

JEFFERSON DAVIS PARISH SCHOOL BOARD

MAY 09, 2019

The Jefferson Davis Parish School Board met in regular session at 203 E. Plaquemine Street, Jennings, LA 70546, on Thursday, May 9, 2019 at 6:00 p.m., with the following School Board members in attendance: President, Phillip Arceneaux, Vice-President, David Troutman, Members, Greg Bordelon, Jason Bouley, Charles Bruchhaus, David Doise, Malon Dobson, Terry Leger, Denise Perry, James Segura and Jody Singletary. Absent: Donald Dees and David Capdeville.

The meeting was opened by, President Arceneaux, with an invocation by Debbie Abshire-Sonnier, followed by the Pledge of Allegiance to the U.S. flag led by Mr. Bordelon.

Motion by Mr. Bordelon, seconded by Mr. Singletary and unanimously carried to approve the School Board minutes of the regular meeting on April 11, 2019 and the Special Meeting on April 18, 2019.

Motion by Mr. Troutman, seconded by Mrs. Perry and unanimously carried that the Board call for a vote to take care of items of business not listed on the original agenda or to change the order of topics to be addressed. Add Addendum to New Business - Declare Emergency at JHS to replace cafeteria equipment.

RECOGNITION:

1. Congrats to the Hathaway High Hornets Boys LHSAA Golf Team Division IV State Champions. Team - Jace LeJeune, Tyler Demary, Ethan Guinn, Nicholas Rasberry, Austin Hebert and Justin Duhon. Coaches Dwayne Guidry and Terry LeJeune.
2. Congrats to Hathaway High student, Zachary Phenice, LHSAA Class B Outdoor Track and Field - Javelin State Champion. Coach - Eric Willis.
3. Congrats to Carly Whittington, LHSAA Division II Girls Golf Champion Overall Golfer. Coach - Tisha Whittington.
4. Congrats to Jennings High student, Latavious Stewart, LHSAA Class 3A Outdoor Track and Field - Boys 300 Meter Hurdles State Champion. Coaches - Colby Hargroder and Gene VanHook.

PRESENTATIONS

1. Jennings American Legion Hospital Staff, Jenny Bono and Mindy Hetzel, regarding participation in the Louisiana Telehealth Network.

Motion by Mr. Doise, seconded by Mr. Dobson to grant permission for Superintendent Credeur to negotiate with and participate in the South Louisiana Telehealth Network in conjunction with Jennings American Legion Hospital at no cost to the Board.

JEFFERSON DAVIS PARISH SCHOOL BOARD

MAY 09, 2019

FINANCE COMMITTEE:

The following motions were made by Mr. David Troutman, Chairman, that the School Board:

Approve the following bids for Duplicator & Janitorial Paper Products from the 19-20 school year from sealed bids opened at 10 am, Tuesday, May 7, 2019, as recommended by the Director of Finance:

Copier/Duplicator Paper: Contract Paper Group, \$27.59 per case. Other bids received - Economical Janitorial & Paper Supplies, \$27.97 per case; Veritiv, \$28.90 per case. (Note: A volume discount is being offered in the School Board agrees to buy 200 more cases of copier paper, which would make the order a "full truck-load." The 840 case price would be \$27.35 per case. This offer was not considered in the award of the bid, but may be selected at the discretion of the School Board.)

2-Ply Bathroom Tissue: Veritiv, \$27.46 per case. Other bids received - Contract paper Group, \$57.73 per case; and Economical Janitorial & Paper Supplies, \$30.60 per case.

Non-Perforated Roll Towels: Economical Janitorial & Paper Supplies, \$13.80 per case. Other bids received - Contract Paper Group, \$36.42 per case; Veritiv, \$14.42 per case.

Motion seconded by Mr. Dobson and unanimously carried.

