

**JEFFERSON DAVIS PARISH SCHOOL BOARD  
SEPTEMBER 16, 2021**

The Jefferson Davis Parish School Board met in Regular session at 203 E. Plaquemine Street, Jennings, LA 70546, on Thursday, September 16, 2021, at 6:00 p.m., with the following School Board members present: President, Jody Singletary, Vice-President, James Segura, Members, Phillip Arceneaux, Greg Bordelon, Jason Bouley, Charles Bruchhaus, Donald Dees, Malon Dobson, Denise Perry and Terry Leger and Paul Trahan. Absent: David Capdeville and David Doise.  
Legal Counsel Present: District Attorney, Elliott Cassidy.

The meeting was called to order by President Singletary.

President Singletary certified the following:

The Jefferson Davis Parish School Board welcomes public input as to all agenda items which it considers and understands the inconvenience which COVID-19 guidelines impose. In an effort to meet within the CDC recommendations and to comply with the Governor's orders (Modified Phase II), while at the same time providing the opportunity for public comment, the Board will adhere to the following procedures at its meetings:

1. Capacity limitations of 30 persons (First preference to Board Members and necessary staff) will be followed in the Board Room at its normal meeting place in Jennings, LA;
2. Public participants wishing to become an active part of the meeting agenda must request written permission ([via email to debbie.abshire@jdpsbk12.org](mailto:debbie.abshire@jdpsbk12.org)) no later than one day prior to the meeting date. Individual speakers are granted three minutes to speak when public comment is acknowledged.
3. Once public participants have submitted a written request to speak, they will receive the active participant link via email.
4. This is a live remote-access meeting for public participation. Video and audio will be recorded throughout the entirety of this meeting and will be archived.
5. As this is a live remote-access meeting, all active speakers are to adhere to professional meeting etiquette. Please refrain from using any profane language or making derogatory remarks aimed at any individual or group.
6. This meeting will be moderated for all active participants. Any active participant not adhering to the guidelines set forth in this document will be muted or removed from the meeting (depending on extent of violation).
7. Active participants are asked to mute their microphones when not speaking. Unmuted participants (not actively speaking or asked to speak) will be muted by the moderator.
8. During the meeting, questions can be submitted using the "Chat" feature (comment bubble icon). All questions submitted in the "Chat" feature will be visible to all participants and should adhere to the same guidelines as outlined in number 2 on this page.
9. This meeting will be live-streamed (view only) to the public for those requesting. The live-stream recording will be available after the meeting on the district website at [www.jeffersondavis.org](http://www.jeffersondavis.org).

An invocation by Mr. Dees, followed by the Pledge of Allegiance to the U.S. flag led by Mr. Bruchhaus.

Motion by Mr. Leger, seconded by Mrs. Bouley and unanimously carried that the Board call for a vote to take care of items of business not listed on the original agenda or to change the order of topics to be addressed and to add items not on the original agenda.

**SPEAKERS ADDRESSED THE BOARD:**

1. Richard McNabb
  - A. Process of incident behavior as a Sub Teacher

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2. Mask Mandates/ School Lunches:
  1. Heidi Treme
  2. Jacquie Bulla
  3. David Bulla
  4. Brittany Chaisson
  5. Summer LeJeune
  6. Zachary LeJeune
  7. Rene Freeland

Mr. Segura left meeting at 6:36 and returned at 6:40

**FINANCE COMMITTEE:**

The following recommendations were made by Mr. James Segura, Finance Committee Chairman, that the School Board:

Grant permission to EHS to accept the following donation:

1. \$400.00 from Debra Thompson for the EHS girls basketball team to purchase basketball supplies.

Motion seconded by Mr. Bruchhaus.

Grant permission to WHS to accept the following donations:

1. \$30.00 from Crystal Crochet to be used for Teacher Appreciation events.
2. \$500.00 from Sam Fontenot State Farm to be used towards the purchase of ACT t-shirts for students who have achieved ACT score goals.

Motion seconded by Mr. Trahan.

