



JEFFERSON DAVIS PARISH SCHOOL BOARD POLICY AGENDA

203 E. PLAQUEMINE STREET

JENNINGS, LOUISIANA

(337) 824-1834

TUESDAY, AUGUST 18, 2020

POLICY COMMITTEE AGENDA

MEETING TIME: Tuesday, October 13, 2020

AFTER 5:00 P.M. FINANCE MEETING

The Jefferson Davis Parish School Board welcomes public input as to all agenda items which it considers and understands the inconvenience which COVID-19 guidelines impose. In an effort to meet within the CDC recommendations and to comply with the Governor’s orders (Phase III), while at the same time providing the opportunity for public comment, the Board will adhere to the following procedures at its August meetings:

1. Capacity limitations of 30 persons (First preference to Board Members and necessary staff) will be followed in the Board Room at its normal meeting place in Jennings, LA;
2. Public participants wishing to become an active part of the meeting agenda must request written permission (via email to debbie.abshire@jdpsbk12.org) no later than one day prior to the meeting date. Individual speakers are granted three minutes to speak when public comment is acknowledged.
3. Once public participants have submitted a written request to speak, they will receive the active participant link via email.
4. This is a live remote-access meeting for public participation. Video and audio will be recorded throughout the entirety of this meeting and will be archived.
5. As this is a live remote-access meeting, all active speakers are to adhere to professional meeting etiquette. Please refrain from using any profane language or making derogatory remarks aimed at any individual or group.
6. This meeting will be moderated for all active participants. Any active participant not adhering to the guidelines set forth in this document will be muted or removed from the meeting (depending on extent of violation).
7. Active participants are asked to mute their microphones when not speaking. Unmuted participants (not actively speaking or asked to speak) will be muted by the moderator.
8. During the meeting, questions can be submitted using the “Chat” feature (comment bubble icon). All questions submitted in the “Chat” feature will be visible to all participants and should adhere to the same guidelines as outlined in number 2 on this page.
9. This meeting will be live-streamed (view only) to the public. The live-stream link will be available on the district website at www.jeffersondavis.org.

COMMITTEE MEMBERS: Chairman, Phillip Arceneaux. Charles Bruchhaus, Donald Dees, Terry Leger and Paul Trahan.

Roll Call for Policy Committee Members:

Arceneaux	Bruchhaus	Dees	Leger	Trahan
-----------	-----------	------	-------	--------

Roll Call for Other Members present:

BORD	BOULEY	CAP	DOBSON	DOISE	PERRY	SEGURA	SINGLETARY
------	--------	-----	--------	-------	-------	--------	------------

I. CALL TO ORDER

A. President or presiding officer certifies the following:

- A. Governor has declared a State of Emergency (Phase II)
- B. Nature of Emergency could cause more than 30 persons present in the Boardroom to be detrimental to the health, safety and welfare of the Public in order to adhere to social distancing guidelines;
- C. This is a live remote-access meeting for public participation. Video and audio will be recorded throughout the entirety of this meeting and will be archived.
- D. This meeting will be live-streamed (view only) to the public. The live-stream link will be available on the district website at www.jeffersondavis.org.

II. VOTE TO CHANGE THE ORDER OF TOPICS TO BE ADDRESSED AND TO ADD NEW ITEMS NOT ON THE ORIGINAL AGENDA.

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
------------	--------------	----------------	------------	------

III. AGENDA ITEMS FOR CONSIDERATION.

STAFF: Ben Oustalet, Staff Liaison/Curriculum Supervisor

A. Approve the following policies brought to you by Forethought Consulting:

1. **TELECONFERENCE/REMOTE PARTICIPATION IN SCHOOL BOARD MEETINGS (New Policy)** File: BCAD

Effective: June 12, 2020

In response to the pandemic Act 302 allowed public entities to conduct meetings through electronic means during a gubernatorial declared emergency or public health emergency affecting the public entity. The Act statutorily authorized those meetings already being held under emergency declarations, and provided additional guidance now included in new policy Teleconference/Remote Participation in School Board Meetings. The Statute also includes definitions for meeting via electronic means, teleconference, and video conference, all of which are included in the policy. School Boards must provide a mechanism for public comment electronically prior to and during the meeting, and are required to identify and acknowledge all public comments and include them in the record of the meeting.

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
------------	--------------	----------------	------------	------

2. **PURCHASING** File: DJE

Effective: August 1, 2020

Act 265 revised addressing qualified group purchasing organizations. As included in the Purchasing policy, statutes now allow for purchase of materials, equipment or supplies through a qualified group purchasing organization if either the price is less than that for the same or substantially similar materials, equipment, or supplies on the state contract or bid list, or if the same or substantially similar materials, equipment, or supplies are not under state contract or on the state bid list. Language was also added to qualify that nothing included in this allowed purchase should be construed to authorize the School Board to make such purchases from or through an entity or vendor other than a qualified group purchasing organization without using a procurement process otherwise provided by state law. In addition to this statutory change, the procurement chart has been removed for those systems who had not already done so, and the policy language adjusted accordingly. The fluctuations of the monetary limits make it difficult to keep the chart current in policy.

