



**JEFFERSON DAVIS PARISH SCHOOL BOARD  
203 E. PLAQUEMINE STREET  
JENNINGS, LOUISIANA  
(337) 824-1834  
FINANCE/SALARY COMMITTEE AGENDA**

**MEETING TIME: Tuesday, February 23, 2021 at 5:00 p.m.**

The Jefferson Davis Parish School Board welcomes public input as to all agenda items which it considers and understands the inconvenience which COVID-19 guidelines impose. In an effort to meet within the CDC recommendations and to comply with the Governor’s orders (Phase III), while at the same time providing the opportunity for public comment, the Board will adhere to the following procedures at its meetings:

1. Capacity limitations of 30 persons (First preference to Board Members and necessary staff) will be followed in the Board Room at its normal meeting place in Jennings, LA;
2. Public participants wishing to become an active part of the meeting agenda must request written permission (via email to [debbie.abshire@jdpsbk12.org](mailto:debbie.abshire@jdpsbk12.org)) no later than one day prior to the meeting date. Individual speakers are granted three minutes to speak when public comment is acknowledged.
3. Once public participants have submitted a written request to speak, they will receive the active participant link via email.
4. This is a live remote-access meeting for public participation. Video and audio will be recorded throughout the entirety of this meeting and will be archived.
5. As this is a live remote-access meeting, all active speakers are to adhere to professional meeting etiquette. Please refrain from using any profane language or making derogatory remarks aimed at any individual or group.
6. This meeting will be moderated for all active participants. Any active participant not adhering to the guidelines set forth in this document will be muted or removed from the meeting (depending on extent of violation).
7. Active participants are asked to mute their microphones when not speaking. Unmuted participants (not actively speaking or asked to speak) will be muted by the moderator.
8. During the meeting, questions can be submitted using the “Chat” feature (comment bubble icon). All questions submitted in the “Chat” feature will be visible to all participants and should adhere to the same guidelines as outlined in number 2 on this page.
9. This meeting will be recorded. The live-stream link will be available after the meeting on the district website at [www.jeffersondavis.org](http://www.jeffersondavis.org).

**COMMITTEE MEMBERS:** Chairman, James Segura. Phillip Arceneaux, Jason Bouley, Charles Bruchhaus, Malon Dobson, David Doise and Denise Perry.

**Roll Call for Finance Committee Members for determination of a quorum:**

Segura	Arceneaux	Bouley	Bruchhaus	Dobson	Doise	Perry
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**Roll Call for Other Members present:**

Bordelon	Capdeville	Dees	Leger	Singletary	Trahan
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**I. CALL TO ORDER**

**A. President or presiding officer certifies the following:**

- A. Governor has declared a State of Emergency (Modified Phase II)
- B. Nature of Emergency could cause more than 30 persons present in the Boardroom to be detrimental to the health, safety and welfare of the Public in order to adhere to social distancing guidelines;
- C. This is a live remote-access meeting for public participation. Video and audio will be recorded throughout the entirety of this meeting and will be archived.
- D. This meeting will be live-streamed (view only) to the public. The live-stream link will be available on the district website at [www.jeffersondavis.org](http://www.jeffersondavis.org).

**II. VOTE TO CHANGE THE ORDER OF TOPICS TO BE ADDRESSED AND TO ADD NEW ITEMS NOT ON THE ORIGINAL AGENDA.**

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
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**III. AGENDA ITEMS FOR CONSIDERATION**

1. Grant permission to renew the contract of Forethought Consulting, Inc., for our Policy Updating Service, beginning March, 2021 and ending February, 2022, to cost \$4,200.00, with the highlighting option. (Same cost as last year).

