



**JEFFERSON DAVIS PARISH SCHOOL BOARD AGENDA
203 E. PLAQUEMINE STREET
JENNINGS, LOUISIANA
(337) 824-1834
AGENDA MEETING
THURSDAY, MARCH 16, 2023 at 6:00 p.m.**

FILE: BCB - SCHOOL BOARD MEETING RULES OF PROCEDURE
An individual speaker who appears at a School Board meeting to speak on an agenda item must register prior to the meeting, and will be allotted three (3) minutes to speak on the agenda item prior to School Board discussion on the agenda item.

I. CALL TO ORDER

II. INVOCATION and PLEDGE OF ALLEGIANCE

III. ROLL CALL FOR DETERMINATION OF A QUORUM.

ARC	BORD	BRUC	DOB	DOISE	FREY	JONES	P. LEJEUNE	S. LEJEUNE	PATT	PETRY	TRAH	WALK
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IV. APPROVAL OF THE SCHOOL BOARD MINUTES OF THE REGULAR MEETING ON FEBRUARY 16, 2023.

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
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V. VOTE TO CHANGE THE ORDER OF TOPICS TO BE ADDRESSED AND TO ADD NEW ITEMS NOT ON THE ORIGINAL AGENDA.

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
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VI. DISCUSSION

1. At the request of Board Member, Summer LeJeune discuss 4 day school week.

VII. BOARD COMMITTEE REPORTS:

A. FINANCE COMMITTEE - REQUEST FROM THE FINANCE COMMITTEE CHAIRMAN, PHILLIP ARCENEUX, THAT THE SCHOOL BOARD:

1. Grant permission to EHS to accept the following donation:
 1. EHS football - Kenneth Joubert \$250.00. To be used for the 2023 off season and season.

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2. Grant permission to WHS to accept the following donations:
 1. Football - Greyhound Backers \$4,400.00. To be used for a practice sled for the team.

2. Basketball - Welsh Basketball Club \$2,000.00. To be used towards cost of travel and fuel during the season.
3. Softball - Welsh Softball Backers \$1,000.00. To be used towards cost for travel and fuel during the season.

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3. Grant permission to WEIC to accept a donation of 16 portable 2 way radios from the Jennings Fire Fighters Union, Local 5239.

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4. Approve the purchase of a variety of classroom materials and supplies from LakeShore Learning (state contract #4400022085) in the amount of \$116,204.04 to be paid for by the Community Supply Building Access and Expansion Grant.

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5. Grant permission to JHS to accept the following donation:
 1. JHS Football to Jennings Quarterback Club \$8,053.00. Funds to be used to defray cost of team training and practice equipment.

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6. Grant permission to approve the purchase of Eureka Math Squared curriculum from Great Minds in the amount of \$122,092.44 with ESSER III funds. This purchase will be made using State Contract pricing (#4400024458)

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7. Grant permission to WHS to accept the following donation:
 1. Welsh PTO \$5,000.00. Funds to be used towards the end of the year awards program.

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8. Grant permission to HHS to accept the following donations:
 1. Baseball Team \$4,454.45 from Hathaway Little League to be used for backpacks and caps.
 2. Track team \$2,769.41 from Hathaway Little Dribblers to be used for Uniforms.

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9. Grant permission to JHS to accept the following donation:
 1. Band \$750.00 from Auto Warehouse. Funds will help defray the cost for the purchase of new band uniforms.

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FINANCE INFORMATION

1. A new account has been opened at Home Bank. This account will be used strictly as a pass through for debit and credit fees accrued using our new School Accounting Software program, KEV School Solutions.
2. The bond money collected for District # 5 has been placed in LAMP (Louisiana Asset Management Pool) where it is earning slightly over 4% interest.

B. Insurance - Charles Bruchhaus, Chairman

C. BUILDING AND GROUNDS COMMITTEE - REQUEST FROM THE BUILDING AND GROUNDS COMMITTEE CHAIRMAN, DAVID DOISE, THAT THE SCHOOL BOARD:

1. Grant permission to Mrs. Christin Legros, Finance Director to begin the procedure to seek bids for Phase II Central Office roof project.

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2. Name Porche May Architects + Domain Architecture as the Architect Firm to oversee all FEMA work related to Hurricanes Laura and Delta.