Accept the bid of Cummins Sales & Service, Lake Charles of \$35,290 for the School Food Service Generator sealed bid opened at 2 pm on Monday, May 6, 2019, as recommended by the Director of Finance. Other bids received were from Taylor Power Systems, \$41,660 and KDM Sales, \$42962. Delivery will occur within 10 to 12 weeks after the award of the bid. Motion seconded by Mr. Bordelon and unanimously carried.

Grant permission to LAHS to accept a \$1,000.00 donation from Bayouland Buckmasters. Funds will be used for the LAHS FCA and SPED programs to help offset expenses. Motion seconded by Mr. Dobson and unanimously carried, with Mr. Bordelon recused from voting.

Grant permission to EHS to purchase thirty (30) Chrome Books (Model 13 3380) and the Education Licensing for the Chrome Books on State Contract from Dell at a cost of \$9,900.00, plus a charging cart from Global Industries \$449.95, for a total of \$10,349.95 to be paid from the 2018-19 Maintenance account. Motion seconded by Mr. Bruchhaus and unanimously carried.

Approve the proposed Jefferson Davis Parish District Technology Budget for 2019-2020 as requested by Laurie Duhon, Technology Coordinator. Motion seconded by Mr. Doise and unanimously carried.

Accept the best quotes for the 2019-2020 School Food Service Needs. Bids opened April 4th and April 29th (due to the weather closure on April 18th).

Milk/Milk Products: Borden's \$214,590.98; **Bread:** Bimbo \$21,240.00; **Paper:** Economical: Brown Bag \$12.19; Sandwich Bag \$9.99; Bun Bag \$12.80; Styrofoam Bowls \$13.66; Broom \$4.29; Bun Pan Rack Cover \$10.89; 12 oz cups \$21.61; Cutlery Kit \$11.02; Shallow 4oz \$20.17; Deep 4oz \$21.69; 8 oz Deep \$26.45; Foil Sheets \$8.90; Foil \$32.56; Freezee Cups \$18.80; Mop Handle \$2.82; Lids for 12 oz