Grant permission to JWES to accept the following donation:

1. Volleyball pole and net anchors from ChristBridge Academy. Anchors and pole to be professionally installed. Valued at approximately \$3,200.00

Motion seconded by Mrs. Perry.

Approve the Support and Update Licensing for Tyler Tech Munis Accounting software for the current year in the total amount of \$41,373.62. To be paid from the General Fund. Motion seconded by Mr. Bouley.

Approve the recommendation of the Superintendent to issue a one-time pay supplement from the General Fund to all active employees of the School Board that are employed as of the close of business on November 1, 2021 in the following amounts:

- A. Supplement of \$1,500.00 for certified and \$1,000.00 for support at an estimated total of \$1,496,400.00:

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1. Certificated personnel to receive a gross supplement of \$1,500.00 per full-time position, subject to any applicable index, with the total cost to the General Fund, including all employer payroll benefits (taxes and retirement), estimated to be approximately \$1,007,000.00. Part-time personnel will receive one-half of the full-time distribution.
2. Support personnel to receive a gross supplement of \$1,000.00 per full-time position, subject to any applicable index, with the total cost to the General Fund, including all employer payroll benefits (taxes and retirement), estimated to be approximately \$489,400.00. Part-time personnel will receive one-half of the full-time distribution.  
This one-time supplemental paychecks will be distributed on November 19, 2021, and it will be subject to all required employee deductions for retirement, income tax withholding, etc.

Motion seconded by Mr. Leger. Mr. Peter LeBlanc and Mrs. Tina Gary both signed cards to speak on this agenda item. Only Mr. LeBlanc addressed the Board. After Board discussion, Motion by Mrs. Perry and seconded by Mr. Arceneaux to Table the Motion. Roll Call vote as follows:

Yeas: Arceneaux, Bordelon, Bouley, Dees, Dobson, Perry, Segura and Singletary

Nays: Bruchhaus, Leger and Trahan

Absent: Doise and Capdeville

Abstained: None

After roll call vote, motion carried to Table the Motion.

**POLICY COMMITTEE:**

The following recommendations were made by Mr. Phillip Arceneaux, Policy Committee Chairman, that the School Board adopt the following new or revised policies:

This is a policy change recommended by Forethought Consulting and JDP.

**1. STUDENT ABSENCES AND EXCUSES: File JBD**

Effective: Upon approval

1. *Suspensions* are non-exempted absences for which a student is allowed to make up his/her work and is eligible for consideration for credit, which will be 100% of the original possible points, provided it is completed satisfactorily and in a timely manner.

This change aligns this policy with SUSPENSION policy that was passed in August which states that Students suspended for ten (10) days or fewer are now allowed to receive “the same credit originally available for such work” as opposed to “partial or full” credit.

Motion seconded by Mr. Trahan and unanimously approved.

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**2. Emergency Paid Sick Leave (COVID-19 Pandemic): File GBRIBC**  
Effective: July 1, 2021

The United States Congress has enacted the *Families First Coronavirus Response Act* (FFCRA) to assist employees affected by the COVID-19 outbreak with job-protected leave and emergency paid sick leave. The provisions of this policy are based on the FFCRA that was in effect from April 1, 2020, until December 31, 2020. Although the provisions mandated by Congress expired on December 31, 2020, the Jefferson Davis Parish School Board extended the provisions for the 10 *Emergency Paid Sick Leave* twice and those extensions are good until January 1, 2022.

There is a motion now being recommended to the full board on September 16, 2021 that the School Board will extend the 10 *Emergency Paid Sick Leave* to June 30, 2022 and will allow an additional 10 days of paid sick leave (for a total of 20) retroactive to July 1, 2021.

Motion seconded by Mr. Leger and unanimously approved.

**WARD II COMMITTEE:**

The following recommendations were made by Mr. Donald Dees, Ward II Committee Chairman, that the School Board approve the following:

1. Grant permission to begin process for advertisement to receive bids on the following project:
  1. Jennings High School Canopy, Field Lighting, & Drainage

Motion seconded by Mr. Arceneaux and unanimously approved.

