



JEFFERSON DAVIS PARISH SCHOOL BOARD AGENDA
203 E. PLAQUEMINE STREET
JENNINGS, LOUISIANA
(337) 824-1834
AGENDA MEETING
THURSDAY, FEBRUARY 17, 2022 at 5:00 p.m.
LIVE REMOTE ACCESS (COVID19 PANDEMIC)

FILE: BCB - SCHOOL BOARD MEETING RULES OF PROCEDURE

An individual speaker who appears at a School Board meeting to speak on an agenda item must register prior to the meeting, and will be allotted three (3) minutes to speak on the agenda item prior to School Board discussion on the agenda item.

The Jefferson Davis Parish School Board welcomes public input as to all agenda items which it considers and understands the inconvenience which COVID-19 guidelines impose. In an effort to meet within the CDC recommendations and to comply with the Governor's orders (Phase III), while at the same time providing the opportunity for public comment, the Board will adhere to the following procedures at its meetings:

1. Capacity limitations of 30 persons (First preference to Board Members and necessary staff) will be followed in the Board Room at its normal meeting place in Jennings, LA;
2. Public participants wishing to become an active part of the meeting agenda must request written permission (via email to debbie.abshire@jdpsbk12.org) no later than one day prior to the meeting date. Individual speakers are granted three minutes to speak when public comment is acknowledged.
3. Once public participants have submitted a written request to speak, they will receive the active participant link via email.
4. This is a live remote-access meeting for public participation. Video and audio will be recorded throughout the entirety of this meeting and will be archived.
5. As this is a live remote-access meeting, all active speakers are to adhere to professional meeting etiquette. Please refrain from using any profane language or making derogatory remarks aimed at any individual or group.
6. This meeting will be moderated for all active participants. Any active participant not adhering to the guidelines set forth in this document will be muted or removed from the meeting (depending on extent of violation).
7. Active participants are asked to mute their microphones when not speaking. Unmuted participants (not actively speaking or asked to speak) will be muted by the moderator.
8. During the meeting, questions can be submitted using the "Chat" feature (comment bubble icon). All questions submitted in the "Chat" feature will be visible to all participants and should adhere to the same guidelines as outlined in number 2 on this page.
9. This meeting will be recorded. The live-stream link will be available after the meeting on the district website at www.jeffersondavis.org.

I. CALL TO ORDER

A. President or presiding officer certifies the following:

- A. Governor has declared a State of Emergency (Phase III)**
- B. Nature of Emergency could cause more than 30 persons present in the Boardroom to be detrimental to the health, safety and welfare of the Public in order to adhere to social distancing guidelines;**
- C. This is a live remote-access meeting for public participation. Video and audio will be recorded throughout the entirety of this meeting and will be archived.**
- D. This meeting will be recorded. The live-stream link will be available after the meeting on the district website at www.jeffersondavis.org.**

II. INVOCATION AND PLEDGE OF ALLEGIANCE.

III. ROLL CALL FOR DETERMINATION OF A QUORUM.

ARC	BORD	BOUL	BRUC	CAP	DEES	DOB	DOISE	LEGER	PERRY	SEG	SING	TRAHAN
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IV. APPROVAL OF THE SCHOOL BOARD MINUTES OF THE REGULAR MEETING ON JANUARY 20, 2022 AND THE SPECIAL MEETING ON JANUARY 13,2022.

V. VOTE TO CHANGE THE ORDER OF TOPICS TO BE ADDRESSED AND TO ADD NEW ITEMS NOT ON THE ORIGINAL AGENDA.

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
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VI. RECOGNITION OR PRESENTATIONS

VII. BOARD COMMITTEE REPORTS:

- A. Finance Committee - Paul Trahan, Chairman
- B. Insurance - Malon Dobson, Chairman
- C. **BUILDING & GROUNDS COMMITTEE - REQUEST FROM THE BUILDING & GROUNDS COMMITTEE CHAIRMAN, DAVID DOISE, THAT THE SCHOOL BOARD:**
 - 1. Name the Baseball Field at Jennings High School in memory of Danny Reed.