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
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2. Grant permission to WHS to accept the following donations:
  1. \$200.00 to Football Program from St. Louis Catholic, to be used towards the purchase of an industrial washing machine.
  2. \$250.00 to Softball Team from Danielle Thompson, to be used towards purchase of conditioner for the softball field.
  3. \$135.00 to FFA from Tina Lawrence, to be used towards the purchase of supplies and equipment.
  4. \$500.00 to Baseball Program from Garret Hebert Farms, to be used towards the purchase of supplies and equipment. -
  5. \$500.00 to Baseball Program from Townsley Law Firm, to be used towards purchase of baseball equipment and supplies.
  6. \$100 to Band from The Progroup, LLC, to be used towards the purchase of supplies and equipment for Band program.
  7. \$250.00 to Tennis team from The Progroup, LLC, to be used towards the purchase of a new tennis net.

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
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3. Grant permission to EES to purchase from Troxell on State Contract (4) four 75" Newline Tru Touch Interactive Boards with wall mounts and software at a cost of \$12,180.00. To be paid by EES Tech.

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
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4. Grant permission to accept Change Order No. 1 on the Jennings Elementary Construction Project. Bids were opened on June 23, 2020 for the construction of the new Jennings Elementary. Permission was granted to accept the bid of Trahan Construction, LLC of \$22,085,000.00. On 02/04/21, there was a change order made in the contract price due to changes made in the contract specifications. Change Order #1 reflects the following changes:

Item Cor #2	Flood Insurance	\$ 6,500.00
Item Cor #3	Tree removal at North Property Line	\$ 8,320.00
Item Cor #4	Underground Conduit for Entergy	\$ 32,591.00
Item Cor #6	Foundation work for storage shed	\$ 29,172.00

Item Cor #7	Time Hurricane Laura and Delta (8 days)	
Item Cor #8	Truss Clips	\$ 34,238.00
Item Cor #10	Maintenance Shop/PE Storage	\$260,241.00

**Bid Changes as follows:**

<b>The Original Contract Sum was</b>	<b>\$22,085,000.00</b>
<b>The net change by previously orders</b>	<b>\$ .00</b>
<b>The Contract Sum prior to this Change Order</b>	<b>\$22,085,000.00</b>
<b>The Contract Sum will be increased by</b>	<b>\$ 371,062.00</b>

**The new Contract Sum including this Change Order will be \$22,456,062.00**

**The Contract Time will be increased by twenty-two (22) days**

**The new date of Substantial Completion will be April 17, 2022**

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
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5. Grant permission to the Superintendent and Director of Finance to enter into an agreement with PSST, Inc. to utilize their company for the purpose of accumulating all data needed to issue IRS Form 1095 on behalf of the school board as required to be in compliance with Federal ACA regulations regarding health insurance benefits to qualifying individuals. The estimated cost for gathering information, compiling, printing and mailing of all 1095 Forms for the JDPSB employees and retirees is approximately \$6,500 - \$8,000 determined by the total number of forms generated and a one-time initial software setup fee of \$1,250.00. To be paid from General Fund.

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6. Accept the quote from BCI in the amount of \$4,211.42 for a 4000 Foldable Portable Batting cage to replace the one damaged by Hurricane Delta at JHS. To be paid by the General Fund/Insurance Funds.

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7. Laurie Duhon, Technology Supervisor, is seeking permission to purchase on state contract through Detel Network Solutions two Aruba 2930F - 48 port switches, two Aruba 2920/2930M stacking cables, two Aruba Central Device Management Licenses (5 yr), and onsite installation of equipment by Detel for replacement of faulty switches at the School Board Office for a total amount of \$5,224.86.

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#### IV. ADJOURN

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
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IN COMPLIANCE WITH STATE LAW, A COPY OF THIS AGENDA ADDENDUM WAS POSTED IN A CONSPICUOUS PLACE AT THE MEETING PLACE OF SAID BOARD ON THURSDAY, FEBRUARY 19, 2021 BY 4:00 P.M.

IN ACCORDANCE WITH THE AMERICAN WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE, PLEASE CONTACT DEBBIE AT 337-824-1834 DESCRIBING THE ASSISTANCE THAT IS NECESSARY.