JEFFERSON DAVIS PARISH SCHOOL BOARD

MAY 09, 2019

\$20.29; Lids for 4 oz \$11.95; Liner for Bun Pans \$28.90; Hinged 8 sided Containers \$51.63; Paper Towels \$15.85; 5 Compartment Plate \$22.00; Resealable Bags \$11.55; Scouring Pad \$1.79; Scouring Pad Nylon Mes \$1.78; Pot Holders \$8.90; Puppet Mitts \$17.05; Hinged Plates \$50.15; Stainless Steel Sponge \$3.34/dz; Tray, Styrofoam w/ cover \$10.14; Aluminum Tray with lids \$43.39; Plastic Wrap \$10.65; Neutral Floor Cleaner \$76.39; Sanitizer \$56.91; Floor Cleaner \$63.43; All Purpose Cleaner \$72.07; Dawn \$70.92; Bleach \$12.63; Stainless Steel Polish \$26.38; Oven Cleaner \$20.83; Power Dissolver \$44.65; Cleaner \$55.27; Soap \$48.25; All American Poly: Garbage Liners \$19.71; **Chilled and Frozen**: Lacassigne: Beef Patties \$88.10; Diamond: Fish \$25.63; Pulled Pork \$29.92; Onion rings \$56.18; Mini Pancakes Apple Cinnamon \$24.84; Ham Slices \$38.21; Mac and Cheese \$59.97; Meatballs \$20.51; corn Bread \$17.08; chicken Nuggets \$30.20; chicken Patty \$92.32; Breakfast Pizza \$39.52; Baked Potato Soup \$53.01; Pon: Mini Cinnamon Rolls \$28.18; crispy cubes \$31.69; Cheese Pizza \$71.37; Pepperoni Pizza \$72.33; Mini Pancakes Banana \$24.74; Mini Pancakes maple \$24.74; Mini Pancakes Blueberry \$24.74; Muffins chocolate Chip \$17.37; Muffins Orange Dream \$25.69; Muffins Blueberry \$23.84; Meatloaf \$38.26; Corn Dog Nuggets \$19.15; Apple Cherry Crunch Bars \$37.43; Lemon chip Crunch Bars \$37.43; Triple Berry Crunch Bars \$37.43; Breaded Chicken Parts \$88.82; Diced Chicken \$24.31; Jalapeno cheese Cups \$54.10; Regular cheese Cups \$55.56; Ground Beef \$79.45; 2 oz Biscuits \$25.82; 1.25 oz Biscuits \$21.69; breakfast Buns \$25.30; Bacon Scramble \$47.96; **Canned Goods, Dereal, Cereal Products & General Support Grocery**: Cebev LLC: Iced Tea \$11.95; Juice \$6.95; Lacassigne: Red Pepper \$3.40; Garlic \$5.50; Nutmeg \$7.10; Chili Powder \$2.93; Red Beans \$22.20; Instant Potatoes \$38.23; Diced Pears \$34.80; Pear Halves \$34.80; Peas \$26.60; Pineapple \$20.00; Mandarin Oranges \$59.80; Diced Peaches \$37.80; Hot Sauce \$4.44; Jelly \$7.19; Carrots \$21.70; Cajun Wholesale: Salt Free Cajun Seasoning \$65.40; Pon's: Large Bottled Water \$4.28; Small Bottled Water \$6.58; Soymilk \$15.83; Rice \$9.37; PopTarts Fudge \$30.88; PopTarts Strawberry \$30.56; Cinnamon Toast Crunch \$18.69; Gluten Free Brown Gravy Mix \$30.93; Gallon BBQ Sauce \$11.98; Individual BBQ Sauce 8.36; Green Beans \$21.34; Baking Soda 65.20; White Whole Wheat Flour \$8.82; Diamond: Sugar \$22.72; Light Brown Sugar \$23.72; Vinegar \$7.47; Black Pepper \$4.62; Salt \$12.17; Cinnamon \$3.18; cumin \$2.94; Cream of Mushroom Soup \$33.43; Sweet Potatoes \$33.05; Sliced Peaches \$36.89; Individual Ketchup \$13.78; Lemon Juice \$22.82; Individual Mayo \$17.42; Gallon Mayo \$22.12; Individual Mustard \$5.44; Oil \$35.88; Onion Powder \$3.64; Gravy Maker Mix \$22.32; Individual Ranch \$6.72; Pan/Food Spray \$20.77; Butter Substitute \$31.79; Vegetarian Beans \$31.64; Baking Soda \$14.64; Mustard \$11.88.

Motion seconded by Mr. Dobson and unanimously carried.

Grant permission to LAES to purchase sixteen (16) 12' tables and three round tables for their cafeteria on State contract cost of \$21,573 (includes delivery and set up fee) from Office Center at Teacher's Pet. Other quotes received from Virco (\$20,359.00 no set up) and Louisiana School Equipment Company, LLC (\$30,484.00). This will upgrade cafeteria tables by replacing the old folding tables. To be paid from District I maintenance. Motion seconded by Mr. Bordelon and unanimously carried.

Grant permission to Sharon Phenice Ardoin, Federal Programs Technical Assistant to accept the following donations to help facilitate and provide meals and door prizes for Prime Time Family Reading at FES:

- | | | |
|----|---------------------------------|------------|
| 1. | LA Endowment for the Humanities | \$1,000.00 |
| 2. | Quiet Oaks RV Park | \$ 250.00 |
| 3. | St. Charles Borromeo Church | \$ 150.00 |
| 4. | Greater St. Joseph Baptist | \$ 250.00 |
| 5. | Mayor Eddie Alfred | \$ 100.00 |
| 6. | Southside Machine Works | \$ 200.00 |

Motion seconded by Mrs. Perry and unanimously carried.