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
------------	--------------	----------------	------------	------

3. BIDS AND QUOTATIONS File: DJED

Effective: July 1, 2020

The contract limit for public works has been raised once again, this time from \$150,000 to \$250,000, as reflected in the Bids and Quotations policy.

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
------------	--------------	----------------	------------	------

4. BUSINESS CONTINUITY AND TECHNOLOGY DISASTER RECOVERY File: EFC

Effective: June 9, 2020

Act 155 requires cybersecurity training for “state and local agency” employees or officials who have access to the agency’s information technology assets. For new employees the training is to occur within the first thirty (30) days of initial service or employment. The online training is to be developed by the Department of State Civil Service. Business Continuity and Technology Disaster Recovery policy is a new policy. It was developed with the assistance of a technology consultant with special training in cybersecurity after the cyberattacks of 2019, when many School Boards had to institute new disaster recovery procedures to protect technology resources.

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
------------	--------------	----------------	------------	------

5. EMPLOYMENT OF SUPERINTENDENT File: CED

Effective: August 1, 2020

Act 292 addresses the selection of interim superintendents, and includes a list of reasons for which a School Board may place a Superintendent on administrative leave. Such reasons include: investigating cause for termination; without cause during the final three (3) months of a contract which has not been extended by the School Board; at a time as agreed by the Superintendent’s contract; or, at a time as agreed by the Superintendent. Act 292 also lists conditions under which the leave is granted, including approval of a majority of the membership of the School Board; a three-month limit within a six-month period; and all compensation afforded by the existing terms of the contract. An interim Superintendent shall be given the same authority as the Superintendent. The interim Superintendent shall not be subject to the provisions applicable for the selection or employment of a Superintendent, nor shall he/she be employed for longer than six (6) months in any given twelve-month period, unless appointed during the final year term of a majority of School Board members.

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
------------	--------------	----------------	------------	------

6. EMPLOYMENT OF RETIRED PERSONNEL File: GBDA

Effective: August 1,2020

Act 337 now includes payment options for retirees who return to active service on or after July 1, 2020. The Act also provides for additional required notifications that the School Board must give the Teachers Retirement System of Louisiana (TSRL) within forty-five (45) days after June 30th of each year.

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
------------	--------------	----------------	------------	------

7. SPORTS INJURY MANAGEMENT AND CONCUSSIONS File:

IDFAB Effective: August 1,2020

Act 259 expands provisions for sports injury management in schools. The statute now requires a comprehensive emergency action plan for each sport located on the school's campus, which shall be reviewed annually and follow the best practices of the American College of Sports Medicine and the National Athletic Trainers' Association. Any reference to athletic trainer now includes "licensed" for clarity. New language addresses guidelines for heat acclimation and wet bulb temperature.

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
------------	--------------	----------------	------------	------

8. ATTENDANCE REPORTS FOR STUDENT DRIVERS File: JBH

Effective: August 1,2020

Provisions of La. Rev. Stat. 32:431 changed the manner in which School Boards provide documentation of a student's attendance in order for the student to receive a learner's permit or driver's license. Previously the statute required that the principal verify such required attendance on forms provided by the Louisiana Department of Education. Act 282 revised the process, now requiring the Superintendent, principal or designee to provide a minor with documentation of meeting the attendance requirements upon his/her request.

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
------------	--------------	----------------	------------	------

9. STUDENT HEALTH SERVICES File: JGC

Effective: August 1,2020

Act 206 revised the definition of dyslexia found in La. Rev. Stat. Ann. §§17:7 and 17:2112. Dyslexia is now defined as "an unexpected difficulty in reading for an individual who has the intelligence to be a much better reader, most commonly caused by a difficulty in phonological processing, which affects the ability of an individual to speak, read, and spell. Phonological processing means the appreciation of the individual sounds of spoken and written language." The definition in the Student Health Services policy has been revised to reflect the change.

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
------------	--------------	----------------	------------	------

10. CHILD ABUSE File: JGCE

Effective: June 11,2020

Act 272 amends Children’s Code to require teaching or child care providers to complete an online training course provided by the Department of Children and Family Services between June 1st and August 31st annually. The School Board must maintain a record of completion of the course by each employee required to take it, and a list of those employees who have not completed the training requirements.

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
------------	--------------	----------------	------------	------

IV. ADJOURN

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
------------	--------------	----------------	------------	------

N COMPLIANCE WITH STATE LAW, A COPY OF THIS AGENDA ADDENDUM WAS POSTED IN A CONSPICUOUS PLACE AT THE MEETING PLACE OF SAID BOARD FRIDAY, OCTOBER 9, 2020 BY 4:00 P.M.

IN ACCORDANCE WITH THE AMERICAN WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE, PLEASE CONTACT DEBBIE AT 337-824-1834 DESCRIBING THE ASSISTANCE THAT IS NECESSARY.