



**JEFFERSON DAVIS PARISH SCHOOL BOARD AGENDA
 203 E. PLAQUEMINE STREET
 JENNINGS, LOUISIANA
 (337) 824-1834
 AGENDA MEETING
 THURSDAY, APRIL 7, 2022 at 6:00 p.m.
 LIVE REMOTE ACCESS (COVID19 PANDEMIC)**

FILE: BCB - SCHOOL BOARD MEETING RULES OF PROCEDURE
An individual speaker who appears at a School Board meeting to speak on an agenda item must register prior to the meeting, and will be allotted three (3) minutes to speak on the agenda item prior to School Board discussion on the agenda item.

I. CALL TO ORDER

II. INVOCATION -

**ISABELLA HARDY - LHS 12TH GRADE - PARISH STUDENT OF YEAR
 AND PLEDGE OF ALLEGIANCE -
 MANDIE MOTT - LHS 8TH GRADE - PARISH STUDENT OF THE YEAR**

III. ROLL CALL FOR DETERMINATION OF A QUORUM.

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IV. APPROVAL OF THE SCHOOL BOARD MINUTES OF THE SPECIAL MEETINGS ON MARCH 4, 2022 AND MARCH 15, 2022 AND THE REGULAR MEETING ON MARCH 17, 2022.

V. VOTE TO CHANGE THE ORDER OF TOPICS TO BE ADDRESSED AND TO ADD NEW ITEMS NOT ON THE ORIGINAL AGENDA.

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
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VI. BOARD COMMITTEE REPORTS:

A. FINANCE COMMITTEE - REQUEST FROM THE FINANCE COMMITTEE CHAIRMAN, PAUL TRAHAN, THAT THE SCHOOL BOARD:

- Accept the recommendation by the Director of Finance and Superintendent to accept the 2020-2021 Audited Financial Statements and Audit Opinion by Mike Gillespie, CPA, External Auditor of the School Board.

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- Grant permission to WHS to accept the following donations:
 - WHS Backers to WHS Baseball - \$1,678.00 - to be used towards purchase of new uniforms.

2. Skip Broussard/90 One Stop of Welsh - \$4,000.00 - to be used towards the construction of a new stadium ticket booth.

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3. Grant permission to JHS to accept the following donations:
 1. Anonymous donor - \$50.00 - JHS Social Studies Department - to be used for the State Social Studies Fair expenditures.

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4. Grant permission to LAHS to accept the following donations:
 1. Greater Houston Community Foundation - \$1,000.00 - to be used for FFA program to offset expenses.
 2. Lake Arthur Varsity Club - \$2,000.00 - to be used for Softball program to offset expenses.

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5. Grant permission to EHS to accept the following donations:
 1. The Coushatta Tribe of Louisiana - \$1,210.00 - to be used for entry fees for boys and girls golf program events.
 2. Elton Quarterback Club - \$3,996.30 - to football program to offset 2021 season expenses and to pay pioneer paint bill from 2021 season.

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6. Grant permission to LAES to accept the following donations:
 1. Mark A. Broussard with Hilcorp Energy - \$10,000.00 - to be used to benefit current and future students.
 2. Mark A. Broussard with Hilcorp Energy - \$5,000.00 - to Erin Broussard's class account to be used for supplies, incentives and other necessary items for current and future students.
 3. Tristan Comeaux with Hilcorp Energy - \$5,000.00 - to Cynthia Savoie's class account to be used for supplies, incentives and other necessary items for current and future students.
 4. Tristan Comeaux with Hilcorp Energy - \$5,000.00 - to Regina Hornsby's class account to be used for supplies, incentives and other necessary items for current and future students.

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7. The Elton Elementary construction project has a budget and projected cost of 3.8 million dollars. The following bids were received by the school board on March 15, 2022.

Trahan Construction	\$5,145,000
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Pat Williams Construction \$5,152,000

M.D. Descant \$5,233,000

With all bids coming in above budget and projected cost we would ask that the committee motion to reject all bids received and reconvene at a later date to determine when to rebid the project.

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- 8. Grant permission to accept Change Order No. 1 on the Jennings High School Canopy Field Lighting and Drainage Project.

Change Order #1 for \$22,820.06 reflects the following changes:

Item Cor #3 \$13,591.62

- Irrigation Repairs

Item Cor #4 \$9,228.44

- Dirt work & Sprigging

Bid Changes as follows:

The Original Contract Sum was \$1,438,000

The net change by previously orders \$ -0-

The Contract Sum prior to this Change Order \$1,438,000

The Contract Sum will be increased by \$ 22,820.06

The new Contract Sum including

this Change Order will be

\$1,460,820.06

The Contract Time will be increased by forty days (0) days

The new date of Substantial Completion will be **June 4, 2022**

To be paid from District 2 Construction

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- 9. Grant permission to Mrs. Laurie Duhon, Technology Supervisor, to accept the quote of \$28,200.89 from Tina's Flooring, Jennings, LA to replace the aging/hazardous flooring at the Jeff Davis Parish Maintenance/Tech Center. This quote includes labor to remove existing flooring and installation of new flooring with vinyl base; quote also includes LVP vinyl plank flooring (22 mil/15 year commercial warranty), glue, and Ardex. We are recommending this quote due to better quality and greater warranty.