The following committees had no reports to present:

**Insurance - David Doise, Chairman**

**Building & Grounds- Terry Leger, Chairman**

**Transportation - Greg Bordelon, Chairman**

**16th Section - Charles Bruchhaus, Chairman**

**Legislative Liaison - Donald Dees, Chairman**

**Food Service - Malon Dobson, Chairman**

The Sales Tax report was given by Mrs. Amber Hymel, Tax Collector.

**NEW BUSINESS:**

Motion by Mr. Leger, seconded by Mr. Trahan to approve the following non-faculty coaches, upon completion of Board policy requirements:

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1. Michael Guillory, EHS Basketball.
2. Hayley Guidry Augustine, LHS Jr. High and High School Track and Basketball.
3. Lance Richard, LHS Jr. High and High School Track and Basketball.

Motion by Mr. Bouley, seconded by Mr. Bordelon to adopt the following millage rate(s):

RESOLUTION

BE IT RESOLVED, that the following millage(s) are hereby levied on the 2021 tax roll on all property subject to taxation by Jefferson Davis Parish School Board of the Parishes of Jefferson Davis and Allen, Louisiana:

2021 MILLAGE

	<u>Jefferson Davis Parish</u>	<u>Allen Parish</u>
<u>Jefferson Davis Parish School Board</u>		
Constitutional Tax	6.48	
Special School Tax	10.77	
 <u>School District # 1</u>		
Maintenance	11.29	
Maintenance – Special	7.71	
Refunding Bonds, Series 2014	6.43	
 <u>School District # 2</u>		
Maintenance	11.85	
Refunding Bonds, Series 2011	6.50	
Bonds, Series 2019	6.50	
 <u>School District # 3</u>		
Maintenance	14.98	
Maintenance– Special	3.53	
 <u>School District # 5</u>		
Maintenance	4.15	
Bonds, Series 2002	3.10	
 <u>School District # 8</u>		
Maintenance	8.88	
Bonds, Series 2016	7.76	
 <u>School District # 22</u>		
Maintenance	12.04	12.04
Bonds, Series 2020	23.16	23.16
 <u>Consolidated School District # 1</u>		
Maintenance	11.66	

BE IT FURTHER RESOLVED that the proper administrative officials of the Parishes of Jefferson Davis and Allen, State of Louisiana, be and they are hereby empowered, authorized, and directed to spread said taxes, as hereinabove set forth, upon the assessment roll of said Parish for the year 2021, and to make the collection of the taxes imposed for and on behalf of the taxing authority, according to law, and that the taxes herein levied shall

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become a permanent lien and privilege on all property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.

The foregoing resolution was read in full, the roll was called on the adoption thereof, and the resolution was adopted by the following votes:

YEAS: ARCENEUX, BORDELON, BOULEY, BRUCHHAUS, DEES, DOBSON, LEGER, PERRY,  
SEGURA, SINGLETARY AND TRAHAN

NAYS: NONE

ABSTAINED: NONE

ABSENT: CAPDEVILLE AND DOISE

**CERTIFICATE**

I hereby certify that the foregoing is a true and exact copy of the resolution adopted at the board meeting held on September 16, 2021, at which meeting a quorum was present and voting.

Jennings, Louisiana, this 16 day of September, 2021.

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School Board President / Jody Singletary

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Superintendent / Kirk Credeur

Motion by Mr. Bruchhaus, seconded by Mr. Leger to grant permission to HHS, LHS, EHS and JHS FFA students and staff to attend the National FFA Convention in Indianapolis, IN from 10/24/21 to 10/31/21. At no cost to the Board.

Motion by Mr. Bruchhaus, seconded by Mr. Bouley that a motion was approved on July 15, 2021 declaring the the Elton High middle school dressing room (#108 temporary building) as surplus, damaged by Hurricane Laura/Delta and seek bids to sell and move the building for scrap value as noted. Amend the motion to declare the Elton High School equipment storage building "Middle School Dressing Room" as junk.

