



**JEFFERSON DAVIS PARISH SCHOOL BOARD AGENDA
 203 E. PLAQUEMINE STREET
 JENNINGS, LOUISIANA
 (337) 824-1834
 AGENDA MEETING
 THURSDAY, JANUARY 19, 2023 at 6:00 p.m.**

I. CALL TO ORDER

II. INVOCATION and PLEDGE OF ALLEGIANCE

III. ROLL CALL FOR DETERMINATION OF A QUORUM.

ARC	BORD	BRUC	DOB	DOISE	FREY	JONES	P. LEJEUNE	S. LEJEUNE	PATT	PETRY	TRAH	WALK
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IV. APPROVAL OF THE SCHOOL BOARD MINUTES OF THE SPECIAL MEETING ON JANUARY 5, 2023 AND THE REGULAR MEETING ON JANUARY 19, 2023

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
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V. VOTE TO CHANGE THE ORDER OF TOPICS TO BE ADDRESSED AND TO ADD NEW ITEMS NOT ON THE ORIGINAL AGENDA.

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VI. RECOGNITION OR PRESENTATIONS

VII. BOARD COMMITTEE REPORTS:

- A. Finance Committee - Phillip Arceneaux, Chairman
- B. Insurance - Charles Bruchhaus, Chairman
- C. Building & Grounds Committee - David Doise, Chairman
- D. Policy- Russell Walker, Chairman
- E. Transportation Committee - Greg Bordelon, Chairman
- F. 16th Section-Charles Bruchhaus, Chairman
- G. Ward II - Phillip Arceneaux, Chairman
- H. Legislative Liaison - Greg Bordelon, Chairman
- I. Long Range Planning - Malon Dobson, Chairman
- J. Food Service Committee - Greg Patterson, Chairman

VIII. SALES TAX REPORT - by Amber Hymel, Tax Collector.

IX. NEW BUSINESS:

1. Approve the 2023-2024 Jefferson Davis Parish School Calendar.

Jefferson Davis Public School System
2023-2024 Calendar

The calendar grid shows the following key dates and events:

- July 2023:** 4th of July (7th), Labor Day (11th)
- August 2023:** 1st day of school (13th)
- September 2023:** 1st day of school (11th)
- October 2023:** 31st day of school (27th)
- November 2023:** 1st day of school (20th)
- December 2023:** 1st day of school (12th), Christmas Break (23rd-26th)
- January 2024:** 1st day of school (8th)
- February 2024:** 1st day of school (5th)
- March 2024:** 1st day of school (4th), Teachers' last day (27th)
- April 2024:** 1st day of school (1st), Spring Break (2nd-4th)
- May 2024:** 1st day of school (6th), Teacher Workday (23rd)
- June 2024:** 1st day of school (3rd), Last day of school (20th)

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2. Grant permission to approve the Food Service Procurement Calendar for 2023-2024 fiscal year which provides for the purchase of fluid milk and milk products, paper and cleaning items, frozen chilled items, canned goods, cereal, grain products, and other shelf stable goods in the Parish Schools.

Annual 2023-2024 Child Nutrition Program Procurement Calendar

The following calendar identifies the general items to be bid, the date, and the time of the bid openings for the 2023-2024 School Year for the Jefferson Davis Parish School Board Child Nutrition Program. All bids will be opened for reading only at the Food Service Warehouse located at 1627 Wilbert D. Rochelle Avenue in Jennings, LA at 10:00 am on the specified bid opening day. The public is invited to attend all bid openings. Invitations to bid, instructions, and specifications for any bids listed below may be obtained from the Child Nutrition Program located at the above address or by contacting the office at (337) 824-1969.

<u>ITEMS TO BE PROCURED</u> <u>BID AWARD</u>	<u>BIDS TO VENDORS</u>	<u>PURCHASING PERIOD</u>	<u>BID OPENING</u>
Fluid Milk & Milk Products May 11, 2023	March 6, 2023	School Year	April 6, 2023
Bread & Bread Products May 11, 2023	March 6, 2023	School Year	April 6, 2023
Paper and Cleaning Items May 11, 2023	March 6, 2023	School Year	April 6, 2023
Chilled/Frozen Fruit Juices, Bakery Items, May 11, 2023 Vegetables	March 6, 2023	School Year	April 6, 2023
Chilled/Frozen Meat Items May 11, 2023	March 9, 2023	School Year	April 21, 2023
Canned Goods, Cereal, Grain Products, May 11, 2023 Other Shelf Stable Goods	March 9, 2023	School Year	April 21, 2023

The Jefferson Davis Parish School Board Child Nutrition Program is funded approximately 51% with federal funds for a total of approximately \$4.3 million per year. Publication Dates: March 1, March 3, and March 5, 2023. This was adopted by the Jefferson Davis Parish School Board at the February 16, 2023 meeting.