Other quotes received from LL Flooring, Lake Charles, LA

(\$28,111.17 Quote includes existing floor/carpet removal, concrete floor grinding, vinyl base, vinyl plank flooring (16 mil/10 year commercial warranty), vinyl grip, transitions, quarter round, and installation services), Floor Trader, Lake Charles, LA - (Flooring Only)

(installation quote by Glenn Vanicor Construction) - \$13,804.44

(Quote includes vinyl plank flooring only (12 mil/10 year commercial warranty) with Glenn Vanicor Construction, Welsh, LA - (installation of Floor Trader flooring only) - (\$33,667.65 - Quote includes labor and

materials for removal of linoleum flooring, installation of vinyl plank flooring, cove base material and installation, and floor glue). To be paid from the General Fund.

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10. Grant permission to EHS to accept the following donations:
1. Elton Little Dribblers - \$2,500.00 - to EHS Basketball program. To be used for 2022-2023 gym improvements.

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11. Grant permission to JHS to accept the following donations:
1. JHS Softball Boosters - \$450.00 - to JHS Softball team - to be used for expenditures during the season.

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****** ADDENDUM TO FINANCE**

1. Grant permission to accept Change Order No. 4 on the Jennings Elementary Construction Project.

Change Order #4 reflects the following changes:

Item Cor #59	\$163,665.00
Additional grading and drainage at soft surface Areas	
Item Cor #64	\$ 42,320.00
Provide & Install an New Single-sided Pedestal Sign	
Item Cor #65	\$ 29,317.00
Provide & Install a New Monument Sign at Hwy 26	
Item Cor #67	\$ 21,934.00
Provide Labor & Equipment for Yard Drains	
Fencing Walk Gates and New Ramp	

- add grading & drainage @ soft surface areas
- add additional sidewalks and trench drain covers required for soft surfacing & playground equipment
- enlarge the Trike Tracks
- Adjust fencing and gates for the kickball field
- additional fencing and bollard located near the existing North and South drop off canopies for student safety

Bid Changes as follows:

The Original Contract Sum was	\$22,085,000.00
The net change by previously orders	\$ 1,616,705.00
The Contract Sum prior to this	
Change Order	\$23,701,705.00
The Contract Sum will be	
increased by	\$ 257,236.00

**The new Contract Sum including
this Change Order will be \$23,958,941.00
The Contract Time will be increased
by forty days (40) days
The new date of Substantial Completion will be **July 18, 2022****

B. INSURANCE COMMITTEE - REQUEST FROM THE INSURANCE COMMITTEE CHAIRMAN, MALON DOBSON, THAT THE SCHOOL BOARD:

1. After discussion at the insurance committee Tuesday night the proposal by the Insurance Committee is to name Jeff Davis Insurance as **Property Insurance** Broker of Record for the Jefferson Davis Parish School Board for the next three Fiscal years 22-23 thru 24-25. All Casualty Insurance will remain on the RFP schedule as previously utilized by the board.

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- C. Building & Grounds Committee
- D. Policy- Jody Singletary, Chairman
- E. Transportation Committee - Greg Bordelon, Chairman
- F. 16th Section-Charles Bruchhaus, Chairman
- G. Ward II Committee - Phillip Arceneaux, Chairman
- H. Legislative Liaison - Donald Dees, Chairman
- I. Long Range Planning - Donald Dees, Chairman
- J. Food Service Committee - Terry Leger, Chairman

VII. SALES TAX REPORT - by Amber Hymel, Tax Collector.

VIII. NEW BUSINESS:

1. Approve the following out-of-state travel:
 1. WHS Cheer team and sponsor to travel to Destin, FL from June 13-17, 2022 to attend the SCA Cheer Camp. At no cost to the Board.
 2. Employees, Shannon McSwain, Sharon Jackson and Erin Williams to travel to Fallbrook, CA from June 26 -29, 2022 to attend Lind Crew Training- a high school transition program. To be paid with Title I and Title II funds.
 3. LHS FBLA students and and staff to travel to Chicago, IL from 06/27/22 to 07/03 to attend the National FBLA Leadership Conference. Expenses to be paid according to Board policy.

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IX. INFORMATION

1. Condolences are extended to the family of:
 1. Dorothy Gaspard, LAE Cafeteria Tech, who retired in 1994, with 32 years of service.

2. Jefferson Davis Parish Job Fair will be held on Friday, May 27, 2022 from 9:00 a.m. to 1:00 p.m at the Lacassine High School Gymnasium.
3. The May 2022 Finance and any other Committee meetings will be held on Tuesday, May 10, 2022, beginning at 5:00 p.m. and the Regular Board meeting will be held on Thursday, May 12, 2022 at 6:00 p.m.

