

JEFFERSON DAVIS PARISH SCHOOL BOARD

APRIL 11, 2019

The Jefferson Davis Parish School Board met in regular session at 203 E. Plaquemine Street, Jennings, LA 70546, on Thursday, April 11, 2019 at 6:00 p.m., with the following School Board members in attendance: President, Phillip Arceneaux, Vice-President, David Troutman, Members, Greg Bordelon, Charles Bruchhaus, Donald Dees, David Doise, Malon Dobson, Terry Leger, Denise Perry, and James Segura and Jody Singletary. Absent: Jason Bouley and David Capdeville.

The meeting was opened by, President Arceneaux, with an invocation by Brooklyn Doucet, Jennings Elementary 6th grader, followed by the Pledge of Allegiance to the U.S. flag led by Mr. Doise.

Motion by Mr. Dees, seconded by Mr. Troutman and unanimously carried to approve the School Board minutes of the regular meeting on March 21, 2019.

Motion by Mr. Troutman, seconded by Mr. Bordelon and unanimously carried that the Board call for a vote to take care of items of business not listed on the original agenda or to change the order of topics to be addressed.

RECOGNITION/PRESENTATIONS:

1. Jennings Elementary - Regional Science Fair Placement
 - A. Brooklyn Doucet and Andrea Leon in Chemistry "Iron-ic Cereal" first place at regionals / US Metric Association Award and participated in state fair
 - B. Corbin Weber in Energy (Chemical) "Lemon vs Potato" first at regionals and participated in state fair

FINANCE COMMITTEE:

The following motions were made by Mr. David Troutman, Chairman, that the School Board:

Grant permission to EHS girls basketball team to accept the following donations to help defray expenses for state championship rings;

- A. Al Woods \$2,975.00
- B. Peter Fuselier \$1,000.00

Motion seconded by Mr. Bruchhaus and unanimously carried.

Grant permission to WHS FFA to accept a \$200.00 donation from P & R Elite Services. Funds to be used to purchase ag supplies. Motion seconded by Mr. Singletary and unanimously carried.

Grant permission to WHS Science and Fine Arts to accept a \$305.72 donation from Jeff Davis Arts Council. Funds to be used to purchase supplies for a science and art project. Motion seconded by Mr. Singletary and unanimously carried.

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Grant permission to LAHS to accept a \$4,600.00 donation from Lake Arthur Varsity Club. Funds to be used to offset expenses of football and basketball programs. Motion seconded by Mr. Dobson and unanimously carried, with Mr. Bordelon recused from voting.

Grant permission for Advanced Environmental Consulting, Inc. at a cost of \$5,800.00, to remove, transport and dispose all asbestos from the two houses purchased in Hathaway School District. To be paid from Hathaway Maintenance #3. Motion seconded by Mr. Segura and unanimously carried.

Grant permission to HHS to demolish the two structures on property recently purchased at a cost of \$23,500.00 from Mark Gary Construction. Other quotes received from F & G Dirt Services (\$29,925.00) and Guillotte Brothers (\$33,000.00). Motion seconded by Mr. Doise and unanimously carried.

Grant permission to contribute \$7,500.00 to the Jeff Davis Arts Council "Arts in Education" program. To be paid from General Fund. Motion seconded by Mr. Dees and unanimously carried.

Grant permission to FES to accept a \$200.00 donation from Southside Welding Works, Inc. Funds to be used for Primetime Reading Night. Motion seconded by Mr. Singletary and unanimously carried.

Request permission to purchase a high school Tier I math curriculum from the General Fund at a cost of \$22,709.67 per year for three (3) years beginning with the 2019-2020 school year. The cost includes instructional materials, teacher resources, student workbooks, and digital online access. When the new 2020 edition is released, an automatic transition to the new edition will take place with no price increase.

Under this agreement, SpringBoard has offered a savings of complimentary teacher editions and a 5% discount on shipping which totals a savings of \$7,116.15.

This July, SpringBoard will release an enhanced digital platform 2.0. This will allow all digital programs to be accessible by phone.