**INFORMATION**

Board Members were reminded of upcoming LSBA Fall Trailblazer Workshop on Monday, September 27, 2021 in Lake Charles, LA

**SUPERINTENDENT'S COMMENTS NOT REQUIRING BOARD ACTION**

1. School Lunches
2. Stipends

**PERSONNEL CHANGES**

**A. Personnel appointments as determined by the Superintendent:**

1. Name **NIKKI MILLER**, JHS Financial Secretary, effective ASAP.

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**B. Personnel changes:**

**APPOINTMENTS**

1. Issac Suire, HHS Cafeteria Tech, 09/1/21, re: Phyllis Maynard resignation.
2. Brittany Lemoine, EHS Title I Interventionist, 08/23/21, re: new position.
3. Alana LeJeune, School Nurse, 09/07/21, re: new position.
4. Dillon Riggs, JHS Cafeteria Tech, 08/25/21, re: Dara Esters resigned.
5. Jeanne Eddin, JHS Teacher, 08/25/21, re: Lydia Faulk transfer.
6. Melanie Kate Trahan, JWES Teacher, 08/17/21, re: Lauryl Eden Self resignation.
7. Kayla Henry, JWES Teacher, 08/23/21, re: Courtney Lege resignation.
8. Kristin Baggett, WES Counselor, 08/20/21, re: Matthew McNally resignation.
9. Glenda Reed, EHS Paraprofessional, TBD, re: Glenda Young transfer.
10. Stephanie LeJeune, HHS Cafeteria Tech, 09/13/21, re: Jasmin Charbonier Resignation.

**TRANSFERS**

1. Arlene Foreman, LHS Pre K Para to FES Pre K Para, 08/01/21, re: Morgan Augustine transfer.
2. Jerome Dugas, JWES part-time custodian to JWES full-time custodian, 08/24/21, re: new full time position.
3. Ashlee Guin, LAES Interventionist to LAES Special Education Paraprofessional, 08/25/21, re: Ashlynn Reed transfer.
4. Ashlyn Reed, LAES SPED Para to LAES Interventionist Title I, 08/30/21, re: Ashlee Guinn transfer.
5. Sandra Davis, EHS SPED Para to EHS 9.5 Clerical Aide, 08/16/21, re: Amanda Valdez resignation.
6. Nikki Miller, JHS part-time Clerical to JHS Financial Secretary, 09/08/21.
7. Glenda Young, EEH SPED Para to EHS SPED Para, 09/03/21, re: Sandra Davis transfer.
8. Morgan Augustine, FES Pre K Para to LHS Pre K Para, 08/01/21, re: Arelene Forman transfer.

**LEAVES**

1. C. Bonnette, LHS Cafeteria Tech, 08/25/21 to 09/07/21.
2. M. Lewis, JWES Cafeteria Tech, 08/26/21 to 11/02/21.
3. V. Bertrand, HHS Teacher, 08/27/21 to 09/10/21.
4. L. Trahan, LHS Teacher, 08/05/21 to 09/06/21.
5. M. Spell, JES Librarian, 09/13/21 to 10/25/21.
6. H. Guidry, JES Teacher, 08/20/21 to 11/01/21.
7. H. Abraham, JHS Para, 08/13/21 to 11/13/21.

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**MATERNITY**

1. L. Meaux, JWES Teacher, 01/12/22 to 04/06/22.
2. D. Simon, JWES Para, 09/07/21 to 10/19/21.

**RESIGNATION**

1. Ashlyn Reed, LAES SPED Para, 09/01/21.

**ADJOURN**

There being no other business to come before the Board, it was moved by Mr. Segura, seconded by Mr. Bouley and unanimously carried, to adjourn.

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/s/ Jody Singletary, President

ATTEST:

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/s/Kirk Credeur, Secretary/Superintendent

Note: Items purchased by quotes or bids may be reviewed at the School Board office during normal business hours. All policies can be reviewed at any facility under the jurisdiction of the Jefferson Davis Parish School Board.