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D. POLICY COMMITTEE - REQUEST FROM THE POLICY COMMITTEE CHAIRMAN, RUSSELL WALKER, THAT THE SCHOOL BOARD ADOPT THE FOLLOWING NEW OR REVISED POLICIES:

1. This is a policy change recommended by Forethought Consulting.

SUSPENSION: File JDD

EXPULSION: File JDE

Effective: upon approval

Discrepancies found by Forethought Consulting based on a past error made in revising and formatting these two policies.

In 2007, based on statutory changes from Act 835, Forethought replaced language in policies *JDD*, *Suspension* and *JDE*, *Expulsion*, which had allowed Boards to recommend expulsion for a student on his/her committing a fourth suspendable offense in a school year, with language that it was for the fourth offense for drugs and weapons. The new language was very confusing, as most students would be recommended for expulsion for first offense for drugs and weapons, and the legislative digest explaining the changes said Boards still had the discretion to recommend expulsion for lesser offenses. Some School Boards opted to continue to have students recommended for expulsion on the fourth offense for any suspendable offense, as did Jefferson Davis Parish School Board.

In 2021 massive revisions were made to School Boards' discipline policies based on Act 473, and in the process, in policies *JDD*, *Suspension* and *JDE*, *Expulsion*, the "suspendable" language was mistakenly changed to reflect the expulsion for drugs and weapons provisions. We have created revisions for these two policies using the original language adopted by the Board prior to 2021.

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2. This policy change is recommended by JDPSB and Forethought Consulting.

CLASS RANKING AND HONOR GRADUATES: File IHC

Effective: upon approval

Add a statement about procedures on students wearing regalia during graduation ceremony.

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- E. Transportation Committee - Greg Bordelon, Chairman
- F. 16th Section-Charles Bruchhaus, Chairman
- G. Ward II - Phillip Arceneaux, Chairman
- H. Legislative Liaison - Greg Bordelon, Chairman
- I. Long Range Planning - Malon Dobson, Chairman
- J. Food Service Committee - Greg Patterson, Chairman

VIII. SALES TAX REPORT - by Amber Hymel, Tax Collector.

IX. NEW BUSINESS:

1. Consideration of adopting the following resolution:

RESOLUTION OF THE JEFFERSON DAVIS PARISH SCHOOL BOARD BOARD OF DIRECTORS FOR THE ADOPTION OF THE JEFFERSON DAVIS PARISH SCHOOL BOARD CAFETERIA PLAN

On this date, the JEFFERSON DAVIS PARISH SCHOOL BOARD MEMBERS did meet to discuss the implementation of JEFFERSON DAVIS PARISH SCHOOL BOARD Flexible Benefits Plan to be effective, 3/1/2023. Let it be known that the following resolutions were duly adopted by the JEFFERSON DAVIS PARISH SCHOOL BOARD MEMBERS and that such resolutions have not been modified or rescinded as of the date hereof; RESOLVED, that the form of Cafeteria Plan, as authorized under Section 125 of the Internal Revenue Code of 1986, presented to this meeting is hereby adopted and approved and that the proper officers of the Employer are hereby authorized and directed to execute and deliver to the Plan Administrator one or more copies of the Plan.

RESOLVED, that the Plan Year shall be for a period beginning on 3/1/2023 and ending 2/29/2024.

RESOLVED, that the Employer shall contribute to the Plan amounts sufficient to meet its obligation under the Cafeteria Plan, in accordance with the terms of the Plan Document and shall notify the Plan Administrator to which periods said contributions shall be applied.

RESOLVED, that the proper officers of the Employer shall act as soon as possible to notify employees of the adoption of the Cafeteria Plan by delivering to each Employee a copy of the Summary Plan Description presented to this meeting, which form is hereby approved.

The undersigned certifies that attached hereto as Exhibits A and B respectively are true copies of the Plan Document, and Summary Plan Description for JEFFERSON DAVIS PARISH SCHOOL BOARD's Flexible Benefits Plan approved and adopted in the foregoing resolutions.