Termination of the Algebra I Eureka contract for the 2019-2020 school year due to needing a seamless high school curriculum will reduce the cost of Eureka by \$10,010.00. Motion seconded by Mr. Dees and unanimously carried.

INSURANCE COMMITTEE

The following motions were made by Mr. David Doise, Chairman, that the School Board:

Approve the proposal of Cassidy Appraisal Services to perform a replacement cost appraisal of all buildings and property for property insurance purposes for a quoted fee of \$15,000, as recommended by the Director of Finance. It has been 7 years since our last replacement cost appraisal. Motion seconded by Mr. Dees and unanimously carried.

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TRANSPORTATION COMMITTEE

The following motions were made by Mr. Greg Bordelon, Chairman, that the School Board:

Grant permission to purchase on State Contract three (3) new 2019 Blue Bird Vision, Model BBCV3208 conventional 71 passenger buses at a cost of \$79,589.82 each. To be paid from General Fund 2019-2020 budget (Bus reserve). Motion seconded by Mr. Segura and unanimously carried.

Declare the following buses surplus and send to the next available surplus auction:

1. Bus No. 238 - 1994 International, bearing VIN: 1HVBBACM7RH574885.
2. Bus No. 204 - 1995 International, bearing VIN: 1HVBBACP5SH619029.
3. Bus No. 245 - 1995 International, bearing VIN: 1HVBBAAP7SH652004.

Motion seconded by Mr. Doise and unanimously carried.

Adopt the following policy and procedures for Use of Jefferson Davis Parish School Buses by Outside Agencies (**FILE: EDDA - SPECIAL USE OF BOARD OWNED SCHOOL BUSES**):

1. Organization completes Trip Request form.
2. Certificate of Insurance evidencing "hired and non-owned" auto coverage must be provided to JDPSB.
3. Certificate of Insurance naming Jefferson Davis Parish School Board as Additional Insured must be provided to JDPSB.
4. Certificate of Insurance reflecting minimum limits of one million liability per Board Policy.
5. Hold-Harmless/Indemnification Agreement.
6. **IN PARISH TRIPS**
 1. The cost of the fuel from our fuel vendor or pay fuel cost at the time of purchase.
 2. Bus Rental fee of \$100.00 per day, per bus, per trip.
 3. School Bus Driver will be paid: \$15.00 show up fee plus \$10.00 per hour, plus benefits with a minimum of \$35.00. JDPSB supplemental pay procedures will be used to compensate the bus driver.
7. **OUT OF PARISH TRIPS**
 1. The cost of the fuel from our fuel vendor or pay fuel cost at the time of Purchase.
 2. Bus Rental fee of \$100.00 per day, per bus, per trip.
 3. School Bus Driver will be paid: \$15.00 show up fee plus \$10.00 per hour, plus benefits with a minimum of \$35.00. JDPSB supplemental pay procedures will be used to compensate the bus driver.
 4. Any trip over 50 miles will be charged \$2.00 per mile, round trip, per bus, per trip.

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8. OUT OF STATE TRIPS

1. No out of state bus request by outside organizations.

Motion seconded by Mr. Doise and unanimously carried.

FOOD SERVICE COMMITTEE

The following motions were made by Mr. Malon Dobson, Chairman, that the School Board:

Motion to continue participation with no changes in the Community Eligibility Child Nutrition Provision Program for the 2019-2020 school year to eight schools- Elton Elementary, James Ward Elementary, Welsh Elementary, Jennings Elementary, Lake Arthur Elementary, Jennings High, Welsh-Roanoke and Lake Arthur High. Motion seconded by Mr. Leger and unanimously carried.

Grant permission to Child Nutrition Program to advertise for sealed bids to purchase One (1) Three phase 130 KW natural gas generator to support current and future freezers at the Food Service Warehouse (big enough to handle six new freezers) To be paid from Child Nutrition program. Motion seconded by Mr. Dobson and unanimously carried.