JEFFERSON DAVIS PARISH SCHOOL BOARD

MAY 09, 2019

The following committees had no reports to present:

- Insurance - David Doise, Chairman
- Building & Grounds - James Segura, Chairman
- Policy- Jody Singletary, Chairman
- Transportation- Greg Bordelon, Chairman
- 16th Section-Charles Bruchhaus, Chairman
- Ward II (Ad Hoc) - Donald Dees, Chairman
- Legislative Liaison - Donald Dees, Chairman
- Food Service Committee - Malon Dobson, Chairman

The Sales Tax report was given by Mr. Bill Hebert, Finance Director.

NEW BUSINESS:

Motion by Mr. Bordelon, seconded by Mr. Singletary and unanimously carried to request approval to retain the locally approved 2018-2019 Pupil Progression Plan for the 2019-2020 school year and authorize the Board President and Superintendent Credeur to execute the Formal Submission Statement.

Motion by Mr. Dobson, seconded by Mr. Doise and unanimously carried to approve the following out-of-state travel requests:

1. Bill Hebert, Director of Finance to attend the ASBO International Convention to be held from October 24 - 28, 2019 in National Harbor, Maryland. Cost of \$795.00 registration and some meals to be paid from General Fund. All other costs of travel, including airfare and hotel will be paid by ASBO International.
2. WHS Beta Club students and parents to travel to Oklahoma City, OK for National Competition from June 18 - 22, 2019.

Motion by Mr. Segura, seconded by Mrs. Perry and unanimously carried to consider adoption of the following resolution:

RESOLUTION

A resolution authorizing the advertising for sealed bids for the purchase of not exceeding Twenty-Nine Million Five Hundred Thousand Dollars (\$29,500,000) of General Obligation School Bonds, Series 2019, of School District No. 2 of Jefferson Davis Parish, Louisiana, and providing for other matters in connection therewith.

Roll call vote was held as follows:

- Yeas: Arceneaux, Bordelon, Bouley, Bruchhaus, Dobson, Doise, Leger, Segura, Singletary, Perry and Troutman.
- Nays: None
- Absent: Dees and Capdeville.

JEFFERSON DAVIS PARISH SCHOOL BOARD

MAY 09, 2019

Motion by Mr. Bordelon, seconded by Mr. Dobson and unanimously carried to approve the following out-of-state travel request:

1. LAHS Beta students and parent to travel to Oklahoma City, OK for National Competition from June 18 - 22, 2019.

Motion by Mr. Segura, seconded by Mr. Leger and unanimously carried to declare an emergency at JHS cafeteria to replace the gas booster on the dishwasher at a cost of \$12,000.00 from Stansbury Restaurant Services. Emergency request due to safety and sanitary code requirements. To be paid from Child Nutrition Fund.

PERSONNEL CHANGES:

The following personnel changes are an Informational Item:

A. Personnel appointments as determined by the Superintendent:

1. Name **AMY GOBERT**, EHS Assistant Principal, effective 7/6/19, re: D. Bruchhaus retirement.
2. Name Natalie Pousson, JWES Financial Secretary, effective 5/20/19, re: V. Mack resignation.

B. Personnel changes:

APPOINTMENTS

1. L. Richard, Warehouse, Maintenance Dept. Licensed Electrician, effective 05/02/19, re: D. LaFosse resignation.
2. N. Pousson, JWES Financial Secretary, effective 05/20/19, re: V. Mack Resignation.
3. S. Desormeaux, LHS Business Teacher, effective 08/07/19, re: W. Sonnier resignation.
4. L. Trahan, EHS Teacher/Coach, effective 08/07/19, re: A. Gobert promotion.
5. C. Langley, EHS Spanish Teacher, effective 08/07/19, re: E. Thomas subject transfer.
6. A. Gobert, EHS Assistant Principal, effective 07/24/19, re: D. Bruchhaus retired.
7. D. Davis, EHS Teacher, effective 4/20/19 to 05/24/19, re: L. Myers resignation.
8. M. Miller Kirkland, WHS Clerical, effective 05/06/19, re: C. Fontenot retirement.
9. T. Smart, WHS Counselor, effective 07/24/19, re: M. Mallett retired.
10. V. Bertrand, HHS Teacher, effective 08/07/19, re: New position.