The undersigned further certifies and attests that the above resolutions were made with the consent of the full School Board, each of whom were in attendance on this date:

Signature/Title

Date

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
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2. Declare the following Child Nutrition items located at West End Instructional Center as surplus and send to the next available public auction:

- 4 Montague Convection Ovens with no identifying information
- 1 Stainless Steel Table with drawer
- 1 mixer Model D-300 with bowl and attachments
- Stainless Steel 3 Compartment sink
- Stainless Steel Table with 2 Shelves underneath (drain table)
- Stainless Steel table with equipment topper
- Stainless Steel table with equipment topper and drawer
- Stainless Steel hand wash sink with attached cornered drain table
- 1 FryMaster fryer with no identifying information
- 2 All American Range Quality Cooking Equipment ranges with ovens
- 1 All American Range Quality Cooking Equipment range with ovens and side grill with broiler

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3. Grant permission for the following out-of-state travel:

1. Amber Hymel, Tax Administrator to attend the Southeast States Association of Tax Administrators conference from July 16-19 in Little Rock, Arkansas. All expenses to be paid by General Fund.

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4. Consideration of authorizing AIFS, ISEUSA, ICES and Education Foundation Exchange as acceptable foreign student placement services for the 2023-2024 school year.

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X. INFORMATION

1. Condolences are extended to the family of Mrs. JoAnn Richard, Warehouse Secretary who retired in 2010 with 10 years of service.
2. The Department of Special Services will be hosting the 2nd Annual 2023 Special Olympics ~ Track & Field Event on Friday, March 24, 2023 from 8:30am - 12:00pm at Lake Arthur High School Track & Small Gym in Lake Arthur, LA for SWDs grades 3rd - 12th grade. We will be funding the event from funds that The Department of Special Services received as a donation from donated funds from the 2022 Ivy Woods Golf Tournament.
Approximately: \$3,500.00.

XI. PERSONNEL CHANGES

A. Personnel changes:

APPOINTMENTS

1. Larry Leger, WEIC Custodian, 02/22/23, re: Glen Carlson transfer.

TRANSFERS

1. Michael Trahan, EHS SPED Teacher to EES Homebound, 12/12/22, re: Renee Bertrand retirement.

LEAVES

1. M. Lege, Warehouse/Tech Center Secretary, 02/16/23 to 07/17/23.
2. M. Ross, JES Secretary, 01/26/23 to 07/03/23.
3. C. Thompson, JHS Cafeteria Tech, 02/24/23 to 04/10/23.
4. C. Murrell, FES Teacher, 03/03/23.
5. S. Hunter, WEIC Teacher, 02/14/23 to 02/16/23.
6. J. Allen, FES Secretary, 01/31/23 to 03/01/23.
7. D. Johnson, LAHS Cafeteria Tech, 01/31/23 to 03/31/23.

MATERNITY LEAVE

1. Abigail Duthu, HHS Teacher, 03/09/23 to 04/27/23.
2. S. Schultz, WHS Teacher, 02/22/23 to 04/19/23.

EXTENDED MATERNITY LEAVE

1. S. Schultz, WHS Teacher/Coach, 02/22/23 to 04/19/23.
2. L. Fuselier, EES School Nurse, 03/06/23 to 05/26/23.

RESIGNATION

1. James Estes, JHS Teacher/Coach, 03/04/23.

RETIREMENTS

1. Glenda Young, EHS Paraprofessional, 05/27/23, with 21 years of service.
2. JoAnn Molitor, JES Teacher, 05/27/23, with 28 years of service.
3. Marilyn Schlesinger, LAE Clerical Aide, 06/10/23, with 30 years of service.
4. Hilda Abraham, JHS Paraprofessional, Disability Retirement, 03/09/23, with 22.5 years of service.

XII. UPDATES BY STAFF

1. Curriculum update by Dr. Virginia Sherill on 8 period school day.
2. Mrs. Lori Lemons on move from WEIC to James Ward Elementary.

XIII. SUPERINTENDENT’S COMMENTS NOT REQUIRING BOARD ACTION

XIV. EXECUTIVE SESSION

A. Motion to enter into Executive session.

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B. Motion to resume in regular session.

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XV. ADJOURN

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IN COMPLIANCE WITH STATE LAW, A COPY OF THIS AGENDA ADDENDUM WAS POSTED IN A CONSPICUOUS PLACE AT THE MEETING PLACE OF SAID BOARD ON WEDNESDAY, MARCH 15, 2023 BY 4:00 P.M.

IN ACCORDANCE WITH THE AMERICAN WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE, PLEASE CONTACT DEBBIE AT 337-824-1834 DESCRIBING THE ASSISTANCE THAT IS NECESSARY.