

The above Resolution, having been put to a vote and having passed, was duly declared adopted and ordered spread on the minutes of this Board.

---

Paul Trahan  
Vice - President

---

John G. Hall  
Superintendent

Vice-President Trahan returned the meeting to President Segura.

Motion by Mr. Doise, seconded by Mr. Leger and unanimously carried to approve the following out-of-state travel request:

1. Dr. Cassidy Juneau from HHS to attend the National Leaders Conference in Arlington, VA from March 26 -29, 2023. All expenses to be paid by the Louisiana Association of Principals, for whom he serves as the State President-Elect.

## **INFORMATION**

Laurie Duhon, Technology Supervisor, will be posting an RFP for E-Rate Category II products and services on December 12, 2022. The RFP will be advertised in the local newspaper and will be posted on Central Auction House. Bid submission deadline will be January 24, 2023. We are currently in the final year of our three-year contract with Detel Computer Solutions for E-Rate Category II products and services.

2022 JDP Special Olympics Youth Games will be held at Jennings Elementary on Friday, January 20, 2023 from 8:30am - 11:30am for Prek - 2nd grade SWDs. We will be funding the event from donated funds that The Department of Special Services received as a donation from the 2022 Ivy Woods Golf Tournament. Approximately: \$3017.00.

The LSBA 2023 annual convention will be held in Lake Charles on March 6-8, 2023.

**JEFFERSON DAVIS PARISH SCHOOL BOARD  
DECEMBER 15, 2022**

**PERSONNEL CHANGES**

**A. Personnel changes:**

**APPOINTMENTS**

1. Sarah Hollier, JES Teacher, 12/01/22, re: Keysha Simon transfer.
2. Carra Bellard, HHS Cafeteria Tech, 12/01/22, re: Dana Ringuet resignation.

**LEAVES**

1. V. Bertrand, HHS Teacher, 11/14/22 to 11/15/22 and 11/28/22 to 12/16/22.
2. M. Primeaux, LAHS Teacher, 11/01/22 to 11/04/22 and 11/10/22 to 11/11/22.

**MATERNITY/EXTENDED MATERNITY**

1. W. Woods, JES Teacher, 12/10/22 to 01/21/23.
2. E. Fontenot, JES Teacher, 01/30/23 to 05/01/23.

**RESIGNATION**

1. Darby Cook, WHS Band Director, 11/11/22.

**RETIREMENTS**

1. Doreen Fontenot, LAES Teacher, revised date from 12/17/22 to 11/25/22.

**CURRICULUM UPDATE BY SUPERVISORS**

**SUPERINTENDENT'S COMMENTS NOT REQUIRING BOARD ACTION**

1. Thanks to Mr. Fuselier and the Special Education Department for Special Olympics Activities.
2. Thanks to Mrs. Christin Legros, Mrs. Roya Oustalet and the Accounting staff for their hard work in getting the books closed.
3. Central Office is in need of a new roof and the costs are being re-evaluated.
4. Mrs. LeGros is reviewing the parish Copy Machine contracts.

**EXECUTIVE SESSION**

None.

**ADJOURN**

There being no other business to come before the Board, it was moved by Mr. Bouley, seconded by Mr. Leger and unanimously carried, to adjourn.

---

/s/ James Segura, President

ATTEST:

---

/s/John Hall, Secretary/Superintendent

Note: Items purchased by quotes or bids may be reviewed at the School Board office during normal business hours. All policies can be reviewed at any facility under the jurisdiction of the Jefferson Davis Parish School Board.