TRANSFERS

1. S. Carter, LHS Middle School ELA Teacher to LHS 4th grade ELA/SS Teacher, 08/07/19.
2. H. Nugent, Warehouse, Coordinator of Auxiliary & Support to Supervisor of Auxiliary of Support, 04/12/19.

JEFFERSON DAVIS PARISH SCHOOL BOARD

MAY 09, 2019

LEAVES

1. B. Mallett, WES Teacher, 03/02/19 to 05/06/19.
2. P. Langley, JES SPED Teacher 04/04/19.
3. K. McMurray, WHS Teacher 03/25/19 to 04/18/19.
4. D. West, JES Cafeteria Manager, 04/29/19 to 06/10/19.

SABBATICAL LEAVE

1. B. Sonnier, WAR Teacher, 2019-2020 School Year.

RESIGNATIONS

1. V. Mack, JWES Clerical, 04/19/19.
2. L. Myers, EHS Teacher, 04/19/19.

RETIREMENTS

1. Anne Arceneaux, JWES Pre-K Interventionist, 05/25/19, with 34 years of Service.
2. Elva Walker, WHS Child Nutrition Manager, 06/04/19, with 39 years of Service.
3. Kevin McMurray, WHS Teacher, 05/25/19, with 21 years of service.
4. Mona Augustine Miller, Curriculum Supervisor, 07/01/19, with 37 years of service.
5. Rae Daigle, WAR Principal, 07/01/19, with 37 years of service.
6. Betty LaBouve, Welsh Schools Bus Driver, 05/25/19, with 29 years of service.
7. Lisa Hebert, LHS Teacher, 05/25/19, with 28.5 years of service.
8. Sandra Killmer, JHS Paraprofessional, 05/25/19, with 24 years of service.
9. Debra Bruchhaus, EHS Assistant Principal, 06/07/19, with 30.7 years of service.

INFORMATION:

Pursuant to Louisiana Revised Statutes, Title 17, Section 53, Jefferson Davis Parish School Board Members received the following continuing Learning Units for calendar year 2018: Phillip Arceneaux 21.5 hours, Greg Bordelon 6.5 hours, Jason Bouley 11.5 hours, Charles Bruchhaus 7.0 hours, Vickie Buller 15.5 hours, David Capdeville 7.0 hours, Donald Dees 33.0 hours, Malon Dobson 8.5 hours, David Doise 8.0 hours, Robert Menard 5.0 hours, James Segura 8.0 hours, Jody Singletary 7.0 hours and David Troutman 19.5 hours.

The annual JDAE Banquet that pays tribute to retiring employees will be held Monday, May 20, 2018 at 6:00 p.m., in the Jennings High cafetorium. Tickets are \$20.00 each and can be purchased from Ms. Debbie.

Condolences are extended to the families of:

1. Lou Guidry, LAHS teacher who retired in 1979 with 20 years of service.
2. Carolyn Hayes, Welsh Elementary Assistant Principal who retired in 2017 with 32.34 years of service.

JEFFERSON DAVIS PARISH SCHOOL BOARD

MAY 09, 2019

SUPERINTENDENT'S COMMENTS NOT REQUIRING BOARD ACTION

1. School Closure on Friday, May 10, 2019 due to weather concerns.

EXECUTIVE SESSION

None.

There being no other business to come before the Board, it was moved by Mr. Doise, seconded by Mr. Leger and unanimously carried, to adjourn.

/s/ Phillip Arceneaux, President

ATTEST:

/s/Kirk Credeur, Secretary/Superintendent

Note: Items purchased by quotes or bids may be reviewed at the School Board office during normal business hours. All policies can be reviewed at any facility under the jurisdiction of the Jefferson Davis Parish School Board.