



**JEFFERSON DAVIS PARISH SCHOOL BOARD POLICY AGENDA  
203 E. PLAQUEMINE STREET  
JENNINGS, LOUISIANA  
(337) 824-1834**

**TUESDAY, SEPTEMBER 17, 2019  
AFTER 5:00 P.M. FINANCE MEETING**

**POLICY COMMITTEE AGENDA**

MEETING TIME: Tuesday, March 17, 2019, directly after 5:00 p.m. Finance meeting.

**COMMITTEE MEMBERS:** Chairman, Phillip Arceneaux. Charles Bruchhaus, Donald Dees, Terry Leger and David Troutman.

**Roll Call for Policy Committee Members:**

Arceneaux	Bruchhaus	Dees	Leger	Troutman
-----------	-----------	------	-------	----------

**Roll Call for Other Members present:**

BORD	BOULEY	CAP	DOBSON	DOISE	PERRY	SEGURA	SINGLETARY
------	--------	-----	--------	-------	-------	--------	------------

**I. VOTE TO CHANGE THE ORDER OF TOPICS TO BE ADDRESSED AND TO ADD NEW ITEMS NOT ON THE ORIGINAL AGENDA.**

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
------------	--------------	----------------	------------	------

**II. AGENDA ITEMS FOR CONSIDERATION.**

STAFF: Ben Oustalet, Staff Liaison/Curriculum Supervisor

1. Approve the following policies brought to you by Forethought Consulting resulting from the 2019 Louisiana Legislative Session.

**Testing Program: File II**

**(Revised February 2020, Effective Upon Approval)**

Revisions to the Testing Program policy have been made based on recent updates to Bulletin 118, Statewide Assessment Standards and Practices. The changes include:

1. Removal of the language addressing the Statement of Assurance. However, even though the section addressing the requirement was removed from Bulletin 118, there is still a reference to the Statement of Assurance in another section of the Bulletin, and we have left it in the appropriate portion of the policy.
2. For most systems, the language addressing the Statement of Assurance included the only policy reference to procedures for handling emergencies during testing, as required by Bulletin 118. For systems whose policies did not already include information regarding emergencies, we have added a new section under Emergencies during testing which addresses the required emergency procedures.
3. Under Procedures for Test Security, the reference to a Backup District Test Coordinator has been removed, as well as language added requiring a former Coordinator to inform a new Coordinator of locations of placement tests and relevant testing materials.

4. Under Investigations, instead of a blanket requirement of interviews of everyone who had access to test materials, we have added the caveat “when necessary,” as now included in Bulletin 118.
5. We have added the more specific language from Bulletin 118 regarding the class-sized group Policies.
6. Under Conditions and Penalties for Violations, an additional item has been added regarding contesting void determinations, as included in Bulletin 118.
7. There are other minor changes throughout the policy reflecting the Bulletin’s frequent replacement of the full name Louisiana Department of Education, Division of Assessment and Accountability, with the abbreviation LDE.

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
------------	--------------	----------------	------------	------

**\*\*\* ADDENDUM TO POLICY**

1. Approve the following policies.

**Retirement: File GBQ**

**(Revised March 2020, Effective Upon Approval)**

Revisions to this policy have been made to align to our current resignation policy (File: GBO) of the Jefferson Davis Parish School Board. The revision states that the superintendent shall accept any letters of retirement on behalf of the School Board and such retirement shall be considered effective upon receipt by the Superintendent.

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
------------	--------------	----------------	------------	------

**II. ADJOURN**

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
------------	--------------	----------------	------------	------

IN COMPLIANCE WITH STATE LAW, A COPY OF THIS AMENDED AGENDA WAS POSTED IN A CONSPICUOUS PLACE AT THE MEETING PLACE OF SAID BOARD THURSDAY, MARCH 16, 2020 BY 10:00 A.M.

IN ACCORDANCE WITH THE AMERICAN WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE, PLEASE CONTACT DEBBIE AT 337-824-1834 DESCRIBING THE ASSISTANCE THAT IS NECESSARY.