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
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- D. Policy- Jody Singletary, Chairman
- E. Transportation Committee - Greg Bordelon, Chairman
- F. 16th Section-Charles Bruchhaus, Chairman
- G. **WARD II COMMITTEE - REQUEST FROM THE WARD II COMMITTEE CHAIRMAN, PHILLIP ARCENEUX, CHAIRMAN, THAT THE SCHOOL BOARD:**
 - 1. **Consider the purchase of playground equipment for the new Jennings Elementary School from Play & Park Structures in the amount of \$788,195.92. To be purchased on TIPS contract. To be paid from WARD II New construction.**

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- H. Legislative Liaison - Donald Dees, Chairman
- I. Long Range Planning - Donald Dees, Chairman
- J. Food Service Committee - Terry Leger, Chairman

VIII. SALES TAX REPORT - by Amber Hymel, Tax Collector.

IX. NEW BUSINESS:

1. Approve the following non-faculty coaches for the 2021-22 school year upon completion of LHSAA coaching course certification and Board policy requirements.

- 1. Mark Hanks, WHS Softball
- 2. Skip Pickle, WHS Softball

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2. Grant permission to the Superintendent or his designee, to employ contractors, painters & part-time summer workers, to be paid from each school's maintenance account, General Fund and/or the Natural Disaster Fund.

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3. Grant permission to amend the 2021-22 School calendar to designate Friday, June 17, 2022 as a public holiday that all locations will be closed in observance of Juneteenth Day.

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
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4. Approve the following out-of-state travel:

- 1. FES 7th and 8th grade Science students, teacher and chaperones to travel to Houston, TX on 4/01/22 to the Houston Space Center. At no cost to the Board.
- 2. EHS FFA students, teacher and chaperones to travel to Houston, TX on 03/19/22 and 03/20/22 to the Houston Rodeo. At no cost to the Board.
- 3. EHS 10th grade English III students, teacher and chaperones to travel to The Lutcher Theater in Orange, TX on 02/17/22. At no cost to the Board.
- 4. WHS Band students, teacher and chaperones to travel to San Antonio, TX on 02/10/22 to 02/12/22 to attend the Music Educators Convention. At no cost to the Board.

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5. Approve the Food Service Procurement Calendar for 2022-2023 fiscal year which provides for the purchase of fluid milk and milk products, paper and cleaning items, frozen chilled items, canned goods, cereal, grain products, and other shelf stable goods in the Parish Schools.

Annual 2022-2023 Child Nutrition Program Procurement Calendar
 The following calendar identifies the general items to be bid, the date, and the time of the bid opening for the 2022-2023 School Year for the Jefferson Davis Parish School Board Child Nutrition Program. All bids will be opened for reading only at the Food Service Warehouse located at 1627 Wilbert D. Rochelle Avenue in Jennings, LA at 10:00 am on the specified bid opening day. The public is invited to attend all bid openings. Invitations to bid, instructions, and specifications for any bids listed below may be obtained from the Child Nutrition Program located at the above address or by contacting the office at (337) 824-1969.

<u>ITEMS TO BE PROCURED</u>	<u>BIDS TO VENDORS</u>	<u>PURCHASING PERIOD</u>	<u>BID OPENING</u>	<u>BID AWARD</u>
Fluid Milk & Milk Products	March 7, 2022	School Year	April 14, 2022	May 12, 2022
Bread & Bread Products	March 7, 2022	School Year	April 14, 2022	May 12, 2022
Paper and Cleaning Items	March 7, 2022	School Year	April 14, 2022	May 12, 2022
Chilled/Frozen Fruit Juices, Bakery Items, Vegetables	March 7, 2022	School Year	April 14, 2022	May 12, 2022
Chilled/Frozen Meat Items	March 10, 2022	School Year	April 28, 2022	May 12, 2022
Canned Goods, Cereal, Grain Products, Other Shelf Stable Goods	March 10, 2022	School Year	April 28, 2022	May 12, 2022

The Jefferson Davis Parish School Board Child Nutrition Program is funded approximately 51% with federal funds for a total of approximately \$3.3 million per year. Publication Dates: March 2, March 4, and March 6, 2022. This was adopted by the Jefferson Davis Parish School Board at the February 17, 2022 meeting.

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6. Adopt the following resolution regarding the Jefferson Davis Parish School Board Cafeteria Plan.

RESOLUTION OF THE JEFFERSON DAVIS PARISH SCHOOL BOARD BOARD OF DIRECTORS FOR THE ADOPTION OF THE JEFFERSON DAVIS PARISH SCHOOL BOARD CAFETERIA PLAN

On this date, the JEFFERSON DAVIS PARISH SCHOOL BOARD Board of Directors did meet to discuss the implementation of JEFFERSON DAVIS PARISH SCHOOL BOARD Flexible Benefits Plan to be effective, 3/1/2022. Let it be known that the following resolutions were duly adopted by the JEFFERSON DAVIS PARISH SCHOOL BOARD Board of Directors and that such resolutions have not been modified or rescinded as of the date hereof;

RESOLVED, that the form of Cafeteria Plan, as authorized under Section 125 of the Internal Revenue Code of 1986, presented to this meeting is hereby adopted and approved and that the proper officers of the Employer are hereby authorized and directed to execute and deliver to the Plan Administrator one or more copies of the Plan.