Non Discrimination Statement: In accordance with Federal law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, disability, and reprisal or retaliation for prior civil rights activity. (Not all prohibited bases apply to all programs.) Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, and American Sign Language) should contact the responsible State or local Agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact

USDA through the Federal Relay Service at (800) 877-8339. To file a program discrimination complaint, a complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form, which can be obtained online, at www.usda.gov/sites/default/files/documents/usda-programdiscrimination-complaint-form.pdf, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by: mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410; or fax: (833) 256-1665 or (202) 690-7442; email: program.intake@usda.gov. This institution is an equal opportunity provider.

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3. Declare the following as surplus and send to the next available public auction:

A. From the Old James Ward Elementary School:

Metal Building # 704 24'5 X 36'4

Metal Building #61 24'5 X 36'4

Metal Building #62 24'5 X 36'4

Metal Building #63 24'5 X 36'4

Metal Building #64 24'5 X 36'4

One Asber double door refrigerator SN# 19072389

One Asber double door freezer SN # 19072394

One Hobart floor mixer Model D-300 SN# 11-087-443

One Globe floor mixer Model sp60 SN#76-12294

19 two door metal cabinets

4 plastic rolling chairs

36 four Drawer filing cabinets

4 two drawer filing cabinets

15 wooden play stations for preK

65 small student desks

22 3X6ft faux wood tables

7 2x4ft Octagon small faux wood tables

4 2x4ft rectangle faux wood tables

1 5ft round faux wood table

1 3ft round faux wood table

1 Walk in freezer

1 Walk in cooler

B. The Child Nutrition Program would like to surplus an Asber reach-in freezer from Lake Arthur Elementary Model Number AFR 49 H F; Serial Number 8102048832.

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4. Approve the following out-of-state travel request:

A. EHS FFA students and teachers to travel to Houston, TX on 03/19/23 to attend the Houston Livestock Show and Rodeo. At no expense to the Board.

- B. JHS FFA students and teachers to travel to Houston, TX on 03/17/23 to attend the Houston Livestock Show and Rodeo. At no expense to the Board.

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5. Approve the following non-faculty coaches for the 2022-23 school year upon completion of LHSAA coaching course certification and Board policy requirements.

1. Tyler Theunissen, JHS softball.
2. Jefferey Person, JHS softball.
3. Wayne Fruge, HHS baseball.

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X. INFORMATION

1. The LSBA 2023 annual convention will be held in Lake Charles on March 6-8, 2023. Please let Mrs. Debbie know if you would like to register to attend.
2. The Jefferson Davis Parish School Board Members 2023 Spring Strategic Planning Meeting will be on Thursday, March 30, 2023 at 6:00 p.m. at Abshire Camp.
3. In accordance with Louisiana Revised Statutes, Title 17, Section 53, the following School Board Members attained the following hours for 2022:

<u>Name</u>	<u>Hours</u>	Honors
Phillip Arceneaux	20.25	Certified
Greg Bordelon	7.0	
Jason Bouley	13.25	
Charles Bruchhas	6.0	
David Capdevile	0	
Donald Dees	34.75	Certified
Malon Dobson	12.0	
David Doise	6.0	
Terry Leger	6.0	
Denise Perry	6.0	Certified
James Segura	17.0	
Jody Singletary	6.0	
Paul Trahan	6.0	

4. Congratulations to Philllip Arceneaux and Donald Dees who were recognized by LSBA as 2022 Certified Board Members for completing 20 hours of continuing learning units.

5. Congratulations to Phillip Arceneaux, Donald Dees and Denise Perry who were recognized by the LSBA as Distinguished School Board Members for the four-year term commencing January 1, 2019 to December 31, 2022. The statutory requirements include the completion of 19 learning units in their first elected year of office and six hours each subsequent year.

6. The Department of Special Services will be hosting the 2nd Annual 2023 Special Olympics ~ Track & Field Event on Friday, March 24, 2023 from 8:30am - 12:00pm at Lake Arthur High School Track & Small Gym in Lake Arthur, LA for SWDs grades 3rd - 12th grade. We will be funding the event from funds that The Department of Special Services received as a donation from donated funds from the 2022 Ivy Woods Golf Tournament. Approximately: \$3,500.00.

XI. PERSONNEL CHANGES

XII. SUPERINTENDENT’S COMMENTS NOT REQUIRING BOARD ACTION

XIII. EXECUTIVE SESSION

A. Motion to enter into Executive session.

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B. Motion to resume in regular session.

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XIV. ADJOURN

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<p>IN COMPLIANCE WITH STATE LAW, A COPY OF THIS AGENDA ADDENDUM WAS POSTED IN A CONSPICUOUS PLACE AT THE MEETING PLACE OF SAID BOARD ON FRIDAY, FEBRUARY 10, 2023 BY 4:00 P.M.</p> <p>IN ACCORDANCE WITH THE AMERICAN WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE, PLEASE CONTACT DEBBIE AT 337-824-1834 DESCRIBING THE ASSISTANCE THAT IS NECESSARY.</p>