The following committees had no reports to present:

Building & Grounds - James Segura, Chairman

Policy - Jody Singletary, Chairman

16th Section - Charles Bruchhaus, Chairman

Ward II - Donald Dees - Chairman

Legislative Liaison - Donald Dees - Chairman

The Sales Tax report was given by Mr. Bill Hebert, Finance Director.

NEW BUSINESS:

Motion by Mr. Singletary, seconded by Mr. Dobson and unanimously carried to grant permission to the Superintendent or his designee, to employ contractors, painters & part-time summer workers, to be paid from each school's maintenance account.

Motion by Mr. Doise, seconded by Mrs. Perry and unanimously carried to grant permission to surplus and send to the next available public auction the following:

1. One (1) 2004 Ford F250 Maintenance pickup truck, bearing VIN: 1FTNF20L74EC42027, with 241,568 miles.

Motion by Mr. Bordelon, seconded by Mrs. Perry and unanimously carried to approve the following out-of-state travel request:

- A. LAHS cheerleaders, parents and sponsor/teacher to travel to Destin, FL, from June 10-14, 2019 to attend cheer camp. At no expense to the Board.

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Motion by Mr. Bordelon, seconded by Mr. Dobson and unanimously carried to adopt the following resolution requesting the Louisiana Legislature, and in particular the Legislative Delegation of Jefferson Davis Parish to oppose HB 57 and any other Legislative effort to reject any proposal to repeal or impair local sales and use taxes.

RESOLUTION

SALES AND USE TAX COLLECTION AND ADMINISTRATION

WHEREAS, the Article VII, Section 3 of the Louisiana Constitution provides that local sales and use taxes are to be collected by a single collector in each parish;

WHEREAS, Article VII, Section 3 also provides for the use of a parish commission or one of the local political subdivisions to serve as the single parish collector of local sales and use taxes;

WHEREAS, the authority to “collect” local sales and use taxes has been determined by the Courts to include the authority to administer the collection, including making decisions as to when to audit persons or businesses thought to be unlawfully evading taxation or, in some cases, collecting sales taxes on transactions and failing to fully remit them to the local collector;

WHEREAS, School Boards serve as the single parish collector of local sales and use taxes in over thirty (30) parishes;

WHEREAS, pre-filed in the 2019 Regular Session is HB 57, which proposes to amend the LA Constitution to allow the Legislature to repeal the authority of local governments to control the collection of local sales taxes and place that authority with the State, a concept often referred to as State Central Collection;

WHEREAS, State Central Collection would have the State taking possession of local tax revenues, withholding an administrative fee, then disbursing the balance down to the School Board or other local taxing authority;

WHEREAS, State Central Collection poses too great a risk that local education tax dollars will not be promptly disbursed or that the administrative fee withheld by the State may become a means of resolving State fiscal issues;

WHEREAS, repealing or diminishing the Constitutional authority for local collection of local sales and use taxes will impair the ability of those local collectors to perform the necessary function of auditing vendors to ensure compliance with the legal obligation to collect and remit local sales taxes;

WHEREAS, given the vital role that the proper, effective, and efficient collection of local sales and use taxes plays in the operation of school districts and the education of children, the Louisiana School Boards Association has always fought any efforts to repeal, reduce or constrain the authority of the local collector to collect local sales and use taxes, regardless of who has offered the proposal;

NOW THEREFORE, BE IT RESOLVED that the Jefferson Davis Parish School Board, by action of its duly elected governing authority, does hereby urge and request the Louisiana Legislature, and in particular the Legislative Delegation of Jefferson Davis Parish to oppose HB 57 and any other Legislative effort to reject any proposal to repeal or impair local sales and use taxes;

BE IT FURTHER RESOLVED, that the Jefferson Davis Parish School Board, by action of its duly elected governing authority, does hereby urge and request the Louisiana Legislature, and in particular the Legislative Delegation of Jefferson Davis Parish to reject any proposal that repeals, reduces or constrains the authority of the local collector to collect local sales and use taxes;

FINALLY, BE IT RESOLVED, that a copy of this Resolution be provided to each member of the Legislative Delegation of Jefferson Davis Parish, and the Governor of the State of Louisiana.