RESOLVED, that the Plan Year shall be for a period beginning on 3/1/2022 and ending 2/28/2023.

RESOLVED, that the Employer shall contribute to the Plan amounts sufficient to meet its obligation under the Cafeteria Plan, in accordance with the terms of the Plan Document and shall notify the Plan Administrator to which periods said contributions shall be applied.

RESOLVED, that the proper officers of the Employer shall act as soon as possible to notify employees of the adoption of the Cafeteria Plan by delivering to each Employee a copy of the Summary Plan Description presented to this meeting, which form is hereby approved.

The undersigned certifies that attached hereto as Exhibits A and B respectively are true copies of the Plan Document, and Summary Plan Description for JEFFERSON DAVIS PARISH SCHOOL BOARD's Flexible Benefits Plan approved and adopted in the foregoing resolutions.

The undersigned further certifies and attests that the above resolutions were made with the consent of the full Board of Directors, each of whom were in attendance on this date:

Signature/Title

Date

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
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X. INFORMATION

1. Condolences are extended to the family of:
 1. Margaret Bond, WAR Teacher who retired in 2015 with 30 years.

2. The LSBA 2022 annual convention will be held at the Crowne Plaza in Baton Rouge on March 6-8, 2022. Please let Mrs. Debbie know if you would like to register to attend.
3. The Jefferson Davis Parish School Board Members 2022 Spring Strategic Planning Meeting will be on Thursday, March 24, 2022 at 6:00 p.m. at Abshire Camp.
4. School Board President Segura has made revision to the 2022 School Board committees:
 - FINANCE COMMITTEE - PAUL TRAHAN, CHAIRMAN**
Malon Dobson, Phillip Arceneaux, Donald Dees, Charles Bruchhaus, Jody Singletary and Jason Bouley.
 - POLICY COMMITTEE - JODY SINGLETARY, CHAIRMAN**
Malon Dobson, Phillip Arceneaux, Denise Perry and Jason Bouley.
 - INSURANCE - MALON DOBSON, CHAIRMAN**
Donald Dees, Charles Bruchhaus, Paul Trahan and Terry Leger.
 - BUILDINGS & GROUNDS - DAVID DOISE, CHAIRMAN**
Malon Dobson, Phillip Arceneaux, Paul Trahan and Terry Leger.
 - TRANSPORTATION - GREG BORDELON, CHAIRMAN**
Malon Dobson, Denise Perry, Paul Trahan and Jason Bouley.
 - 16TH SECTION - CHARLES BRUCHHAUS, CHAIRMAN**
David Capdeville, Jason Bouley, Jody Singletary and Terry Leger.
 - WARD II AD HOC (JENNINGS BOARD MEMBERS) - PHILLIP ARCENEAX, CHAIRMAN**
Denise Perry, Donald Dees, David Capdeville, James Segura and David Doise.
 - LEGISLATIVE LIAISON - DONALD DEES**
 - LONG RANGE PLANNING - DONALD DEES, CHAIRMAN**
Greg Bordelon, Phillip Arceneaux, David Doise, Charles Bruchhaus and Jody Singletary.
 - SCHOOL FOOD SERVICE - TERRY LEGER, CHAIRMAN**
Greg Bordelon, Denise Perry, Jody Singletary and Jason Bouley.

XI. PERSONNEL CHANGES

XII. SUPERINTENDENT’S COMMENTS NOT REQUIRING BOARD ACTION

XIII. EXECUTIVE SESSION

A. Motion to enter into Executive session.

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
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B. Motion to resume in regular session.

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XIV. ADJOURN

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IN COMPLIANCE WITH STATE LAW, A COPY OF THIS AGENDA WAS POSTED IN A CONSPICUOUS PLACE AT THE MEETING PLACE OF SAID BOARD FRIDAY, FEBRUARY 11, 2022 BY 4:00 P.M.

IN ACCORDANCE WITH THE AMERICAN WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE, PLEASE CONTACT DEBBIE AT 337-824-1834 DESCRIBING THE ASSISTANCE THAT IS NECESSARY.