X. PERSONNEL CHANGES

A. Personnel appointments as determined by the Superintendent:

1. Name **BENJAMIN OUSTALET**, Assistant Superintendent, effective 07/01/22, re: John Hall promotion.
2. Name **AMY TREME**, Curriculum Supervisor, effective Intermittently 03/29/2022 to 06/30/22, then full-time 07/01/22, re: ESSER new position thru 09/13/24.
3. Name, **ALEXIS C. BREAUX**, Assistant Accountant, effective 03/31/22, re: ESSER new position thru 09/13/24.
4. Name, **BROOKE BRYANT**, WHS Financial Secretary, effective 03/30/22, re: Jackie Daigle retirement.
5. Name, **JEFFERY IGUESS**, WHS Custodian, effective 03/30/2022, re: Anthony Atkinson death.

B. Personnel changes:

APPOINTMENTS

1. Kendra St. Julien, JWES Bus Driver, 03/16/22, re: Charles Wilridge resignation.
2. Bart Richard, Warehouse/ Skilled Master Craftsman, 03/21/22, re: Jimmy Lopez retirement.
3. Dwaine Thurman, WEIC Para, 04/07/22, re: new ESSER position.

TRANSFERS

1. Rachelle Jones, JWES Bus 296 to JWES Bus 301, 03/21/22, re: Mistie Landry to Bus 264.
2. Mistie Landry, JWES Bus 264 to JWES Bus 296, 03/21/22, re: Rachelle Jones to Bus 301.
3. John Hall, Assistant Superintendent to Superintendent, 07/01/22, re: Kirk Credeur retirement.

LEAVES

1. T. Stallion, WHS Teacher, 01/28/22, 02/01/22, 02/04/22, 02/09/22, 02/10/22/ 02/23/22, 03/04/22 and 03/15/22.
2. V. Bertrand, HHS Teacher, 03/21/22 to 03/23/22.
3. P. Fruge, EES Speech Therapist, 04/05/22 to 06/05/22.
4. C. Rubin, JWES Cafeteria Tech, 03/21/22 TO 04/29/22.
5. K. Rea, LHS Teacher, 03/16/22 to 05/25/22.
6. M. Lee, WES Teacher, 03/08/22 to 03/11/22.
7. D. Guillory, EES Lab Manager, 03/28/22 to 05/27/22.
8. A. Bagwell, WEIC Para, 03/21/22 to 06/30/22.
9. S. Esthay, JWES Para, 03/29/22 to 08/10/22.
10. C. Noel, JWES Cafeteria Tech, 04/11/22 to 06/01/22.

11. E. Thibodeaux, WES Asst. Principal, 04/04/22 to 04/05/22.
12. K. Newman, WES Teacher, 04/01/22.
13. R. Nagy, WAR Teacher, 04/05/22 to 05/26/22.
14. M. Duhon, JES Teacher, 02/07/22 to 03/28/22.
15. B. Simon, LAHS Cafeteria Tech, 03/22/22 to 04/06/22.

MATERNITY LEAVE

1. V. Gillespie, Sowela Dual Enrollment RN Coordinator, 04/30/22 to 05/26/22.

RESIGNATIONS

1. Deborah Johnson, LAHS Cafeteria Tech, 03/02/22.
2. Kori Primeaux, Welsh Schools Bus Driver, 04/16/22.
3. Gavin Schexnider, FES Custodian, 03/30/22.
4. Melody Muller, JWES Teacher, 05/27/22.

RETIREMENTS

1. Cheryl Fawcett, WEIC Ed. Diagnostician, 07/01/22, with 35 years of service.
2. Bonnie Comeaux, Lake Charles Route Bus Aide, 05/26/22, with 9 years of Service.
3. Brendan J. Boudreaux, WEIC EMS Instructor, 05/27/22, with 6.48 years of service.
4. Ida Warner, EHS Cafeteria Tech, 03/23/22, with 31 years of service.
5. Robert L. Kingery, Teacher, 05/27/22, with 33.5 years of service.
6. Sharon Dugas, Welsh Schools Asst. Cafeteria Manager, 06/06/22, with 20 years of service.
7. Tara Hill, WAR Teacher, 05/27/22, with 20.17 years of service.

XI. SUPERINTENDENT’S COMMENTS NOT REQUIRING BOARD ACTION

XII. EXECUTIVE SESSION

A. Motion to enter into Executive session.

1. Discussion of contract terms and conditions of newly named Superintendent-elect, John Hall.

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B. Motion to resume in regular session.

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XIII. ADJOURN

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IN COMPLIANCE WITH STATE LAW, A COPY OF THIS AGENDA ADDENDUM, WAS POSTED IN A CONSPICUOUS PLACE AT THE MEETING PLACE OF SAID BOARD WEDNESDAY, APRIL 6, 2022 BY 4:00 P.M.

IN ACCORDANCE WITH THE AMERICAN WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE, PLEASE CONTACT DEBBIE AT 337-824-1834 DESCRIBING THE ASSISTANCE THAT IS NECESSARY.