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It is hereby affirmed and certified the foregoing is a true and exact copy of the resolution unanimously adopted by the JEFFERSON DAVIS Parish School Board, JENNINGS, Louisiana during regular session on April 11, 2019 at which time a quorum was present and voted.

/s/ _____ /s/ _____
Phillip Arceneaux, President Kirk Credeur, Superintendent

Motion by Mr. Bordelon, seconded by Mrs. Perry and unanimously carried to approve the following out-of-state travel requests:

- A. JHS Volleyball coach, Brooke David to travel to Houston, TX on May 11, 2019 to attend a volleyball coaching clinic. At no expense to the Board.
- B. EHS student Richlyn Manuel, State FCCLA 1st Vice-President, to travel to Anaheim, CA to attend the National FCCLA Convention from June 29 to July 5, 2019.

Motion by Mr. Doise, seconded by Mr. Bruchhaus and unanimously carried to grant permission to Superintendent Credeur to change the current Coordinator of Auxiliary and Support Services to a Supervisor of Auxiliary and Support Services position and to make revisions and/or adaptations in this job description. Salary for this position will increase to Supervisor of Maintenance pay scale.

PERSONNEL CHANGES:

The following personnel changes are an Informational Item:

A. Personnel appointments as determined by the Superintendent:

1. Name **MARISA MILLER**, WHS Clerical Aide- 10 month, effective 05/06/19, re: C. Fontenot retirement.

B. Personnel changes:

APPOINTMENTS

1. L. Jackson, JES Cafeteria Tech, 8/8/19, re: S. Williams transfer.
2. P. LaFosse, JHS Cafeteria Tech, 8/8/19, re: J. Holden transfer.
3. R. Gaspard, WHS Teacher, 03/21/19, re: J. Richardson leave.
4. P. Riley, Jennings Schools Bus Driver, 03/14/19, re: L. Monceaux resignation.
5. J. Cormier, EHS Cafeteria Manager, 03/01/19, C. Price retirement.

TRANSFERS

1. S. Benoit, JES Cafeteria Tech to WHS Cafeteria Tech, 03/18/19.

LEAVES

1. V. Reed, JHS Teacher, 03/07/19 to 03/15/19.
2. R. McMillin, JHS Teacher, 04/09/19 to 05/07/19.
3. K. McMurray, WHS Teacher, 02/11/19 to 02/14/19.
4. J. Conner, LAE Para, 03/15/19 to 04/15/19.
5. C. Noel, JWES Cafeteria Tech, 04/02/19 to 05/29/19.

MATERNITY LEAVE

1. G. Henning, HHS Teacher, 05/25/19 to 08/07/19.

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RESIGNATIONS

1. C. LeJeune, WHS Cafeteria Tech, 03/09/19.
2. W. Sonnier, LHS Business Teacher, 05/25/19.

TERMINATION

1. J. Richardson, WHS Teacher/Coach, 03/23/19.

RETIREMENTS

1. Harry D. Guidry, III, WEIC Paraprofessional, 05/25/19, with 34 years of Service.
2. Naomi Stagg, LAE Teacher, 05/26/19, with 37 years of service.

INFORMATION:

The Jefferson Davis Parish School Board will be considering the 2019-2020 Pupil Progression Plan (slight change in grading guidance) in addition to the monthly agenda at its monthly meeting on April 11, 2019.

Condolences are extended to the family of Blanche Hollister, Teacher /Librarian who retired in 1982 with 40 years of service.

A special meeting of the Jefferson Davis Parish School Board will be held on Thursday, April 18, 2019 at 6:00 p.m. to canvass the returns of the Election held on March 30, 2019.

EXECUTIVE SESSION

None.

There being no other business to come before the Board, it was moved by Mr. Singletary, seconded by Mr. Leger and unanimously carried, to adjourn.

/s/ Phillip Arceneaux, President

ATTEST:

/s/Kirk Credeur, Secretary/Superintendent

Note: Items purchased by quotes or bids may be reviewed at the School Board office during normal business hours. All policies can be reviewed at any facility under the jurisdiction of the Jefferson Davis Parish School Board.